

COLLEGE PLANNING COMMITTEE (CPC) MEETING MINUTES
VENTURA COLLEGE
Wednesday, October 28, 2020
3:45 - 5:15 p.m.
ZOOM

Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Co-Chair	Dan Clark	X	Faculty	David Young		Classified Supervisor	Sue Royer	
Classified Co-Chair	Sebastian Szczebiot	X	Faculty	Maria Flores	X	Classified Supervisor	Jeanine Day	
Administrator Co-chair (non-voting)	Phillip Briggs	X	Faculty	Heather Aguailar		Student	Carlo Plascencia	
Faculty	Ryan Petitfils	X	Faculty	Preston Pipal	X	Administrator	Debbie Newcomb	X
Faculty	Sandy Melton	X	Classified	Nan Duangpun	X	Administrator	Jesus Vega	
Faculty	Ralph Fernandez	X	Classified	Coleen Scott Trivett	X			
Faculty	Vacant	X	Classified	Kathryn Solorio	X			
Guests	Kim Hoffmans, Alma Rodriguez, Grant Jones, Jen Kalfsbeek, Tim Harrison							

Recorder: Felicia Torres

Agenda Item	Discussion Notes	Action?
1. Public Comments	P. Briggs called the meeting to order at 3:47 pm. No public comments.	
2. Approve Agenda	One change suggested per P. Briggs to add the bullet point to the #4 Executive Team Update.	D. Clark moved to approve the agenda with the additional bullet point to agenda item #4. P. Pipal seconded. Agenda approved.

		(8 yes; 0 No)
<p>3. Approve Minutes</p> <ul style="list-style-type: none"> 9/23/20 	No changes to the minutes.	<p>P. Pipal moved to approve the minutes.</p> <p>D. Clark seconded.</p> <p>Unanimous approval.</p> <p>Minutes approved.</p>
<p>4. Executive Team Update</p> <ul style="list-style-type: none"> Be on the SIDE of Antiracism 	K. Hoffmans reported on the presented handout “Be on the SIDE of Antiracism. Said that it has been presented to the various participatory governance committees on campus, including the Kaptain’s Chat. Intent of the handout is to lay out a plan for VC and to have a concrete focus and path towards illuminating social injustices on campus. Looking for feedback. Asking for all campus committees to modify their charge to reflect anti-racism theme.	K. Hoffmans still working on the draft presented and will submit to P. Briggs when complete.
<p>5. CPC Items</p> <ul style="list-style-type: none"> Participatory Governance Handbook Update - Action 2020-2023 Strategic Plan Draft – Discussion Taskforce Updates <ul style="list-style-type: none"> Program Viability Taskforce - Discussion Out-of-Cycle Resource Request Process – Discussion 	<p>D. Clark presented the changes to be approved in the Participatory Governance Handbook. Presented these updates at the last CPC meeting. The purpose is to ensure that the changes made reflect the AFT contract. Explained where the changes were made and why. S. Szczebiot noted for the record that it was not necessary for the Academic Senate to include a seat for a classified professional appointed by SEIU as it is really up to the union to negotiate that seat, but really appreciate the spirit of collaboration and collegiality that was offered.</p> <p>Discussion: S. Szczebiot suggested for consistency sake to add a line with a classified co-chair, because it is an open group and anyone can attend. It would also be in line with the rest of the documents. In the end it was decided to walk back on the suggestion made during the discussion. Original motions carries.</p> <p>P. Briggs called for motion to approve the proposed changes to the Participatory Governance Handbook with the presented changes.</p> <p>P. Briggs presented the current 2020-2023 Strategic Planning Draft. Has not a lot of changes since the last review. P. Briggs reviewed the Objectives and facilitated the discussion that followed. Opened discussion up for feedback. None given.</p> <p>P. Briggs gave a refresher on the need to have a Program Viability Taskforce. To refresh memories, P. Briggs summarized the AP criteria for the set of metrics</p>	<p>P. Pipal moved to approve.</p> <p>S. Szczebiot seconded.</p> <p>Changes approved. Motion carries.</p> <p>(Yes 9, No 0)</p> <p>P. Briggs to add as a standing agenda items for the various committees to include additional changes going forward.</p> <p>P. Briggs to bring back for a first and</p>

