Ventura College Academic Senate
Meeting of the Whole | Agenda
Thursday, January 7, 2020
3:30 - 5:00 pm
Meeting held via Zoom https://cccconfer.zoom.us/j/94303167532

1. Call to Order

1.01 Call to Order

2. Adoption of the agenda.

2.01 Adoption of the agenda

3. Acknowledgement of Guests

3.01 Acknowledgement of Guests

4. Public Comments

4.01 Public Comments are limited to two minutes. Please note that discussion following a public comment is not allowed.

5. Action Items

5.01 Approval of 12/03 meeting minutes

6. Committee Reports

Committee reports are limited to two minutes per report. Additional information may be submitted as a written report and posted to the Academic Senate website.

6.01 Curriculum Committee (Michael)

6.02 BRC (Andrea)

6.03 Guided Pathways (Erin)

6.04 CTE liaison report (Deanna)

6.05 Treasurer's Report (Andrea)

6.06 OER Report (Andrea)

6.07 DE (Colleen)

6.08 Faculty PD Committee (Colleen)

6.09 Student Success Committee (Paula/Dan)

7. Academic Senate President's Report

7.01 Ventura College Meetings

7.02 District Meetings

7.03 Board of Trustees

7.04 ASCCC Updates

8. Informational Items

These items are intended to provide brief updates or reports of activities. If the Senate wishes to debate an item presented as information, they may request that it be placed on an agenda at future meeting as an action or discussion item.

8.01 Senate Election Results (Elections Committee)

8.02 Applications for 2021 Stanback-Stroud Diversity Award

9. Discussion Items

These items are a chance for the Senate to discuss and debate issues. This may lead to action at a future meeting or provide the President with direction for discussions with the Administration, State Academic Senate, or other bodies.

9.01 Proposed Changes to the Academic Senate Constitution and Bylaws

9.02 Practice for selecting Academic Senate representatives on VC and District committees

9.03 Senate Council input on select VCCCD APs/BPs (Administrative Procedures and Board Policies)

9.04 VC Equity, Race & Action Force (standing item)

10. For the Good of the Order

10.01 AFT Update (Ty Gardner)

10.02 Upcoming ASCCC Events (https://asccc.org/calendar/list/events)

11. Requests for Future Agenda Items

11.01 Requests for Future Agenda Items

12. Adjournment

12.01 Adjournment

Academic Senate's primary function is to make recommendations with respect to academic and professional matters specifically the following policy development and implementation matters:

1. Curriculum, including establishing prerequisites
2. Degree & Certificate Requirements
3. Grading Policies
4. Educational Program Development
5. Standards & Policies regarding Student Preparation and Success
6. College governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation process
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development

+ Other academic and professional matters as mutually agreed upon.

Ventura College Academic Senate
Minutes
Thursday, December 3, 2020
3:30 - 5:00 pm
Meeting held via Zoom https://ccconfer.zoom.us/j/94303167532

VENTURA COLLEGE ACADEMIC SENATE MEMBERS		
Constituency	**Representative**	**Attended**
President	Dan Clark	X
Vice President	Preston Pipal	X
Treasurer	Andrea Horigan	
Secretary	Colleen Coffey	X
Curriculum	Michael Bowen	X
Career Education: Business, Child Development, Criminal Justice, Allied Health and Nursing (3 Faculty Reps)	Deanna Hall	X
	Stephanie Branca (Fall) Rachel Johnson (Spring)	X
	Lazaro Salinas	X
Career Education: Technology and Workplace Essentials (1 Faculty Rep)	Dorothy Farias	X
English, Math, and Communication (5 Faculty Reps)	Jaclyn Walker	X
	Chris Frederick	X
	Heather Ladwig-Aguailar	X
	Donna Beatty	
	John Guelcher	X
Health, Kinesiology, Athletics, and Performing Arts (2 Faculty Reps)	Nathan Cole	X
	Mary McDonough	
Library, Languages, Behavioral & Social Sciences, Visual Arts (4 Faculty Rep)	Ron Mules	X
	Michael Ward	X
	Bill Hendricks	
	Linda Kennedy	X
Sciences and Distance Education (3 Faculty Reps)	Kammy Algiers	X
	Erin Brocker	X
	Marta De Jesus	X
Self-Nominated Part-Time Faculty Member	Greg Cooper	X

Student Services (4 Faculty Reps)	Paula Munoz	X
	Gema Espinoza Sanchez	X
	Marian Carrasco Nungaray	X
	Marcelino De Cierdo	

1. Call to Order

1.01 Call to Order at 3:31pm

2. Adoption of the agenda.

2.01 Adoption of the agenda: Motion by SB; 2nd by RM. Vote: 16 yes-0 no-1 abstain

3. Acknowledgement of Guests

3.01 Acknowledgement of Guests: Lisa Ruiz, Devin Glass, Freida Candido, Nathan Ramos Rodriguez, Rubisela Gamboa; Jennifer Garner: Ty Gardner (AFT)

4. Public Comments

4.01 Public Comments are limited to two minutes. Please note that discussion following a public comment is not allowed. *Not recorded*.

