



Student Success Committee (SSC) Minutes

November 8, 2017 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

Charge: *The Student Success Committee (SSC) is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed to the SSC through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.*

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members					Non-Voting Members				
1	Health, Kinesiology, Athletics, and Performing Arts	Will Cowen		Classified*	Kaifeng Liang		VP Student Affairs Co-chair	Damien Peña	
2	Career Education I	Rachel Johnson		Classified*	Veronica Allen		VP Academic Affairs	Kim Hoffmans	
3	Career Education II	Vacant		Classified*	Dora Hartman		Equity/Effect Dean	Phillip Briggs	
4	English, Math and Learning Resources	Lisa Anderson		Classified*	Pamela Yeagley		Academic Senate President	Phillip Clinton, ASVP	
5	Sciences	Vacant		ASVC (Dir. Of External Affairs)	Jessica Perez		Classified Senate President	Pamela Yeagley	
6	Student Services	Paula Muñoz		Administrator	Lynn Wright		Grants	Bill Hart	
7	Visual Arts, Behavioral and Social Sciences, and Languages	Vacant		Administrator	Dan Kumpf		Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Heather Aguailar/ Sumita Lall		Supervisor	Alma Rodriguez		Administrator	Vacant (Dean/Student Services)	
9	Faculty Co-Chair	Bea Herrera		Supervisor	Arlene Reed		Administrator	Tim Harrison	
Guests							Administrator	Debbie Newcomb	
	Eric Martinsen	Emily Bartel		<i>*Classified Alternate</i>	<i>Tatiana Lawler*</i>		Administrator	Felicia Duenas	
x	Angeles Rodriguez	Jeanine Day			Rick Trevino		Administrator	David Bransky	
		Brenda Griego			Lt. G. Beckley		President	David Keebler	

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	2:03pm called to order.			
2. Public Comments	December 8 th Dr. Harris and Dr. Wood – Workshop for Men of Color on Community College campus. B. Hart discussed Aspen award, VC will be submitting again this year. B Herrera made announcement to table agenda item #8 and #9 to next meeting.			

<p>3. Approval of Minutes</p> <ul style="list-style-type: none"> • 10/25/17 	<p>L. Wright moved to motion, second by B. Herrera Yes: All Motion approved</p>	<p>Vote</p>		
<p>4. Reports from Campus Initiatives (5 min)</p> <ul style="list-style-type: none"> a. <i>Basic Skills</i> b. <i>Student Equity</i> c. <i>3SP</i> 	<p>BS - received just shy of \$345,000, amount greater than expected. Previous years received about \$90,000. Two years to spend funds but receiving funds in current fiscal year 17-18. Waiting on information from Chancellor's office.</p> <p>Equity – Met November 1st. Discussed proposed RFP process. Delegated tasks for Men of Color workshop.</p> <p>3SP – meeting November 20 to discuss Pirate Friday's, AB705, RFP process amongst other items and will report back to Committee.</p>	<p>Report</p>		
<p>4 Budgets for 3SP/BSI/Equity</p> <ul style="list-style-type: none"> d. Available Balance(s) – Detailed Budget Reports 	<p>BSI budget handout prepared by K. Osher. Operations was budgeted to expected \$90,000. Current balance with added funds \$317,301.00. Discussion regarding programs and ideas that will target basic skills for use of funds.</p> <p>3SP budget handout prepared by A. Rodriguez and B. Griego R. Trevino discussed handout. Alma requested clarification regarding variance funds. A Reed would like to note in minutes for the allocation of funds to Pirate Friday's.</p> <p>Equity budget handout prepared by B. Griego. \$152,000.52 will be added to current balance from salaries that were transferred to general fund.</p>	<p>Presentation</p>		
<p>5 Process to request funding; Criteria used to select and evaluate previously funded campus initiatives (W. Cowen)</p>	<p>W. Cowen revised with process with updated rubric and requested revisions reporting back from Equity Committee.</p> <p>Handout with revised process provided by W. Cowen. Discussion regarding handout and proposed timeline of RFP process. W. Cowen expresses the need for existing entities to report to Committee on existing expenditures and initiatives already being funded.</p> <p>B. Herrera motions to approve RFP process, second by W. Cowen Alma would like classified staff requests so the two align.</p>	<p>Vote</p>		

	<p>B. Herrera motions to amend language to add Classified requests. Include Classified Senate in with Academic Senate.</p> <p>Motion by B. Herrera to approve on the condition that rubrics will be reviewed at next meeting. (4 changes noted in process handout.)</p> <p>Yes: Lisa, Rachel, Lynn, Will, Alma, Bea, Heather No: Pam, Veronica and Arlene Abstain: Kai and Tatiana Motion approved</p> <p>P Yeagley requests clarification regarding SSC recommendations for Advisory group initiatives.</p>			
6	Classified Co-Chair (P. Yeagley)	Tabled till next meeting.	Discussion	
7	Hiring Practices & Diversity	Tabled till next meeting.	Discussion	
8	Diversity and Culture Festival (Multicultural)	Tabled till next meeting.	Discussion	
9	Open Comments/Announcements			
10	Adjournment	Adjourned 3:32pm.		
		<p>Next Meeting: November 29, 2017 Future Meetings: 1/24/18, 2/14/18*, 2/28/18, 3/14/18*, 3/28/18, 4/11/18*, 4/25/18, 5/9/18*, 5/23/18 *if need be</p>		

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