TECHNOLOGY COMMITTEE

AGENDA
December , 2006

1. Introduction of Guests

2. Additions to Agenda

3. Review of VC Strategic Technology Plan Draft Version 2.0

4. Other

Present: Asahan, Baker, Bricker, Elmer, Gardner, Hajas, Kimberling, Peter, Sandford, Tong, Untalan

Absent: Atmore, Chauvin, Oliver, Rabe

Guests: Dwayne Cable, Dave Fuhrmann

Recorder: Sharon Stout

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Introductions	Tom introduced Dwayne Cable, Chief Technology Officer for the District. Dwayne reported that he has met with the EVPs and the Senate Presidents regarding the Distance Ed Plan. Dwayne likes the Ventura model and is encouraging MC and OC to create the same type of model. He hopes to have everything in place by March.			
Review of Strategic Technology Plan Draft Version 2.0	Dave walked the committee through the changes that were made incorporating feedback from the committee and Dr. Kuck: Section I Executive Summary – no changes made from original document. Section II Technology Plan Overview – a few word changes were made, otherwise remained the same. Section III Analysis – a few terms that were archaic were changed. Section IV Staffing and Support Structure – it is recommended that a director be hired to manage the current technical staff and be responsible for making sure that projects move forward and stay on track. Current and proposed organization charts were reviewed.	Feedback to Dave by end of semester	Dec. 20, 2006	All Committee members

Section V Technology Refresh Plan – the College needs a plan for replacing aging computer hardware and it is recommended that a 4 year refresh plan be implemented.

Section VI Distance Education – this section was not included in the first draft because Dave was waiting for feedback from Dr. Kuck. The College plans to fund the Distance Ed Coordinator out of the regular budget as of July, 2007. The College also plans to self-host the WebCT software.

Section VII Instructional Facilities – this section is from the Facilities Master Plan. The committee reviewed a list of current Smart Classrooms and a list of remaining classrooms to be upgraded to Smart Classrooms.

Section VIII Accessibility – Dave has met with the Assistive Learning staff and is waiting on a brief overview of the campus efforts in this area.

Section IX Network Infrastructure – The schedule for network infrastructure projects is controlled by District IT. A current roadmap is not available at this time. A project list was included.

Section X Software and Applications – A list of software applications is included in Appendix C.

Section XI Training – recommend training activities for Campus IT personnel and faculty.

Section XII Measuring Effectiveness of Technology and Student Learning Outcomes – the Technology Committee was tasked with coming up with ideas for a process of measuring or evaluating how well students master the objectives of our courses and programs.

The committee was asked to review the draft again and get information back to Dave by the end of the semester. Dave will make all revisions and hopefully it will be ready to adopt and implement by February.

Dwayne commented that he is very pleased to see how far along VC is with their plan and is going to encourage the other two colleges to do the same thing.

Next Meeting

Tuesday, January 23, 2007 at 2:00 in the Science Building Conference Room