5. Action Items

5.01 Approval of 11/19 meeting minutes: Motion by PP; 2nd by EB. Discussion: Correction to who gave the AFT report. Vote: 19 yes-0 no-1 abstain.

5.02 2020-2023 Strategic Plan Update (second reading): Motion by PP; 2nd by SB. Discussion: SS division wanted the language to be stronger re: racial justice, but they did not have enough time to make suggested changes. Clarification: Is this a living document that we can continue to update? Answer: As far as DC understands, yes. Vote: 12 yes-1 no-8 abstain.

5.03 Faculty Staffing Priorities Committee Ranking: Motion by SB; 2nd by JW. Senators discuss. Motion withdrawn by SB. Motion by MCN to forward all 34 positions to administration; 2nd by JW. Senators discuss. Vote: 6 yes-12 no-4 abstain. Motion by KA to forward top 10 positions; 2nd by MB. Senators discuss. Vote: 17 yes-2 no-4 abstain.

6. Committee Reports

Committee reports are limited to two minutes per report. Additional information may be submitted as a written report and posted to the Academic Senate website.

6.01 Curriculum Committee (Michael) --MB gave this report.

6.02 BRC (Andrea) --*not given*

6.03 Guided Pathways –EB gave this report. Next meeting is next week. One question is how much we're paying for set-up of mapper. Answer will be forthcoming after next meeting.

6.04 CTE liaison report (Deanna Hall) --DH gave this report. Monthly meeting is tomorrow so she'll have a report at next senate meeting.

6.05 Treasurer's Report (Andrea) --*not given*

6.06 OER Report (Andrea) --*not given*

6.07 DE (Colleen) --DE meets next week.

6.08 Faculty PD Committee (Colleen) --KA reminds senators about Jan flex days.

6.09 SSC –DC gave this report.

7. Academic Senate President's Report

7.01 Ventura College Meetings --DC will send his reports out later this evening.

7.02 District Meetings

7.03 Board of Trustees

7.04 ASCCC Updates

8. Informational Items

These items are intended to provide brief updates or reports of activities. If the Senate wishes to debate an item presented as information, they may request that it be placed on an agenda at future meeting as an action or discussion item.

8.01 Senate Election Results (Elections Committee)--JW gave this report. Run-off for secretary & treasurer. Another ballot will be forthcoming.

8.02 Nominations for ASCCC 2021 Hayward Award—Info about this award is in senators' packet. DC encourages faculty to nominate a colleague for this award. Deadline is 12/11.

8.03 Ethnic Studies Department and Out-of-Cycle Faculty Request (Jennifer Kalfsbeek-Goetz) --JKG gave this update.

9. Discussion Items

These items are a chance for the Senate to discuss and debate issues. This may lead to action at a future meeting or provide the President with direction for discussions with the Administration, State Academic Senate, or other bodies.

9.01 Proposed Changes to the Academic Senate Constitution and Bylaws --PP updates senators. Needs direction re: how we do our voting: simple majority or plurality? Senators discuss and are evenly split as to what arrangements are best. Second issue: division vs. Departmental representation. Senators discuss and look at MC & OC models of representation.

9.02 VC Equity, Race & Action Force (standing item)

10. For the Good of the Order

10.01 AFT Update (Ty Gardner) --TG gave this update.

10.02 Upcoming ASCCC Events (https://asccc.org/calendar/list/events)

11. Requests for Future Agenda Items

11.01 Requests for Future Agenda Items--*none*

12. Adjournment

12.01 Adjournment at 5:05pm.

Academic Senate's primary function is to make recommendations with respect to academic and professional matters specifically the following policy development and implementation matters:
1. Curriculum, including establishing prerequisites
2. Degree & Certificate Requirements
3. Grading Policies
4. Educational Program Development
5. Standards & Policies regarding Student Preparation and Success
6. College governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation process
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
+ Other academic and professional matters as mutually agreed upon.

