



**Thursday, April 22, 2021**  
**District Council on Administrative Services (DCAS)**

**District Council on Administrative Services (DCAS) Meeting**  
**Ventura County Community College District Office**

**1. Call to Order/Procedural**

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- 1.01 Committee Co-Chair will call the meeting to order.
- 1.02 Approval of Minutes for the March 18, 2021, DCAS Meeting.

**2. New Business**

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- 2.01 Irrevocable Trust Workgroup Recommendation
- 2.02 Fund 693 Retiree Health Benefits Quarterly Review (Q3)
- 2.03 FY21 Police Services Budget Update
- 2.04 Early State Budget Package Allocations
- 2.05 FY22 Districtwide Services
- 2.06 FY22 Tentative Budget Allocation
- 2.07 DCAS Committee Charge/Membership/Guest Attendance Policy Update
- 2.08 Other Business

**3. Old Business**

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- 3.01 There are no items.

**4. Future Agenda Items**

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- 4.01 This item presents items to be discussed at a future DCAS Meeting.

**5. Future DCAS Meetings**

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- 5.01 Future DCAS Meetings

**6. Adjournment**

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- 6.01 Committee Co-Chair will adjourn the meeting.

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
FY22 TENTATIVE BUDGET ALLOCATION**

FY22 Tentative Revenue	\$ 172,621,632
Less: DWS	\$ (8,296,000)
Less: Utilities	\$ (4,090,500)
Less: DAC	\$ (12,256,136)
Available for distribution	\$ 147,978,996

		MC		OC		VC		Total	
1)	Unadjusted FTES (FY21 p1, includes NonResident)		11,066		4,933		9,155	25,154	
2)	WSCH		165,989		73,991		137,327	377,308	
3)	Productivity Factor		525		525		525		
4)	FTEF	316.2		140.9		261.6			
5)	FTEF adjustment	15.8		7.4		10.2			
6)	less: Full Time positions (FTEF)	(144.2)	\$ 25,578,058	(77.2)	\$ 13,549,139	(117.2)	\$ 20,297,028	\$ 59,424,224	
7)	=Hourly FTEF @ <sup>[a]</sup>	\$ 58,428	188	\$ 10,970,488	71	\$ 4,156,346	155	\$ 9,036,386	\$ 24,163,220
8)	<b>Total Class Schedule Delivery Allocation</b>		\$ 36,548,547		\$ 17,705,484		\$ 29,333,414	\$ 83,587,445	
10)	<b>Remaining to be Allocated</b>							\$ 64,391,551	

	Percent	Amount
11) 1. Base allocation	70%	\$ 45,074,086
12) 2. Supplemental allocation	20%	\$ 12,878,310
13) 3. Student success allocation	10%	\$ 6,439,155
14)		\$ 64,391,551

	MC	OC	VC	Total	
<b>1. Base allocation</b>					
15) Basic allocation	\$ 4,790,551	\$ 4,106,185	\$ 4,106,185	\$ 13,002,921	
16) Remaining base allocation				\$ 32,071,165	
17) FY21 P1 320 Credit FTES (Resident)	11,066.00	4,933.00	9,155.00	25,154.00	
18) Percent of total	44%	20%	36%	100%	
19) Campus remaining base allocation	\$ 14,109,069	\$ 6,289,539	\$ 11,672,558	\$ 32,071,165	
20) Sub-total Base allocation	\$ 18,899,620	\$ 10,395,724	\$ 15,778,743	\$ 45,074,086	
<b>2. Supplemental allocation (FY19-20)</b>					
21) Pell Grant recipients	3,011	3,236	3,828	10,075	
22) Promise Grant recipients	6,540	5,988	8,003	20,531	
23) AB540 Students	489	452	449	1,390	
24)	10,040	9,676	12,280	31,996	
25) Percent of total	31%	30%	38%	100%	
26) Sub-total Campus supplemental allocation	\$ 4,041,075	\$ 3,894,566	\$ 4,942,669	\$ 12,878,310	
<b>3. Student success allocation (FY18-19)</b>					
All Students	\$ 4,837,979				
	Weight	MC	OC	VC	Total
27a) Associate degrees for transfer	4	1,012	393	705	2,110
27b) Associate degrees	3	502	365	784	1,651
27c) Credit Certificates	2	194	154	332	680
27d) Transfer Level Math & English	2	823	332	705	1,860
27e) Transfer	1.5	1,316	275	756	2,347
27f) Nine or More CTE Units	1	1,677	902	1,423	4,002
27g) Regional Living Wage	1	1,233	739	1,459	3,431
27h) Total student awards		6,757	3,160	6,164	16,081
27i) Percent of total		42%	19%	38%	100%
27) Sub-total Student success allocation, All Students		\$ 2,050,508	\$ 935,898	\$ 1,851,573	\$ 4,837,979

