

**COLLEGE PLANNING COMMITTEE (CPC) MEETING MINUTES
VENTURA COLLEGE
Wednesday, September 22, 2021
3:45 - 5:15 p.m.
ZOOM**

Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Co-Chair	Dan Clark	X	Faculty	David Young		Classified Supervisor	Sue Royer	X
Classified Co-Chair	Sebastian Szczebiot	X	Faculty	Maria Flores Patty Wendt	X	Classified Supervisor	Joe Esquivel	
Administrator Co-chair (non-voting)	Phillip Briggs	X	Faculty	Heather Aguailar		Student	Tony Magana (ASVC President)	X
Faculty	Michael Bowen	X	Faculty	Preston Pipal	X	Administrator	Debbie Newcomb	X
Faculty	Sandy Melton		Classified	Nan Duangpun		Administrator	Jesus Vega Grant Jones	X
Faculty	Ralph Fernandez	X	Classified	Katheryn Solorio	X			
Faculty	Vacant		Classified	Libby Fatta	X			
Guests	Bernard Gibson, Boglarka Kiss, Cathy Bojorquez, Damien Pena, Kim Hoffmans							

Recorder: Felicia Torres

Agenda Item	Discussion Notes	Action?
1. Public Comments	Meeting began at 3:50 pm. via Zoom. Public Comment: M. Bowen to take the seat of R. Petitfils	
2. Approve Agenda	Changes to Agenda. Guided Pathways and facilities discussion moved to top of the agenda after approval of the minutes.	M. Bowen moved to amend the agenda. S. Szczebiot seconded. Motion passes unanimously, without abstentions. Agenda amended.

<p>3. Approve Minutes</p> <ul style="list-style-type: none"> • 4/28/21 	<p>P. Briggs provided CPC webpage link to view minutes from the website.</p>	<p>D. Clark moved to approve the April minutes.</p> <p>K. Solorio seconded.</p> <p>Minutes approved unanimously, without abstentions.</p> <p>April minutes approved.</p>
<p>4. Executive Team Update</p>	<p>K. Hoffmans' update: VC has received a grant to support low income and LatinX students pursuing STEM careers. Stay tuned, more to come.</p> <p>D. Peña reported: VC is looking for assistance with contract tracing that will be coordinated with the Career Center. His office is currently reviewing student religious and medical exemptions that have been submitted thus far. D. Peña will provide update at next CPC mtg.</p> <p>K. Hoffmans updated the committee regarding the proposal OC presented to the BoT and explained that they would like money to add classes in the Sciences, some Math and some Social Sciences for a campus in El Rio.</p> <p>C. Bojorquez reported that the district is looking to establish positions at the DAC that would support the colleges. She also explained how they can have an effect on the allocation model overall.</p>	
<p>5. CPC Items</p> <ul style="list-style-type: none"> • Welcome and Introductions • November meeting date • Prior-Year Committee Evaluation Results • 2021-2022 CPC Goals – Action • VC Mission Statement Revision Update • <i>Facilities Master Plan Update (this item discussion moved, after GP presentation)</i> • Program Vitality Process Update 	<p>S. Royer updated the committee on the most recent changes to the Facilities Master Plan. Her compliments to the vendor, Steinberg Hart. They have done a lot of work over the summer. They have some very high level draft versions to share. They intend to share these versions with all campus constituencies. This will be happening the first week of October. Invites will come via the VC Master Calendar. The vision of being welcoming and inclusive is really the strongest tenants of the Facilities Master Plan that is being worked on. No questions followed.</p> <p>Introductions made.</p> <p>November meeting date changed. Start time changed to 4 pm. Meeting date changed to 11/17/21.</p> <p>P. Briggs screen shared the committee evaluation results and provided the link in the chat. The results and comments were reviewed in depth. Goal #2 is recommended to</p>	<p>F. Torres to send updated invite.</p>

