VENTURACOLLEGE
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Proposed Program Review Initiative Prioritization Process

This year, CPC will be prioritizing program review initiatives for funding (with the exception of faculty hiring requests, which will be prioritized by the Academic Senate, and staff hiring requests, which will be prioritized by the Classified Senate).

The goal of the prioritization process is to develop a ranked list of initiatives to recommend to the College President. This list will then be used to guide resource allocation decisions. The first item on the list (i.e. the highest priority item) will be funded first, then the second, and so on, until funding is exhausted.

In order to make this process as streamlined and functional as possible, the following is proposed:

1. October 26, 2016, CPC meeting – each Vice President will present their respective area's prioritized requests.
2. October 27, 2016 – each CPC member will receive all initiatives that have resource requests from this year's program review process, as well as a link to an online initiative rating form.
3. October 27, 2016 through November 13, 2016 – CPC members rate each program review initiative using the online initiative rating form.
4. November 14, 2016 – IEE calculates the average rating for each initiative, and creates a draft prioritized list that is distributed to CPC members.
5. November 16, 2016, CPC meeting – CPC discusses the draft prioritized list, makes adjustments as needed, and then approves a final list to recommend to the College President.

Draft Online Initiative Rating Rubric

1. Is this an operational request or a request for an ongoing, recurring expense (e.g. routine maintenance, broken chairs, the same supplies that were purchased in previous year)?
   a. Yes – this request will not be prioritized by CPC
   b. No – continue to question 2

2. Program/Division Priority:
   - Priority 1 = 12 points
   - Priority 2 = 10 points
   - Priority 3 = 8 points
   - Priority 4 = 6 points
   - Priority 5 = 4 points
   - Priority 6 = 2 points

3. How many students will this initiative directly impact?
   - 500+ = 4 points
   - 101 to 500 = 3 points
   - 51 to 100 = 2 points
   - 0 to 50 = 1 point

4. How much will the initiative improve the following metrics for the program/division?

Instructional Programs

Metric	Not at All (0 points)	Slightly (1 point)	Somewhat (2 points)	Substantially (3 points)	Greatly (4 points)
Course Success Rate	☐	☐	☐	☐	☐
Degrees/Certificates Awarded	☐	☐	☐	☐	☐
Closing Equity Gaps	☐	☐	☐	☐	☐
SLO's	☐	☐	☐	☐	☐

Student Service Programs

Metric	Not at All (0 points)	Slightly (1 point)	Somewhat (2 points)	Substantially (3 points)	Greatly (4 points)
Student Usage	☐	☐	☐	☐	☐
Closing Demographic Gaps	☐	☐	☐	☐	☐
Six Success Factors	☐	☐	☐	☐	☐
SUO's	☐	☐	☐	☐	☐

Instructional Divisions

Metric	Not at All (0 points)	Slightly (1 point)	Somewhat (2 points)	Substantially (3 points)	Greatly (4 points)
Enrollment	☐	☐	☐	☐	☐
Closing Demographic Gaps	☐	☐	☐	☐	☐
Productivity	☐	☐	☐	☐	☐

Student Service Division

Metric	Not at All (0 points)	Slightly (1 point)	Somewhat (2 points)	Substantially (3 points)	Greatly (4 points)
Student Usage	☐	☐	☐	☐	☐
Closing Demographic Gaps	☐	☐	☐	☐	☐
Six Success Factors	☐	☐	☐	☐	☐
SUO's	☐	☐	☐	☐	☐