



STUDENT SUCCESS COMMITTEE

ZOOM <https://vcccd-edu.zoom.us/j/98554578717?pwd=SHpEdzFOWklgV05RTUNEaVg4bDEvZz09>
Passcode: 617719

DATE 02.23.22

TIME 2:00 PM - 3:30 PM

COMMITTEE MEMBERSHIP

Veronica Allen (co-Chair), Paula Munoz (co-Chair), Damien Pena (non-voting co-Chair), Jen Kalfsbeek-Goetz (non-voting co-Chair), Heather Aguilar, Hafez Alawdi, Melissa Bowen, Jamie Birkett, Dan Clark, Ralph Fernandez, Bea Herrera, Eric Martinsen, Jimmy Walker, Victoria Nielsen, Alma Rodriguez, Jordana Ybarra-Telias, David Young

COMMITTEE CHARGE

The Student Success Committee (SSC) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.

AGENDA

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| <p>I. Public Comments</p> | <p>A. <i>A. Rodriguez reported poor turnout of Financial Aid event for Oxnard High School. It was shared that the Head Counselor at Oxnard HS decided that they didn't want to use financial aid services.</i></p> <p>B. <i>V. Nielson commented more planning was needed and the turnout of students was not as many as anticipated. Around 100 students were provided services.</i></p> <p>C. <i>D. Pena shared he met with the high school principals from Oxnard Unified.</i></p> |
| <p>II. Approval of past meeting minutes</p> | <p>A. <i>Minutes approved with the request for more detail moving forward.</i></p> |
| <p>III. Guests to discuss area equity activities - quad chairs request committee members are CAMERAS ON when guests are present.</p> | <p>A. <i>Upcoming guest include P. Briggs from IE on March 9th and FYE April 13th. Request to extend invite to Jesus Vega for update on Call Campaign.</i></p> |
| <p>IV. Annual SEP report - late-April, no later than May 11</p> | <p>A. <i>E. Martinsen reported an update from the SEP planning meeting. Including changes from previous activity based general plans to a plan that is a living document that can be a revised web document. The matrices have been updated with added reflection section that involves looking at data from previous years. Big emphasis moving forward in the development of the SEP plan is more race conscious</i></p> |

approaches that are focused on specific student population groups that have the largest equity gaps.

B. B. Herrera recommendation includes having the current data presented to the committee and to request for future data to focus more on key points listed:

- a) What are other colleges doing? (B. Herrera)*
- b) Structural systematic change taking place. (B. Herrera)*
- c) Increasing support classes. (B. Herrera)*
- d) Data from HERF funding*
 - i. Progress of those students? (A. Rodriguez)*
 - ii. Did the students that received additional funding complete their courses? (A. Rodriguez)*
 - iii. Are they still attending? (A. Rodriguez)*

C. P. Munoz raised question on what percentage of SEA is set for funding employee positions. Recommendation for strong focus to be on instructional.

D. J. Kalfsbeek-Goetz presented to committee members the current template workflow for the SEP (2022-25).

- a) Details: Campus Wide Equity Approach (how are we focusing on race consciousness?)*
 - i. Focus on fewer DI groups, focusing more on depth*
 - ii. Transforming campus structures, not just adding activities (i.e. Focus on Systemic Change: processes, culture, structures).*
 - iii. J. Kalfsbeek-Goetz comments the SEP workgroup working on definition of equity to present. Next step is sharing the definition of equity with the SEA committee once established.*
- b) Contacts*
- c) Equity Plan Reflection*
 - i. Discuss key initiatives/projects, activities (i.e. Systemic change focused on classroom issues and classroom content & methods. At the end of the fiscal year, over 100 faculty members received training).*
 - ii. Evidence of Decreased Disproportionate Impact*
 - J. Kalfsbeek-Goetz reports that P. Briggs will be joining the SEP writing group moving forward to provide input on data analysis. Currently not enough data is available.*
 - iii. 2022-25 Planning Efforts*
 - iv. Pandemic Acknowledgements.*
- d) Student Populations Experiencing Disproportionate Impact and Metrics*
 - i. Advised to not focus on all groups. Discussion's continue on which population of students to focus on utilizing the data provided by Phil. Conversations*

include men of color, part-time students, and maybe low-income students.

- ii. Request for data of part time students to be categorized by 0-5 ½ units and 6-11 ½ units.*
- iii. Comment on considering gathering additional data on students on academic probation being part-time due to current academic standing.*

- e) Successful Enrollment*
- f) Completed Transfer Level Math & English*
- g) Retention: First Primary Term to Secondary Term*
- h) Transfer*
- i) Completion*
- j) Survey*

E. P. Munoz shared the Chancellor's Office initiative in sweeping changes and not just activities.

F. The SEP plan is due in November, originally the plan was to have the 1st read to all the senates by April. This timeframe has been pushed back due to data not being available and finalized by March. The group continues discussion on consideration of requesting a deadline extension until December (J. Kalfsbeek-Goetz).

