



Student Success Committee (SSC) Minutes

January 27, 2021 @ 2:00-3:30 pm Zoom Meeting

Charge: The Student Success Committee (SSC) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data and effective sharing of information campus-wide. SSC makes recommendations to the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.

ADMINISTRATOR CO-CHAIRS (Non-Voting): Jennifer Kalfsbeek-Goetz and Damien Peña

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						
1	Health, Kinesiology, Athletics, and Performing Arts	Vacant		Classified	Jordana Ybarra-Telias	X
2	Career Education I	Heather Aguilar	X	Classified Co-Chair	Veronica Allen	X
3	Career Education II	Ralph Fernandez	X	Classified	Victoria Nielsen	X
4	English, Math and Learning Resources	Eric Martinsen	X	Classified	Jamie Birkett	X
5	Sciences	Hafez Alawdi & Daniel Clark	X X	Classified	James Walker	X
6	Student Services	Bea Herrera	X	Administrator	Jennifer Kalfsbeek-Goetz	X
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Damien Peña	X
8	Faculty	David Young	Absent	Supervisor	Alma Rodriguez	X
9	Faculty Co-Chair	Paula Muñoz	X	Supervisor	Gabriella Asamsama-Acuna	X
GUESTS						
	Kammy Algiers					
	Marnie Melendez					
	Enrique Rodriguez					
	Kim Hoffmans					
	Marian Carrasco Nungaray					

Recorder: Tricia Bergman

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	Meeting called to order at 2:04 p.m.			
2. Review and approve minutes from 12-2-20 meeting	P. Munoz requested a few corrections be made on the 12.2.20 minutes as follows: Public comments: Item #6: emailed the PD leads faculty... result was that they did not seem interested.			

	<p>With corrections to the 12.2.20 minutes above, B, Herrera motioned to accept the Minutes from the 12.2.20 SSC meeting. Eric Martinsen 2nd the motion.</p> <p>YES: Unanimous NO:-0- Abstention: -0-</p>			
<p>3. Public Comments</p>	<p>None</p>			
<p>4. <u>Groups</u> report-out on findings: 2018-2019 group and 2017-2018 group</p>	<p>Following discussion, the “19-20” and “20-21” budget taskforce workgroups reported to the committee their findings as it relates to the “19-22” SEA Budget Plan. The committee met in December and concerns were raised regarding the SEA budget spending being aligned with the 19-22 SEA Plan. Two work groups were formed to go over the 19-20 and 20-21 SEA budgets and they reported back their findings to such concerns as:</p> <ul style="list-style-type: none"> a. Why is there funding in areas where there is currently no action happening? b. There needs to be more transparency shown. Who is reviewing the plan? c. How are student objectives being met through the initiatives? d. Is the SEA budget connected to the Equity Plan? <p>Also, the committee formed a taskforce group to prioritize the “Expanded Activities” on pages 10-14 of the Equity Plan. The purpose is to determine which activities would be the committee’s main “Equity” focus.</p> <p>B. Herrera read the following to the committee and asked that it be included in the minutes: Attached is our review of the SSC budget for the FY 2019-2020. We used the FYSOTRN budget format for this budget review. Our group found it challenging to match the expenditures to the actual initiatives written in the approved VC Equity Plan for 2019-2022 because the following items—which are important to note—were missing data elements such as:</p> <ul style="list-style-type: none"> 1. The budget lacked specificity in terms of no positions noted, no names provided for each area 			

	<p>so as to fully understand what initiatives they oversee.</p> <ol style="list-style-type: none"> 2. The budget codes did not have a budget legend to be able to define the information given (ex. BTBG, CDW Govt, etc) 3. No percentage given on how much (%) is set aside for Health Benefits for each position. 4. The indication which area (ex. Counseling, Pirates Cove, etc) was working on which initiative and what outcomes are expected to be achieved. 5. Some accounts have unused funds. Why? Did it get rollover to another SEA account? Was it used? 			
5. Equity Summit Update	<p>K. Algiers spoke regarding hosting an Equity Summit Series. She shared that to kick the series off, Long Beach City College will address their equity gaps through a virtual Cultural Curriculum Audit to be held January 29th from 9-10 a.m. Speakers will include subjects regarding Equity in Social Justice and will include subjects regarding Equity in Social Justice. The speakers will be:</p> <ul style="list-style-type: none"> • Wendy Koenig, Curriculum chair • Priscilla Bravo Arias, Microbiology Faculty and Online Audit Leader • Jerome Hunt, Political Science Faculty and Equity Coordinator • Kathy Scott, Executive Vice President, Academic Affairs 			
6. Review Center for Urban Education Equity Report (attachment)		Tabled to next meeting.		
7. Review Committee's Goals from 11.4.2020 meeting and Check-in on where Committee is currently at on the Goals (attachment)		Tabled to next meeting.		
6. Closing Comments	The next SSC meeting will be held February 24 th at 2:00 p.m.			
7. Adjournment	Meeting adjourned at 3:34 p.m.			

