

COLLEGE PLANNING COMMITTEE (CPC) MEETING AGENDA-MINUTES
VENTURA COLLEGE
Wednesday, November 18, 2020
3:45 - 5:15 p.m.
ZOOM

Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Co-Chair	Dan Clark	X	Faculty	David Young		Classified Supervisor	Sue Royer	X
Classified Co-Chair	Sebastian Szczebiot	X	Faculty	Maria Flores	X	Classified Supervisor	Jeanine Day	
Administrator Co-chair (non-voting)	Phillip Briggs	X	Faculty	Heather Aguailar		Student	Carlo Plascencia Enrique Rodriguez	X
Faculty	Ryan Petitfils	X	Faculty	Preston Pipal	X	Administrator	Debbie Newcomb	X
Faculty	Sandy Melton	X	Classified	Nan Duangpun		Administrator	Jesus Vega	X
Faculty	Ralph Fernandez	X	Classified	Coleen Scott Trivett	X			
Faculty	Vacant		Classified	Vacant				
Guests	Kim Hoffmans, Tim Harrison, Grant Jones, Cathy Bojorquez							

Recorder: Felicia Torres

Agenda Item	Discussion Notes	Action?
1. Public Comments	Meeting began at 3:49 pm No public comments.	
2. Approve Agenda		P. Pipal moved to approve. J. Vega seconded. Minutes approved.

<p>3. Approve Minutes</p> <ul style="list-style-type: none"> • 10/23/20 		<p>P. Pipal moved to approve.</p> <p>R. Petitfils seconded.</p> <p>Minutes approved.</p>
<p>4. Executive Team Update</p>	<p>K. Hoffmans reported that D. Peña will be out for the remainder of the semester. J. Vega has stepped up and taken on some extra responsibilities in that area. M. Melendez will join us soon as Interim Dean.</p> <p>COVID update, per Kim. 13 cases reported since the beginning of semester due to abundance of care. More than we like but is relatively small in number. Still planning for the start of the fall semester.</p> <p>K. Hoffmans added that she wanted to wish everyone a Happy and Safe Thanksgiving.</p>	
<p>5. CPC Items</p> <ul style="list-style-type: none"> • Participatory Governance Handbook Update - Discussion • 2020-2023 Strategic Plan Draft – Discussion • Taskforce Updates <ul style="list-style-type: none"> ○ Program Viability Taskforce - Discussion ○ Out-of-Cycle Resource Request Process – Discussion 	<p>P. Briggs reported that he is continuing to receive updates for the handbook and will incorporate those changes as noted for discussion below.</p> <p>Strategic Plan Draft will be going to Academic Senate for 1st reading and will go to ASVC for discussion. Was presented at Classified Senate on Nov 5th, waiting for feedback. One change to date by R. Petitfils – change the working in Objective 2. K. Hoffmans added that representation from the senates and ASVC has been requested and are waiting to hear back. There has not been a lot of feedback thus far.</p> <p>P. Briggs reported - Program Viability Taskforce met today. The AP 4021 was reviewed again. Trying to create a process that aligns with the campus and the AP itself. Briefly reviewed the process as outlined in the document. P. Briggs facilitated the discussion that</p>	<p>Keep this as a standing agenda item.</p>

	<p>followed and is hopeful that a full draft will be ready to bring to this committee for final approval by January.</p> <p>Update for Out-of-Cycle Resource Request Process. This was developed to make sure there is transparency for the resources being requested outside of the program review process. P. Briggs explained the specific updates made recently to the handout. K. Hoffmans made some suggestions for changes to the wording. This process is not to circumvent the approval process of Program Review. P. Briggs noted changes offered during the discussion as requested.</p>	
<p>6. Accreditation Steering Advisory Group</p> <ul style="list-style-type: none"> • Action Items - None 	<p>G. Jones reported that a small group had met and came up with a rough draft of taxonomy for the collection of evidence. They are working on a final draft.</p>	
<p>7. Budget Resource Committee</p> <ul style="list-style-type: none"> • Action Items <ul style="list-style-type: none"> ○ Updated Committee Charge 	<p>1st time to have a recommendation form submitted to CPC since approving the process. BRC is updating their committee charge to include “social justice and equity”. P. Briggs called for the motion.</p>	<p>S. Szczebiot moved to support the recommendation as written. C. Trivett seconded. 8 - Yes; 1 abstention.</p> <p>Motion passes.</p>
<p>8. Guided Pathways Committee</p> <ul style="list-style-type: none"> • Action Items <ul style="list-style-type: none"> ○ Career and Major Community (CMCs) Discipline Grouping Approval ○ Program Mapper Software 	<p>S. Szczebiot reported on the recommendation form submitted for approval of the CMCs discipline groupings. This is by no means set in stone and should be seen as a moving target as subject experts take a look at it. It is still in the planning phase. P. Briggs called for a motion.</p> <p>S. Szczebiot presented the Program Mapper software that was discussed at the 11/3 Guided Pathways meeting. P. Briggs presented the recommendation form submitted for CPC approval. K. Hoffmans</p>	<p>P. Pipal moved to support with consideration and with AS feedback. C. Trivett seconded.</p> <p>9 – Yes, 0 – No</p> <p>Motion approved.</p>

	<p>clarified the funding source. The program mapper will allow Guided Pathways to develop a site that is similar to Bakersfield College.</p> <p>One point of discussion in regard to GP grant is the idea of .2 FTE needed to for maintaining the program mapper software. The grant ends in June 2022. The money does not roll over. S. Szczebiot and P. Briggs facilitated the discussion that ensued. Per P. Briggs, it is an exciting tool and looks great.</p>	<p>D. Newcomb moved to support it as written.</p> <p>R. Fernandez seconded.</p> <p>10 - Yes; 0 - No</p> <p>Motion approved.</p>
<p>9. Student Success Committee</p> <ul style="list-style-type: none"> • Action Items <ul style="list-style-type: none"> ○ Updated Committee Charge 	<p>Reviewed and presented recommendation to update the committee charge.</p>	<p>D. Newcomb moved to approve the recommendation as written.</p> <p>P. Pipal seconded.</p> <p>9 -Yes; 1 - Abstain</p> <p>Motion approved.</p>
<p>10. Governance Committee Updates</p> <ul style="list-style-type: none"> • Academic Senate • Associated Students of VC • Classified Senate 	<p>AS -P. Pipal reported that the Senate is working on faculty prioritization process and hoping to finish at the next meeting. They are still updating their constitution and bylaws. Should be done with that process soon.</p> <p>ASVC – E. Rodriguez, VP reported that ASVC had an event for Thanksgiving, where they handed out bags of frozen turkeys to 200+ students. In the process of planning another event in December for Xmas celebration, like the Thanksgiving one.</p> <p>CS – S. Szczebiot reported. Not much really to update. The Senate did look at the changes to the governance handbook that was brought forward by Academic Senate and approved as is. The other changes that were approve were in regard to the changes for FOG to add a co-chair. Had a first read of the Strategic Plan. Had a lengthy discussion surrounding issues of racial equity and social justice. The Classified</p>	

	Senate discussed the idea of developing a resolution that will focus on such topics.	
11. Adjourn	Next Meeting: January 27, 2020 Adjourn at 5:04 pm	