Election Results for Academic Senate - 2020 Election Revised

Academic Senate President
****

Candidate	Votes	Percentage
Ron Mules	1	2.60%
Marian Carrasco Nungaray	1	2.60%
Nathan Cole	2	5.30%
Lucy Capuano	1	2.60%
Cari Lange	1	2.60%
Peter Sezzi	1	2.60%
Jaclyn Smith	1	2.60%
Daniel Clark	3	7.90%
Jacqueline Walker	1	2.60%
Marian Carrasco Nungaray	1	2.60%
Dan Clark	25	65.80%
Joey Ramirez	0	0%

Votes tallied: 38
Abstentions: 1

Academic Senate Vice President
****

Candidate	Votes	Percentage
Joe Ramirez	1	2.60%
Mike Clark	1	2.60%
Gabriel Arquilevich	1	2.60%
Joe Selzer	1	2.60%
Kamelia Algiers	1	2.60%
Peter Sezzi	1	2.60%
Peston Pipal	1	2.60%
Andrea Horigan	1	2.60%
Ron Mules	2	5.30%
Paula Munoz	2	5.30%
Sumita Lull	1	2.60%
Preston Pipal	8	21.10%
Robert Preston Pipal	16	42.10%
Jaclyn Walker	1	2.60%

Votes tallied: 38

Abstentions: 1

Academic Senate Secretary

****

Candidate	Votes	Percentage
Erin Brocker	1	2.70%
Gema Espinoza	1	2.70%
Gema Sanchez	1	2.70%
Michael Ward	1	2.70%
Paula Munoz	1	2.70%
Ty Gardner	1	2.70%
Eric Martensen	1	2.70%
Preston Pipal	1	2.70%
Jacqueline Walker	1	2.70%
Colleen Coffey	3	8.10%
Rachel Johnson	1	2.70%
Gabriela Woods	1	2.70%
Heather Aguilar	1	2.70%
Anyone not also in biology dept	1	2.70%
Jennifer Garner	19	51.40%
Lucy Capuano	2	5.40%

Votes tallied: 37
Abstentions: 2

Academic Senate Treasurer

****

Candidate	Votes	Percentage
Marta de Jesus	1	3.40%
Beatriz Herrera	1	3.40%
Jaclyn Walker	1	3.40%
Andrea Horrigan	1	3.40%
Corinna McKoy	1	3.40%
Kammy Algiers	1	3.40%
David Carlander	1	3.40%
Alex Kolesnik	1	3.40%
Ty Gardner	1	3.40%
Tania DeClerc	1	3.40%
Paula Munoz	1	3.40%

Election Results 2020
Academic Senate Council

Leah Silverman	1	3.40%
Crystal Kallik	1	3.40%
Gabi Wood	1	3.40%
Lucy Capuano	1	3.40%
Stephanie Branca	2	6.90%
Gabriela Woods	1	3.40%
Gema Sanchez	1	3.40%
Gabriela Wood	8	27.60%
Andrea Horigan	2	6.90%
Ron Mules	0	0%

Votes tallied: 29
Abstentions: 10

Election Results for Academic Senate: Run-off Election 2020

Secretary
****

Candidate	Votes	Percentage
Jennifer Garner	38	61.30%
Colleen Coffey	24	38.70%

Votes tallied: 62

Treasurer
****

Candidate	Votes	Percentage
Gabriela Wood	20	32.30%
Stephanie Branca	25	40.30%
Andrea Horigan	17	27.40%

Votes tallied: 62

President
Dolores Davison
Foothill College

Vice President
Virginia "Ginni" May
Sacramento City College

Secretary
Cheryl Aschenbach
Lassen College

Treasurer
Mayra Cruz
De Anza College

Area A Representative
Julie Oliver
Cosumnes River College

Area B Representative
Karen Chow
De Anza College

Area C Representative
Robert L Stewart Jr.
Los Angeles Southwest College

Area D Representative
LaTonya Parker
Moreno Valley College

North Representative
Carrie Roberson
Butte College

North Representative
Stephanie Curry
Reedley College

South Representative
Sam Foster
Fullerton College

South Representative
Manuel Vélez
San Diego Mesa College

Representative at Large
Silvester Henderson
Los Medanos College

Representative at Large
Michelle Bean
Rio Hondo College

Executive Director
Krystinne Mica

Subject: The Stanback-Stroud Diversity Award

The Academic Senate is pleased to announce the call for nominations for the Stanback-Stroud Diversity Award, sponsored again this year by the Foundation for California Community Colleges. This award seeks to honor the cadre of committed faculty who consistently rise to meet the challenges our students face. Serving the most diverse student population of any higher education system in the country, the California Community Colleges System is largely comprised of demographic groups that have traditionally faced barriers to education and are often underprepared when they reach the classroom. It is the challenge and responsibility of California community college faculty to demonstrate the sustained attention and support necessary to fully engage and excite these students. This prestigious award acknowledges an individual or group that is exceptional in contributing to the advancement of intercultural harmony, equity, and campus diversity at their college.

