



## Student Success Committee (SSC) Minutes

### March 24, 2021 @ 2:00-3:30 pm Zoom Meeting

**Charge:** The Student Success Committee (SSC) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data and effective sharing of information campus-wide. SSC makes recommendations to the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.

*ADMINISTRATOR CO-CHAIRS (Non-Voting): Jennifer Kalfsbeek-Goetz and Damien Peña*

**Membership:** Representative College Governance Committee—(Voting members)9 Faculty + 9 Non-Faculty, 1 Student; 4 Classified; 2 Supervisors

Voting Members						
1	Health, Kinesiology, Athletics, and Performing Arts	James Walker	x	Classified	Jordana Ybarra-Telias	x
2	Career Education I	Heather Ladwig-Aguilar	x	Classified Co-Chair	Veronica Allen	x
3	Career Education II	Ralph Fernandez		Classified	Victoria Nielsen	x
4	English, Math and Learning Resources	Eric Martinsen		Classified	Jamie Birkett	x
5	Sciences	Hafez Alawdi & Daniel Clark	x	Classified	Vacant	
6	Student Services	Bea Herrera	x	Administrator	Jennifer Kalfsbeek-Goetz	x
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Damien Peña	x
8	Faculty	David Young		Supervisor	Alma Rodriguez	x
9	Faculty Co-Chair	Paula Muñoz	x	Supervisor	Gabriella Asamsama-Acuna	x
GUESTS						
	Marnie Melendez					
	Enrique Rodriguez					

Recorder: Tricia Bergman

Agenda Items	Discussion Notes	Action	Date	Who
<b>1. Call to Order</b>	Meeting called to order at 2:05 p.m.			
<b>2. Review and approve minutes from 2.24.2021 meeting</b>	B. Herrera motioned to accept the Minutes from the 2.24.2021 SSC meeting. Veronica Allen 2 <sup>nd</sup> the motion. YES: 8 members approved. No: -0- Abstention: -0-			
<b>3. Public Comments</b>	None			

<p><b>4. Report out on SEP work group, by Metrics</b></p>	<p>Three of the five SEP Workgroups (Transfer/English Math; Fall to Spring Retention; and Transfer) presented and discussed what they had submitted. The other two Workgroups, ACCESS and COMPLETION, did not yet present.</p> <p style="text-align: center;"><b>SPRING 2021 STUDENT EQUITY PLAN (SEP) WORKGROUPS</b></p> <ol style="list-style-type: none"> <li>1. <b>ACCESS Workgroup</b> Student Equity Plan (SEP) <b>Committee:</b> G. Asamsama-Acuna H. Alawdi P. Muñoz Vi. Nielsen M. Melendez A. Rodriguez J. Ybarra-Telias</li> <li>2. <b>TRANSFER/ENGL/MATH Workgroup</b> Student Equity Plan (SEP) <b>Committee:</b> H. Ladwig-Aguailar J. Birkett J. Kalfsbeek-Goetz E. Martinsen</li> <li>3. <b>FALL TO SPRING RETENTION Workgroup</b> Student Equity Plan (SEP) <b>Committee:</b> H. Ladwig-Aguailar J. Ybarra-Telias D. Peña V. Allen</li> <li>4. <b>TRANSFER Workgroup</b> Student Equity Plan (SEP) <b>Committee:</b> B. Herrera J. Walker M. Melendez D. Clark</li> <li>5. <b>COMPLETION Workgroup</b> Student Equity Plan (SEP)</li> </ol>			
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	<p><b>Committee:</b>  Paula Muñoz  James Walker  Ralph Fernandez  Alma Rodriguez</p> <p><b>The Link to J. Kalfsbeek-Goetz’s OneDrive with each Workgroup’s Presentation and the Link to the Student Equity Plan (SEP) can be found here:</b>  <a href="https://vccdventura-my.sharepoint.com/:f/g/personal/jkgoetz_vccd_edu/EivaliA_uLRCttyvc0mnuOIBXUIPqBfLGleygdAYSq1fpA?e=8HkLwm">https://vccdventura-my.sharepoint.com/:f/g/personal/jkgoetz_vccd_edu/EivaliA_uLRCttyvc0mnuOIBXUIPqBfLGleygdAYSq1fpA?e=8HkLwm</a></p>			
6. Moving forward to implement the plan and activities in the plan.		<b>Tabled to next meeting</b>		
7. Discuss CUE report on VS SEP.		<b>Tabled to next meeting</b>		
8. Process for reviewing currently funded initiatives and outcomes. We need to discuss the details regarding existing programs that are SEA funded and assess how they are meeting goals.		<b>Tabled to next meeting</b>		
8. Closing Comments	The next SSC meeting will be held April 28 <sup>th</sup> at 2:00 p.m.			
9. Adjournment	Meeting adjourned at 3:32 p.m.			