	<p>to be used in determining a program’s viability. The task for has spent a lot of time discussing II. Recommendation Group Review and Analysis: 1) Deciding who should be on the recommendation group, 2) what should happen when they actually are reviewing these metrics and the different data points for viability, and 3) how they actually go about determining or making recommendations on the programs’ viability. The taskforce prepared a summary to capture the discussions so far. P. Briggs facilitated the discussion that followed.</p> <p>J. Kalfsbeek found a nice full scale composition model from another college to incorporate. D. Clark acknowledged the assistance it provided the taskforce as they were struggling with the composition for moving forward. R. Petitfils added that the criteria used in other colleges is very broad and was very surprised that a process had not yet been developed and it has taken a bit of time to get it to a working product.</p> <p>P. Briggs reviewed the Out-of-Cycle Resource Request Process that the taskforce has diligently worked on. Reviewed and displayed the form that was created to assist in the process. The form is intended to help with transparency. P. Briggs made note of the suggestions and facilitated the discussion.</p>	<p>second reading to follow governance process.</p> <p>P. Briggs will make the recommended changes and send to the senates for governance process.</p>
<p>6. Accreditation Steering Advisory Group</p> <ul style="list-style-type: none"> • Action Items - None 	<p>D. Clark reported that a small subset met with G. Jones to develop the taxonomy for filing evidence for the next Accreditation report.</p>	
<p>7. Budget Resource Committee</p> <ul style="list-style-type: none"> • Action Items - None 	<p>D. Newcomb reported. Nothing to add for Felicia.</p> <p>T. Harrison reported on a topic that may be present for future consideration regarding as process for dedicating major art or murals. i.e. Moratorium.</p>	
<p>8. Guided Pathways Committee</p> <ul style="list-style-type: none"> • Action Items – None 	<p>S. Szczebiot reported. Thanked all who joined the Guided Pathways retreat. Hoped that it was informative. Career & Major Communities lens will be spearheaded by Guided Pathways committee member. The hope is to open the CMCs up to a wider campus discussion and get more people involved. Happy to bring a chart of the CMC and have an affirmatory vote. More information will be shared through the governance process.</p>	
<p>9. Student Success Committee</p> <ul style="list-style-type: none"> • Action Items - None 	<p>First meeting of academic year was that day. The committee established norms. Worked out some goals. Trying to make sure to tie equity to goals. Committee is off to a good start.</p>	

<p>10. Governance Committee Updates</p> <ul style="list-style-type: none"> • Academic Senate • Associated Students of VC • Classified Senate 	<p>AS-Dan reported. Action items, approved goals and passed Black Lives Matter Resolution, same as MC and OC. Working on rewriting their constitution and bylaws and revising their prioritization process for hiring. Will append two days of digging into state policies and procedures. The State Academic Senate is paying for all of the LPs for all libraries throughout the state and advocating for a lot of the tools and software that faculty are in need of for COVID times. It is going to be a full plenary.</p> <p>ASVC-No report given.</p> <p>CS-S. Szczebiot reported. Reviewed our goals. Have a fun campaign going around Halloween. Coach from Caring Campus had a meeting today, which was a second coaching session. It is to work with staff to develop behavioral commitments and then develop an implementation plan. Shout out to Felicia who has been working hard on PD this semester and making sure there is a space for Classified to get together to talk about needs and share best practices. Looking for ways to meet on OBOC. Looked at various resolutions like the MC resolution, as well as the 4CS State resolutions re: LGBTQ+ and we are also looking at ideas of land acknowledgment.</p>	
<p>11. Adjourn</p>	<p>Next Meeting: November 18, 2020</p> <p>Adjourn at 5:07pm</p>	<p>*Find a blanket way to deal with November and December.</p>