Basic Information:
- Each college may nominate <u>one</u> faculty member or <u>one</u> group of faculty.
- The winner receives <u>a cash award of $5,000</u>.
- All faculty are eligible: Full-time and part-time, classroom and non-classroom.
- **The completed application must be received by the Academic Senate Office by 5:00 p.m. on February 8, 2021.**

Enclosed are the application and criteria. <u>Please note, the nominee's name or college cannot be listed in the application unless stated otherwise. Submit a separate page with the nominee's contact information.</u> Any applications that include the nominee's name or college may be subject to disqualification. A minimum of three nominations per area must be received for the selection process to proceed.

Please submit your entire application via email ONLY. Scanned applications must have the appropriate signatures and be emailed to awards@asccc.org. The Senate Office will notify you via email that your application was received.

The selection process will be completed by March 2021. The award recipient will be honored at the 2021 Spring Plenary Session in April. Please note, that the recipients of this award will be asked to submit a current photo. Although only one faculty recipient or group will be honored, we hope each college will honor its individual nominee.

Yours collegially,

Krystinne Mica
Executive Director

Enclosures (4)

THE STANBACK-STROUD DIVERSITY AWARD
Sponsored by the Academic Senate for California Community Colleges and
The Foundation for California Community Colleges

Nomination Guidelines and Criteria
Each college may nominate <u>one</u> faculty member or <u>one</u> group of faculty to receive this prestigious honor, which includes a cash award of $5,000. All faculty (<u>full- and part-time</u>), classroom and non-classroom, are eligible for nomination. One faculty member or group in California will be chosen and honored at the 2021 Spring Plenary Session.

Note: Nominee references individual or group.

1. **Submit all required documents by February 8, 2021:**

   a. Nominee information page with name and contact information.

   b. A completed application from the nominee that specifically addresses her/his or their work and accomplishments.

   <u>Limit responses to 200 words per prompt including supplemental support or evidence;</u> the nominee should respond to all four prompts about equity and diversity and include the overall merits, impact, and outcomes of his/her or their commitment to equity and diversity. The nominee should describe work, projects, activities, and programs in as much detail as possible to give the readers a clear picture of accomplishments. The nominee may not use his/her or their name in the application. Applications will be screened for direct or indirect reference to the nominee, the nominee's college, or community. Applications with such references will not be forwarded to the readers.

   c. **One** statement from the nominator that specifically addresses the nominee's work.

   <u>Limit the statement to two pages:</u> Please write a statement that includes the nominator's perspective about the nominee's ability to create an inclusive and supportive campus, implementing teaching and learning strategies, facilitating student access, retention, and success, and fostering student engagement in campus life. [<u>For nominees who are groups, please only include one statement for the entire group. Do not include separate letters for each individual of the group.</u>] Ensure that you include quantitative and qualitative evidence or data to support your perspective. The nominator may not use his/her name. Applications will be screened for direct or indirect reference to the nominator or nominee, the nominator's or nominee's college, or community. Applications with such references will not be forwarded to the readers.

   d. A statement of nominee's support from the academic senate. (<u>Please ignore this prompt if the nominator noted above is the senate president.</u>)

   <u>Limit the statement to two pages:</u> The academic senate should write a statement of support for the nominee from a campus perspective. Please describe how the nominee has impacted the campus culture through his/her or their achievements in the areas of equity and diversity. Include the supporting senate member's (if not the senate president) <u>and</u> senate president's name, signature, and college. (This will be removed prior to sending it to the readers.) Please do not use the nominee's name. Applications will be screened for direct or indirect reference to the nominee, the nominee's college, or community. Applications with such references will not be forwarded to the readers. [<u>For nominees who are groups, please only include one statement for the entire group. Do not include separate letters for each individual of the group.</u>]

   e. A statement of nominee's support from a person directly benefiting from the work, activity, project or program.

   <u>Limit the statement to one page:</u> An additional statement of support is requested on behalf of the nominee. Please describe how the work, activity, project or program has directly impacted the individual's learning or working

environment or success. Please indicate the relationship to the nominee. Include name, position, college, and signature. (This will be removed prior to sending it to the readers.) Please do not use the nominee's name.

