

Budget & Resources Committee
 Minutes Draft 11/17/21 (14 attended)
 2:30pm to 4pm
 ZOOM: <https://vcccd-edu.zoom.us/j/94806615688>

Budget and Resource Committee Membership 2021-22			
Voting Members			
Faculty (9):	Constituency/Title	Name	Attended
1	Academic Senate President or designee	Vacant	
2	Career Education 1	Stephanie Branca (Tri-Chair)	X
3	Career Education 1, Coordinator, Nursing	Sandra Melton	X
4	English, Math & Communications	Boglarka Kiss	
5	Health, Kinesiology, Athletics & Performing Arts	Ned Mircetic	
6	Library, Languages, Behavioral & Social Sciences, Visual Arts	Mark Pauley	X
7	Sciences & Distance Education	Steve Palladino (FOG Representative)	X
8	Student Services	Emily Bartel, Alternate- <u>Vanessa Chacon</u>	X
9	At Large	Vacant	
Student (1):	ASVC – Director of Finance	Hero Huang	
Classified (4)			
1	MESA-Coordinator	April Montes	
2	Sciences/Administrative Assistant	Erin Askar	
3	Sciences/Instructional Lab Tech II	Carol Smith	X
4	Sciences/Instructional Lab Tech II	Alan Wood	
Classified Supervisors (2)			
1	VCBAS/College Services Supervisor	Susan Royer	X
2	VCBAS/College Fiscal Supervisor	Jeanine Day – Tri Chair	X
Administrators (2)			
1	Career Ed/Academic Dean	Felicia Dueñas or Debbie Newcomb	
2	VCBAS/Director, College Information Technology	Grant Jones	X
NON-VOTING MEMBERS			
1	VP-Business Services	Cathy Bojorquez – Tri Chair	X
2	Director, Facilities, M & O	Orlando De Leon	

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3	Recorder	Maureen Jacobs	X
3	Dean, Health, Kinesiology, Athletics & Perf. Arts.	Bernard Gibson	
4	Dean, Institutional Effectiveness	Phillip Briggs	X
5.	Assistant Dean, VCEC & Student Engagement	Jesus Vega and/or Leticia Canales	
6.	Faculty, History	Collen Coffey	
7.	Biology, Faculty	Preston Pipal	
8.	C. E. Administrative Asst.	Katheryn Solorio (Classified Alternate for voting member.)	X
9.	Faculty, Account	Mark Frohnauer	X

Agenda Item	Discussion Notes	Action
1. Welcome / Introductions	Stephanie welcomed Mark Frohnauer and he introduced himself. He is a part time Accounting instructor at VC.	
2. Public Comments		
3. Action Items: A. Approval of Agenda B. Approval of Minutes, 9/15/21 (no quorum on 10/20) and 10/20/21	Stephanie presented the Agenda. Steve moved and Sandra seconded to approve the Agenda. There was no discussion and the Agenda was no objections. We reviewed the Sept.15 th minutes (no quorum at this meeting). Mark moved and Vanessa seconded. There were no nays and these minutes were approved. The October 20 th minutes were presented. We had 10 attending voting members, a quorum. Mark moved and Sandra seconded to approve the 10/20/21 minutes. There were no disapprovals.	
4. Discussion Items: A. Program Review – Overview of list of requests and rubric B. Refresh Funding – Workgroup update. C. Student Housing Grant Application	<p>A. For those new to BRC, Phil Briggs reviewed the process of review and ranking the requests. Phil will send everyone their individual link and it will include instructions, the spreadsheet and a copy of the rubric. The ranking will be due in February.</p> <p>B. We didn't get any traction going this last this last month, but we do have our meeting scheduled next week or the week after.</p> <p>C. We have applied for a housing grant. The state budget included \$1 billion dollars over I think three years for housing at community colleges. For this first round, they gave us about three weeks to file applications, and so our College has applied for a grant to build student housing. We have put in a request for just under \$65 million. There are over70 colleges in the state that have asked for those funds.</p> <p>1. Because we had done a feasibility study about 5 years ago, we decided that we were in a better place, given the parameters of this grant to go for the funding.</p> <p>2. We were hoping that, with the first phase, there would be fewer people so less competition. We will see. We found out there's 21 colleges in the system that have applied for the housing grant.</p> <p>3. I want to highlight some differences between this and in the past project. First, we only had three weeks to do this. We used some grant writers to help us.</p>	