G. B. Herrera recommends the new SEP plan drive initiatives that will be funded and involving the SEA committee members in those discussions.

V. NEW ITEM:
Glossary of equity terms in the SEA
Committee folder

A. D. Clark recommends that the SEA workgroup work on the glossary of terms and SEP workgroup can establish equity definitions.

B. V. Nielson recommends the SEP workgroup define the Ventura College's definition of equity and work on the glossary of terms. With the future plan to present to the committee when completed. B. Herrera agrees with suggestion and would like to see more support similar to the professional development committees.

C. J. Kalfsbeek-Goetz updates the committee on the expectations from Kim. The goal was to establish a glossary of equity terms. The SEA committee and Guided Pathways, as experts were requested to assist in establishing the proposed glossary. Next steps, involve training and sharing campus wide.

D. B. Herrera recommends incorporating the glossary into all campus wide areas, specifically all faculty.

E. E. Martinsen recommends utilizing the definitions already established and focus on the definitions that best represent the college.

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| | <p><i>F. A. Rodriguez recommends to use case management or pre-early alert type models for future implementation. Discussion of recommending this to SEP group. Suggestion from E. Martinsen to use the approach mentioned with the most disproportionately impacted student populations.</i></p> <p><i>G. J. Kalfsbeek-Goetz upcoming meeting on March 10th to discuss the drop for non-payments.</i></p> |
| VI. NEXT MEETING 3/9: | <p><i>A. Update from SEP steering/writing group</i></p> <p><i>B. Discuss priority #1 for this past year, and those that could get funded in the new plan for next year and beyond.</i></p> <p><i>C. Discuss “case management” or pre-early alert type models for future implementation – we might recommend this from the SEA committee.</i></p> <p><i>D. Discuss call campaign data so far and discuss how we can build upon their success.</i></p> |

PRIORITIES IDENTIFIED AUG. 25, 2021

1. Discuss how current SEA projects get evaluated for continuance. **FOCUS for JAN 26 meeting?**
 - a. Some programs not funded but not in SEP - others not in SEP should be funded.
 - b. What is recommendation for funding process - Are we assuming all plan projects are funded?
 - c. What will get funded for AY 2022 based on the work we completed on the rubrics/matrices
2. Process for reviewing currently funded initiatives and outcomes. We need to discuss the details regarding existing programs that are SEA funded and assess how they are meeting goals.
 - a. Re-cap on what was funded for continuance from AY2021- including over the summer
3. Develop and Complete the SEP for 2022-2025 **Continuing as planned as of 1/12/2022**
 - a. Develop a 3-year plan with an equity vision and mission statement - create an infographic similar to SMCC Planning to develop Student Equity Plan.
 - b. Discuss CUE report on VC SEP
4. Support training and PD efforts needed for the SEA committee. **Some work done, but there are many opportunities for more SEA engagement in this area**

NEXT MEETING

March 09, 2022

2:00PM - 3:30PM

GOALS FOR 2021-2022:

Effectively inform the campus about the Student Equity Plan (SEP) efforts and successes, in plan language that is accessible and understandable to all, by developing an executive summary and explanatory narrative of the EP that outline how the college defines and address equity by:

1. Integrating and aligning student success efforts in a cohesive strategy by defining an equity-minded and student-centered rubrics to assess programs and initiatives to avoid duplication, simplify services, and increase efficiency.

2. Evaluating disaggregated data related to student success on an on-going basis with a focus on closing equity gaps for disproportionately impacted student groups in the five areas as outlines in the approved Ventura College SEP;
3. Working to create a culture of equity-mindedness, we will engage the campus in our SEP work by bringing together campus efforts and integrating and aligning the SEP with all other campus plans and initiatives; and
4. Making recommendations to close equity gaps and continuously improving student success achievement.
5. Complete the 2022-2025 Student Equity Plan (SEP), including approval through the shared governance process. The SEP will include an executive summary, an equity missions and vision, and method for visually communicating our SEP.

College Mission: At Ventura College, we transform students' lives, develop human potential, create an informed citizenry, and serve as the educational and cultural heart of our community. Placing students at the center of their learning experience, we serve a highly diverse student body by providing innovative instruction and student support, focusing on associate degree and certificate completion, transfer, workforce preparation, and basic skills. We are committed to the sustainable continuous improvement of our college and its services.

College Vision: Ventura College will be a beacon of learning-a source of inspiration & guidance-for our students and community.

VC Guiding Principles: At Ventura College we believe that students come first and all else follows. We strive to create a campus environment that fosters collaboration, communication, and mutual respect. We are committed to these Guiding Principles in all that we do: Embrace the strength of diversity; Listen with intensity and compassion; Communicate with integrity and patience; Design student-centered solutions; Spark self-confidence and a sense of discovery; and Pursue our vision and goals with passion.