Pell Grant Recipients		\$ 809,586				
	Weight	MC	OC	VC	Total	
28a)	Associate degrees for transfer	6	364	276	394	1,034
28b)	Associate degrees	4.5	190	256	454	900
28c)	Credit Certificates	3	61	92	166	319
28d)	Transfer Level Math & English	3	181	202	305	688
28e)	Transfer	2.25	364	185	357	906
28f)	Nine or More CTE Units	1.5	562	556	749	1,867
28g)	Regional Living Wage	1.5	308	352	498	1,158
28h)	Total student awards		2,030	1,919	2,923	6,872
28i)	Percent of total		30%	28%	43%	100%
28)	Sub-total Student success allocation, Pell		\$ 240,172	\$ 223,012	\$ 346,402	\$ 809,586
California Promise Grant Recipients		\$ 791,591				
	Weight	MC	OC	VC	Total	
29a)	Associate degrees for transfer	4	504	362	542	1,408
29b)	Associate degrees	3	299	329	630	1,258
29c)	Credit Certificates	2	94	129	230	453
29d)	Transfer Level Math & English	2	287	269	478	1,034
29e)	Transfer	1.5	561	237	517	1,315
29f)	Nine or More CTE Units	1	862	728	1,085	2,675
29g)	Regional Living Wage	1	622	541	914	2,077
29h)	Total student awards		3,229	2,595	4,396	10,220
29i)	Percent of total		31%	25%	43%	100%
29)	Sub-total Student success allocation, College Promise		\$ 248,629	\$ 201,187	\$ 341,775	\$ 791,591
30)	Total Student Success Allocation		\$ 2,539,309	\$ 1,360,097	\$ 2,539,749	\$ 6,439,155
31)	<b>Total College Allocation</b>		<b>\$ 62,028,550</b>	<b>\$ 33,355,870</b>	<b>\$ 52,594,576</b>	<b>\$ 147,978,996</b>
32)	<b>Phase in of New Allocation Model Year 1 (0%)</b>		<b>\$ (741,259)</b>	<b>\$ (28,795)</b>	<b>\$ 770,054</b>	<b>\$ 0</b>
33)	<b>Total Allocation FY22</b>		<b>\$ 62,769,809</b>	<b>\$ 33,384,665</b>	<b>\$ 51,824,522</b>	<b>\$ 147,978,996</b>
34)	<b>Campus FY21 Carryover</b>		<b>\$ 1,223,491</b>	<b>\$ 667,544</b>	<b>\$ 1,029,931</b>	<b>\$ 2,920,966</b>
35)	<b>FY22 Tentative Allocation</b>		<b>\$ 63,993,300</b>	<b>\$ 34,052,209</b>	<b>\$ 52,854,453</b>	<b>\$ 150,899,962</b>
[a] FY22 average replacement cost						
[b] Similar to the colleges, the District Office (DAC) is allowed up to a 2% carryover. The DAC carryover from FY21 is \$241,757						

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
FY22 TENTATIVE BUDGET ALLOCATION**

FY21 Tentative Revenue	172,621,632
Less: District-wide	(8,296,000)
Less: Utilities	(4,090,500)
Less: District Office (7.1% revenue)	<u>(12,256,136)</u>
Available for Distribution	<u>147,978,996</u>

	Moorpark	Oxnard	Ventura	Total	
<b>Class Schedule Delivery Allocation</b>					
1) Unadjusted FTES (FY21 p1, includes NonResident)	11,066	4,933	9,155	25,154	
2) WSCH	165,989	73,991	137,327		
3) Productivity Factor	525	525	525		
4) FTEF	316.2	140.9	261.6		
5) FTEF adjustment	15.8	7.4	10.2		
6) less: Full Time positions (FTEF)	(144.2)	(77.2)	(117.2)	<b>20,297,028</b>	<b>\$ 59,424,224</b>
7) =Hourly FTEF @ <sup>[a]</sup>	<b>\$ 58,428</b> 188	71	155	<b>9,036,386</b>	<b>\$ 24,163,220</b>
8) <b>Total Class Schedule Delivery Allocation</b>	<b>\$ 36,548,547</b>	<b>\$ 17,705,484</b>	<b>\$ 29,333,414</b>	<b>\$ 83,587,444</b>	<b>56.5%</b>
9) <b>Base Allocation</b>	<b>\$ 7,398,950</b>	<b>\$ 7,398,950</b>	<b>\$ 7,398,950</b>	<b>\$ 22,196,849</b>	<b>15.0%</b>
10) <i>Adjusted FTES ( FY21 P1)</i>	<b>10,602</b> 44.6%	<b>4,664</b> 19.6%	<b>8,501</b> 35.8%	23,766	
11) <b>FTES Allocation</b>	<b>\$ 18,822,312</b>	<b>\$ 8,280,231</b>	<b>\$ 15,092,158</b>	<b>\$ 42,194,702</b>	<b>28.5%</b>
12) <b>Total Allocation FY22</b>	<b>\$ 62,769,809</b>	<b>\$ 33,384,665</b>	<b>\$ 51,824,522</b>	<b>\$ 147,978,996</b>	<b>100.0%</b>
15a) <b>Campus FY21 Carryover <sup>[b]</sup></b>	<b>\$ 1,223,491</b>	<b>\$ 667,544</b>	<b>\$ 1,029,931</b>	<b>\$ 2,920,965</b>	
16) <b>FY22 Tentative Allocation</b>	<b>\$ 63,993,300</b>	<b>\$ 34,052,209</b>	<b>\$ 52,854,453</b>	<b>\$ 150,899,961</b>	

**Assumptions**

[a] FY21 average replacement cost.

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