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	<p>4. That study previously done by a group and it was more of a joint venture project. Their assessment looked at getting investors and rental income in order to fund the project. The project would be financed, and then the rents would be paying off the financed loan.</p> <p>5. In my personal opinion, at that time, this was not very feasible.</p> <p>6. I support this because we would own the building free and clear. The state is willing to pay 100% of construction:</p> <ul style="list-style-type: none"> a. The rooms need to be for low income students. The rent is determined by percentages tied to the income levels in the county. b. This would provide our students opportunities. c. We have proposed the location to be in the old pool space. d. We will have a free building that is sustainable and can support itself. e. Right now, we do not see a contribution needed from any of our other operating funds <p>7. The revenue would support all the expenditures and could have some offices that we could run through Support Services. Percentage-wise, it is between 1-3% of the number of students that would be considered that would qualify as low income. "it's a drop in the bucket" as far as trying to address the needs of our students.</p> <p>8. We are hopeful and will see what happens. We are supposed to find out in March.</p> <p>9. Cathy asked for questions. In Chat, Cathy was asked to repeat the numbers that we applied for. It is \$65 million for a 300-bed building.</p> <p>10. We would also like to get some input from the campus community regarding how it would be run, how we would determine which students get in and some design ideas.</p> <p>11. The State will not help with ongoing expenses. It was part of our analysis that we had to estimate the revenue and our costs. We estimated five or six staff including custodial, a building manager, security, support staff to run the desk security, utilities, and insurance.</p> <p>12. The VC Foundation believes it's interesting that it may coincide with our 100 Anniversary for VC and the Foundation.</p> <p>13. VCF also believes that there is a naming opportunity that could generate for \$1.5-\$2 million that would be able to be used to help support the building.</p> <p>14. We also received a letter of support from the City of Ventura.</p>	
6. Budget Report – Cathy Bojorquez DCAS Report Out and Budget Update-FON handout	At a Board Meeting, a Board member brought up a special initiative project for Oxnard College and wanted to give them \$1.5 million from reserves, \$500,000/year over 3 years. This will be discussed by DCAS.	
7. Technology Advisory Group Report – Grant Jones or designee	Grant reviewed the TAG meeting including installing a Sports camera in the big gym so that we will be able to stream sporting events, hi-Flex classroom, upgrading and/or replacing marquees, and reviewing Program Review initiatives.	

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8. Facilities Oversight Advisory Group Report – Orlando De Leon and Steve Palladino or designee	Susan Royer attended and reviewed the following: A. Status of the Science building B. Cafeteria area’s flooring is done but the furniture is not expected until January due to supply chain issues. C. FM&O continues refurbishing restrooms in BCS. D. Carol asked about the status of getting our solar panels connected. Cathy replied that the delay had to do with the district and hopefully that will get resolved soon.	
9. Items to report to CPC	None	
10. Future meeting agenda suggestions	After a group discussion it was decided not to meet in December as it is the last day of the semester.	
10. Announcements:	None	
11. Adjournment/Next Meeting	Next Meeting, January 19, 2022	

FY20-21Charge (Revised): The Budget and Resource Committee (BRC) is an operational committee responsible for making recommendations to the College Planning Committee and the Ventura College Executive Team. The faculty Co-Chair of the BRC or designee serves as a member of the Accreditation Steering Advisory Group and makes a budget report to the College Planning Committee about Ventura College budget and resource activities. The BRC meets regularly to consider and recommend program review resource requests that support the goals of Ventura College and the District Educational Master Plans, performs usage analysis of College resources to support a sustainable budget, considers strategic and budget planning, accountability issues, social justice and equity, and analyzes total cost of ownership issues for Ventura College. The subcommittees of the BRC are the Facilities Oversight Advisory Group and the Technology Advisory Group, which prepare reports and make recommendations to the BRC.