<ul style="list-style-type: none"> • Participatory Governance Handbook Updates – Action <ul style="list-style-type: none"> ○ Curriculum Committee Meeting Time ○ Student Success committee Name Change 	<p>roll over for this new year. P. Briggs also said that it would be useful to roll over the anti-racist goal. No further comments or suggestions provided.</p> <p>Discussion: Several suggestions were made for setting goals for the academic year. P. Briggs facilitated the discussion that followed and made note of the suggestions. He will reword and present at the next meeting.</p> <p>P. Briggs called for a motion.</p> <p>D. Clark reported. He met with E. Askar to discuss the Mission Statement revision. They will be planning a series of meetings to narrow it down to one. They need to identify the items on the Mission Statement to decide what else to include. Send an email to D. Clark, J. Vega or E. Askar if you want to join. Meetings are being planned now.</p> <p>P. Briggs facilitated the discussion that followed the brief Program Vitality Process update.</p> <p>This Action item was moved to the next meeting. Some signatures are needed to proceed. There is a list of things to be approved and need to go through the participatory governance process before they are approved for an official update and approval from this committee.</p>	<p>S. Szczebiot moved to approve our 21-22 goals for CPC.</p> <p>D. Newcomb seconded.</p> <p>10-Yes; 0-No. Motion passes. Goals approved for the year.</p> <p>Add to next agenda.</p>
<p>6. Accreditation Steering Advisory Group</p> <ul style="list-style-type: none"> • Action Items - None 	<p>No report.</p>	
<p>7. Budget Resource Committee</p> <ul style="list-style-type: none"> • Action Items – None 	<p>C. Bojorquez reported – She wanted this committee to be aware that they went over the adoption budget for VC at the last meeting and that the district DCAS committee has started a new allocation model that takes into account components of the Student Center funding formula. This is year 1 of the implementation, which means that we are not getting the actual benefit of those changes this year, at 25% and 50%.</p>	
<p>8. Guided Pathways Committee</p> <ul style="list-style-type: none"> • Discussion Items – Welcome Center Re-Brand Proposal • Action Items – None 	<p>This item was moved to top of agenda, after #4.</p> <p>C. Wendt presented from a PowerPoint presentation of the rebranding of the Student Services Center. C. Wendt encouraged people to try and be a new student to know the student experience and give feedback. C. Wendt stayed to take questions and comments. Please reach out to G. Asamsama-Acuna and/or T. Lawler for additional questions or comments.</p>	<p>This item to be added to next meeting agenda as an action item and follow participatory governance processes.</p>

<p>9. Student Success Committee</p> <ul style="list-style-type: none"> Action Items - None 	<p>D. Clark reported – SSC met earlier today and discussed ways to inform and get feedback from those who need to give feedback. Also discussed with those actors who will be doing those activities. All in all, had a good discussion about planning that.</p>	
<p>10. Governance Committee Updates</p> <ul style="list-style-type: none"> Academic Senate Associated Students of VC Classified Senate 	<p>AS – Passed resolution on LGBTQIA+ in support of community. Composed a resolution in support of flexible modalities during COVID times and will need to send out to all faculty. Will send a link to send to CPC of where to find them on AS website once they are updated.</p> <p>Per M. Bowen, Curriculum Committee is forming a District-wide Ad Hoc taskforce to work on creating the petition form that students will use for Credit for Prior Learning (CPL). That should be finalized fairly soon, so that student can use it for this fall.</p> <p>ASVC – L. Fatta reported that they are working very closely with S. Royer to bring the Facilities Master Plan updates to ASVC the first week of Oct.</p> <p>CS – No Update</p>	
<p>11. Adjourn</p>	<p>Next Meeting: October 27, 2021</p> <p>Adjourn @ 5:10 pm. Next meeting will meet over Zoom. Governor Newsom did sign to extend Zoom for Brown Act meetings through January 2022 and looking to get more feedback.</p>	