

Attendance: Robin Douglas, Kim Karkos, Judi Thomas, Michelle Henry, Karen Gorback, Jennifer Parker, Amelica Cajou

| Agenda Item   | Discussion   | Recommendations/Actions  |
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| Welcome and Introductions   | Each member introduced self and announced new highlights, changes or challenges of their programs.   |  |
| College updates and announcements <ul style="list-style-type: none"> <li>• Budget implications for CD Classes</li> <li>• ECE Transfer Degree</li> <li>• CDTC/CECMP</li> </ul> | <p>CD classes at Ventura College are robust, classes are filled and administration has been supportive. Oxnard College will be adding classes in Fall 2012 that will be taught by Kim Karkos as she moves from directing the lab school to full-time teaching.</p> <p>Ventura College has submitted a request to the college curriculum committee for an Associate of Science Transfer Degree in Early Childhood Education. It is anticipated that it will be available for students in Fall 2012.</p> <p>The grant for the Child Development Training Consortium has been approved for both Oxnard and Ventura Colleges. Kim Karkos is the coordinator for Oxnard College and Robin Douglas is the coordinator for Ventura College.</p>         |  |
| CDTC Discussion<br>CDTC Funding priorities  | <p>Robin provided a copy of the CDTC application for member review. A few corrections were recommended to provide clarification. The participant profiles are due February 15<sup>th</sup> at Oxnard College and February 24<sup>th</sup> at Ventura College. The new forms include a “confidential profile” (3 page) and 1 page in the second semester if the data has not changed. This is similar to that used for AB212 and CPIN. Each college can provide stipends for 550 units each at Oxnard and Ventura College. CDTC funds the colleges at \$26/unit.</p> <p>Robin and Kim initiated a discussion on the funding priorities for providing stipends to students. Robin reviewed the previous funding priorities with the committee.</p> | <p>Continue awarding stipends to students using already established priorities:</p> <ol style="list-style-type: none"> <li>1. Applications submitted on time and complete.</li> <li>2. Payment of \$20/unit for all CD, core, general education and remedial classes.</li> </ol> <p>Funding priorities:<br/>           Accept more applications than there is money for in the event that students do not complete their classes.</p> <ol style="list-style-type: none"> <li>1. First come, first served</li> <li>2. Applications submitted on time and complete.</li> </ol> |
| Discussion <ul style="list-style-type: none"> <li>• Early Learning system</li> <li>• 12 unit proficiency awards</li> <li>• Employment of students</li> </ul>                  | <p>Jennifer reported that college classes are continuing to incorporate all aspects of the Early Learning System.</p> <p>Jennifer led a discussion about the offering of proficiency awards of 12 or 15 units that mirror the requirements as stated by Title 22.</p>  | <p>Further develop and provide proficiency awards that match the minimum educational requirements for Infant-Toddler</p>   |

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|                 | <p>Proficiency awards recommended are Infant-Toddler Teacher, Preschool Teacher, and Child Care Director. She explained that the college has no way of tracking students who take only 12 ECE units for entry level employment. Concerns voiced: “If we give an award for this [12 units], the students may feel like they are complete. I do not want to stop there.” Jennifer explained that the description to the proficiency awards were very clear that these were entry level requirements and that often employment requires additional education. She further stated that community program directors refer students to the college to evaluate transcripts and that students are often misdirected about the 12 units they should take. Given the additional information, the committee approved the development and provision of proficiency awards to meet Title 22 Licensing requirements.</p> <p>Dr. Karen Gorback led the discussion regarding employment of students. She stated that about a year and a half ago, employment in the child care field was examined. Michelle Marquis from the Center of Excellence talked about the labor market (after school child care); it is a growing labor market. When clarified with a nationwide data base, the growth is flat in Ventura County. There is a high unemployment rate. Cost of living is high. Perhaps families are moving. If we look at CA there are more hires. If look at the nation, the data is higher. Must justify our job training programs.</p> <p>It was pointed out by Robin Douglas that the data is for Child Care yet the field of Child Development is much broader with other employment opportunities. Karen pointed out the need to document employment of our students as Career and Technical Education programs are charged with justifying their existence in the colleges as they do or do not meet community employment needs. Karen challenged to group to consider what the factors are for pay in the field, document replacement hiring due to retirements, and to document students who are getting hired. Her recommendation was that any survey should remain anonymous. She also acknowledged that at the present time there is no man-power or mechanism to track students once they leave the college.</p> | <p>Teacher, Preschool Teacher, and Child Care Center Director as mandated by Title 22, Licensing Division of the Department of Social Services.</p> <p>Emphasize with students that the proficiency awards are only a minimum employment requirement.</p> <p>Develop a survey for students to complete when becoming employed in the Child Development field. Continue to explore how this could be implemented and students can be tracked.</p> |
| Directors group | A brief discussion focused on the director’s group. It was reported that there are fewer directors attending (an average of 10) and that the meetings continue to be of high quality with good presentations.   |  |
| Next meeting    | The meeting was adjourned and date was set for the next meeting.  | Set date for meeting at the end of the semester.   |