



## Student Success Committee (SSC) Minutes

April 10, 2019 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

**Charge:** *The Student Success Committee (SSC) is the participatory governance committee responsible for student success and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to close achievement gaps and continuously improve student success outcomes in accordance with State guidelines and the Ventura College Master Plan.*

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	<p>Meeting called to order at 2:06pm.</p> <p>Voting members present: V. Allen, B. Herrera, V. Nielsen, R. Trevino, T. Lawler, L. Wright, P. Muñoz, C. Salas, E. Martinsen for H. Aguailar</p> <p>Non-voting members present: D. Bell, Angeles Rodriguez, P. Briggs, A. Reed, D. Peña</p>			
2. Public Comments	E. Martinsen gives handout on English and Math campus success rates and congratulates staff on these efforts.			
3. Approval of Minutes <ul style="list-style-type: none"> <li>• 3/13/19</li> <li>• Record Meetings</li> </ul>	<p>B. Herrera would like to request Minutes be recorded. Clarification established regarding difference in Minutes and Recordings. Discussion had regarding the idea of recording meetings.</p> <p>B. Herrera motions to vote on Minutes being recorded with the amendment of the following details: who will record, where recording will be kept, will recording be for public or SSC members only. Details for motion are as follows: To be stored with the tri-chairs, one tri-chair will record in public view, stored until Minutes are approved, and only to be heard or listened to by SSC members at their request.</p> <p>Quorum not made in order to approve Minutes and to vote on Recording meetings, only 9 voting members in attendance.</p> <p>Item will be moved to next agenda. Members decide on a recap at the end of the each meeting with important topics and items. It was also decided voting members would be listed on future agenda.</p>	<b>Vote</b>		

<p><b>4. SEA Budget</b>  - RFP Updates 17/18  - SEA Budget Salaries/Benefits</p>	<p>Handouts passed out to committee members containing budget information and RFP's funded through BSI and Equity. L. Wright and D. Pena answer questions from committee members on each spreadsheet. D. Pena discusses programs funded under SEA budget. Pirates Cove had been a program approved for funding under previously titled 3SP which is now SEA, prior to Damien's arrival.</p> <p>Discussion on retrieving RFP updates to show funding initiatives helped to close achievement gaps. Suggestion to have updates and report backs from RFPs funded by Equity and BSI in Fall 2019, incorporating Fall and Spring grades to use for data.</p> <p>Discussion regarding Equity funded RFPs. P. Muñoz would like to note for the Minutes that the granting of \$30,000 to Professional Development did not go through Academic Senate.</p> <p>Handout given has a payroll cut-off date of March 15, 2019. D. Peña answers questions on SEA budget/salary handout.</p>	<p><b>Discussion</b></p>		
<p><b>5. Future Agenda Items:</b>  a) <b>Presentations</b>  – Foster-Youth  – Low-Income  b) <b>Taskforce Workgroups</b>  AB705/AB1805  c) <b>Campus Compass</b></p>	<p>English/Math updates will be placed as an agenda item for May 8<sup>th</sup> meeting.</p>			
<p><b>6. Open Comments/Announcements</b></p>	<p>B. Herrera states for the record that she is surprised and concerned and had not been made aware that funding the Pirate's Cove RFP had been institutionalized by campus with categorical funds.</p> <p>B. Herrera recommends a next agenda item on "Institutionalizing programs and positions"</p>			
<p><b>7. Adjournment</b></p>	<p>V. Allen motioned to adjourn meeting at 3:38pm, second by C. Salas.</p>			
<p><b>Future Meetings: 4/24/19, 5/8/19</b></p>				