2. **Criteria:**
   a. The nominee must have made <u>specific contributions</u> to establishing or expanding the campus climate, or a club, program, or service that promotes student success by:

   Creating an inclusive and supportive campus climate; implementing effective teaching and learning strategies <u>or</u> establishing or expanding an effective learning environment; and facilitating student access, retention and success; fostering student engagement in campus life. (Resolution 3.03 S98)

   Such contributions may include but are not limited to:
   - Contributing significantly to curriculum planning and implementation that is more responsive to and inclusive of diverse student needs and interests;
   - Cultivating and promoting diversity initiatives through specific activities, programs, or projects on campus that establish and foster a more inclusive and equitable working and learning environment.
   - Employing best practices, such as the use of creative and innovative approaches to integrate inclusivity in faculty and staff development or classroom activities.

   b. Direct and demonstrated evidence (observable and/or measurable) of the nominee's work is required and may include but is not limited to:

   - Data to show the impact of the nominee on the retention of students from historically underrepresented groups as they move toward their goals of transfer, degrees, certificates or personal and/or professional growth over time;
   - Quantitative data supporting the development or growth of specific activities, programs, and/or projects that demonstrate success in diverse student populations;
   - Citing of specific, detailed examples in which the nominee's efforts have encouraged students of historically underrepresented and diverse populations to participate actively in campus life and activities;

The Academic Senate for California Community Colleges bestows the Regina Stanback-Stroud Diversity Award upon faculty who work tirelessly to promote student success by:

a. Creating an inclusive and supportive campus climate
b. Implementing effective teaching and learning strategies
c. Facilitating student access, retention and success,
d. Fostering student engagement in campus life. (Resolution 3.03 S98)

Please submit all required documents via email to <u>awards@asccc.org.</u>

The Stanback-Stroud Diversity Award Application

Each response is limited to 200 words per prompt (including supplemental support or evidence)

Describe your efforts to create an inclusive and supportive campus climate.	
Supplemental Support or Evidence (included in the 200 word limit):	
What effective teaching and learning strategies have you implemented?	
Supplemental Support or Evidence (included in the 200 word limit):	

Describe activities that have facilitated student access, retention, and success.	
Supplemental Support or Evidence (included in the 200 word limit):	
Describe activities that have fostered student engagement in campus life.	
Supplemental Support or Evidence (included in the 200 word limit):	
Nomination documents	

Stanback-Stroud Diversity Award – Rubric (20-21)

	0	1	2	3	4
a. Creating an inclusive and supportive campus climate	Not present	Listed contributions of creating an inclusive and supporting campus climate but **lacks** supporting detail	**Minimal** quantitative OR qualitative evidence of creating an inclusive and supporting campus climate	**Some** quantitative AND qualitative evidence of creating an inclusive and supporting campus climate	**Significant** quantitative AND qualitative evidence of a broad and sustained effort to create an inclusive and supportive campus climate
b. Implementing effective teaching and learning strategies	Not present	Listed implementing effective teaching and learning strategies but **lacks** supporting detail	**Minimal** quantitative OR qualitative evidence of implementing effective teaching and learning strategies	**Some** quantitative AND qualitative evidence of implementing effective teaching and learning strategies	**Significant** quantitative AND qualitative evidence a broad and sustained effort to implement effective teaching and learning strategies
c. Facilitating student access, retention, and success	Not present	Listed activities leading to increased student access, retention, and success but **lacks** supporting detail	**Minimal** quantitative OR qualitative evidence of activities leading to increased student access, retention, and success	**Some** quantitative AND qualitative evidence of activities leading to increased student access, retention, and success	**Significant** quantitative AND qualitative evidence of a broad pattern of activities leading to increased student access, retention, and success
d. Fostering student engagement in campus life	Not present	Listed contributions to student engagement but **lacks** supporting detail	**Minimal** quantitative OR qualitative evidence of the contribution to student engagement	**Some** quantitative AND qualitative evidence of the contribution to student engagement	**Significant** quantitative AND qualitative evidence of widespread student engagement in a sustained manner
e. Nomination documents	Not present	A brief statement from the nominee's application and statement of the nominator but without sufficient detail	Nominee's application from the nominee and Statement from the nominator provide justification for nomination	Nominee's application and statement from the nominator provide justification for nomination **AND** letters of support	Nominee's application from the nominee and statement from the nominator that provide comprehensive, clear and detailed justification for nomination **AND** letters of support.

Diversity Award: July 17, 2013