

COLLEGE PLANNING COMMITTEE (CPC) MEETING AGENDA
VENTURA COLLEGE
Wednesday, September 23, 2020
3:45 - 5:15 p.m.
ZOOM

Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Co-Chair	Dan Clark	X	Faculty	David Young		Classified Supervisor	Sue Royer	X
Classified Co-Chair	Sebastian Szczebiot	X	Faculty	Maria Flores	X	Classified Supervisor	Jeanine Day	X
Administrator Co-chair (non-voting)	Phillip Briggs	X	Faculty	Heather Aguailar		Student	Carlo Plascencia	X
Faculty	Ryan Petitfils	X	Faculty	Preston Pipal		Administrator	Debbie Newcomb	X
Faculty	Sandy Melton	X	Classified	Luis Garcia		Administrator	Jesus Vega	X
Faculty	Ralph Fernandez		Classified	Nan Duangpun	X			
Faculty	Vacant		Classified	Coleen Scott Trivett	X			
Guests	Alma Rodriguez, Katheryn Solorio (alt), Jennifer Kalfsbeek, Lynn Wright, Kim Hoffmans, Grant Jones							

Recorder: Felicia Torres

Agenda Item	Discussion Notes	Action?
1. Public Comments	Meeting is being recorded. Meeting began at 3:45 p.m. No public comments.	
2. Approve Agenda		S. Melton moved to approve agenda. D. Newcomb seconded. (11 yes; 0 no. The remaining abstained.)

<p>3. Approve Minutes</p> <ul style="list-style-type: none"> • 4/22/20 	<p>Minutes reviewed.</p>	<p>J. Day moved to approve minutes. S. Royer seconded.</p> <p>Minutes approved.</p> <p>(10 yes; 2 abstain)</p>
<p>4. Executive Team Update (5 min)</p>	<p>No Report.</p>	
<p>5. CPC Items</p> <ul style="list-style-type: none"> • Welcome and Introductions • November Meeting (11/18/20?) • Prior-Year Committee Evaluation Results • 2020-2021 CPC Goals – Action • 2020-2023 Strategic Plan Draft • 2020-2021 CPC Taskforces: <ul style="list-style-type: none"> ○ Program Viability Taskforce ○ Out-of-cycle resource request process 	<p>Introductions made. Katheryn S. serving as alternate for voting member, Luis Garcia</p> <p>November meeting to be moved to November 18th and start at 4 pm. May overlap by 15 minutes with BRC.</p> <p>Reviewed the previous years’ committee evaluation results. The results will be used to develop this years’ goals for CPC. P. Briggs demonstrated how to navigate to the CPC webpage and information in the new website.</p> <p>P. Briggs quickly and briefly reviewed the purpose of all of the major plans used by the college and how they integrate with each other. Presented the Appendix B flowchart: “How Planning Works at VC”. Noted that the Educational Master Plan is a 6-year plan, now in the 3rd year of the plan.</p> <p>P. Briggs presented a draft of several committee goals to get started and facilitated the discussion that followed making note of the recommendations by the committee attendees. Reviewed AP 4021 and explained it to the new members.</p> <p>President K. Hoffmans added comments in regard to the AP clarifying that it can also be a tool to gain support for the viability of a program.</p>	<p>Phil to send links to the drafts after the meeting. Will bring to major committees for review and approval.</p>

	<p>P. Briggs explained and clarified the process for Program Review. Looking develop some type of procedure to make it a more transparent for the Out-of-Cycle resource request process. Lengthy discussion followed. P. Briggs facilitated.</p> <p>K. Hoffmans raised the question as to whether or not reviewing the organization structure should be housed in the CPC. Recommended having the conversation facilitated by someone. P. Briggs to add as a possible goal.</p> <p>S. Szczebiot added comments that a consideration of having the Career Pathways description possibly incorporate verbiage that would be more reflect to the students' understanding explaining that the structure may make sense to us, but not be clear to students per se. Felt that we could be more intentional to create antiracial structures.</p> <p>P. Briggs called for a motion to approve the goals.</p> <p>P. Briggs reviewed and explained the set-up of the taskforces to refresh committee memories of the charge for each taskforce. Facilitated discussion that followed. Asked committee members to take discussion topics back to respective areas for feedback/changes/additions and email to P. Briggs to then move through the Senates and Participatory Governance process. Intend to have Plans approved in the fall semester.</p> <p>P. Briggs confirmed the members for each taskforce to schedule meetings for fall semester and continue working on documents.</p>	<p>Debbie moved to approve the goals.</p> <p>R. Petitfils seconded.</p> <p>(13 yes. Goals approved unanimously.)</p> <p>F. Torres to assist with scheduling the meetings.</p>
<p>6. Accreditation Steering Advisory Group</p> <ul style="list-style-type: none"> • Action Items - None 	<p>L. Putnam thanked everyone involved in the ASAG for getting the midterm done and for the work they did. Confirmed that it has been received.</p>	
<p>7. Budget Resource Committee</p> <ul style="list-style-type: none"> • Action Items - None 	<p>No report</p>	

<p>8. Guided Pathways Committee</p> <ul style="list-style-type: none"> Action Items – None 	<p>L. Wright reported - Having a Guided Pathways Retreat in a multi-day virtual retreat format. October 2, 2020. Will have a student panel from 10-1130am. Event is on the Master Calendar. There will be great prizes at the end of each sessions. Shout out to Nan. She has done a great job with SharePoint. The CMCs (Career and Meta-major Communities) are getting set up. One Book One Campus is moving along.</p>	
<p>9. Student Success Committee</p> <ul style="list-style-type: none"> Action Items - None 	<p>S. Szczebiot reported – SSC has not met. Plan on meeting in October.</p>	
<p>10. Governance Committee Updates</p> <ul style="list-style-type: none"> Academic Senate Associated Students of VC Classified Senate 	<p>AS – D. Clark reported that AFT is looking to fill some vacancies for committees listed in their contract to be in compliance. Senate is getting clarification of noted AFT representation of positions. Working on the revision of the shared governance manual and working to amend the college PG handbook where necessary. Has had some difficulty getting quorum to move through the process. Looking at charge and goals in the lens of anti-racism. Might have other changes as a result of the discussion.</p> <p>ASVC – C. Plascencia report. Have been holding some events to keep student involvement engaged. Have three more planned. Month of October is where they talk about celebration and art. Working on having clubs up and running. Planning on working with Guided Pathways at the retreat and statewide. Still moving forward with the project of the cafeteria remodel.</p> <p>CS – S. Szczebiot reported. Have a new VP and Secretary to serve two-year terms. Have tried to start working on goals and fundraise in a virtual environment. Engaging with all aspects of race inequality. Gearing up and getting ready to embrace all of the changes expected for the coming year.</p>	
<p>11. Adjourn</p>	<p>Next Meeting: October 28, 2020</p> <p>Meeting adjourned @ 5:10 pm.</p>	

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