2017-2018
REVIEW, REFLECT, RESET
M I N U T E S
Tuesday, April 10, 2018
3:45 to 5:00 PM – MCW 312

Present: Phillip Briggs, Nathan Cole, Nena Jaramillo, Asher Sund, Theresa Winter, Claudia Peter, Jenchi Wu, Corey Wendt, Jacke Bennett, Amanda Martin, Nan Duangpan, Deanna Hall

Recorder: Felicia Torres

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)
A. Call to Order		
• Review/Approve Minutes from February 13, 2018	Meeting began @ 3:46 p.m. Instead of the March meeting, an SLO workshop was given. All were good with minutes. No changes.	Minutes reviewed and approved.
B. Phase Two Updates and Discussion		
• The process of creating common assessments • Tools to help facilitate the Process of Completing Packets	Nathan and Asher reported on this agenda topic and facilitated the discussion that followed. Both were interested in getting feedback from the group regarding the process for creating common assessment tools and other ideas for the "Bring Your Own Packet" workshop(s). Both facilitators clarified some of the confusion around the whole process and noted the comments offered around the discussion. Nathan offered some suggestions for writing the common assessment tools and briefly described the process for the Canvas pilot.	
C. Ideas for workshops to facilitate the new five-year cycle		
Examples: • Assessing with Canvas • Assessing with Equity • Building better Rubrics	It is anticipated that during the Fall 2018 semester, the new cycle will begin. The group felt that learning how to write rubrics will be real helpful, but would like to know the criteria being used for writing the rubric. A longer conversation ensued around the concerns with moving to Canvas with Nathan facilitating. He offered to talk with Sharon, Matt and Ally (the DE3) to see if they can help set up a pilot group and talk with Andrea about the pilot Canvas testing.	
D. Soliciting disciplines and service areas to pilot assessing with Canvas		
	A discussion about the areas that would be most beneficial to begin the pilot for testing Canvas began. Nathan led the conversation and noted the suggestions made and facilitated the discussion. Child Development is on board to pilot the	

	first rollout and service areas will also need to try it. He shared his idea of inviting someone from Coastline College to come out and speak to those interested about the process and how Canvas has been implemented at their campus.	
E. No SLO No Dough		
	Phil gave a brief history of the No SLO No Dough intent. The campus began implementing it in 2016. All courses, programs and services basically need to have their SLOs completed to have funding requests considered. The handout that was distributed was explained. The discussion was facilitated by Phil. He also briefly explained the 5-year cycle timeline. A conversation for accountability for instructors to complete the SLO process continued and others shared some anticipated challenges for that. Phil noted the challenges and facilitated the discussion. He agreed that clear and reasonable expectations are worth looking at.	
F. "Bring Your Packet" workshops next week		
	Announcment: • April 11 & 12 (Wednesday & Thursday) from 3:30 to 5:00 PM (MCE- 342)	
G. Adjourn		
	Meeting ended @ 4:52 p.m.	