

**COLLEGE PLANNING COMMITTEE (CPC) MEETING MINUTES**  
**VENTURA COLLEGE**  
**Wednesday, March 30, 2016 – Approved 4/27 Mtg**  
**3:00 - 3:45 p.m.**  
**ASC-120**

**Members Present:** Phillip Briggs (Co-Chair), Alex Kolesnik (Co-Chair), Mark Pauley, Peder Nielsen, Sandy Melton, Marian Carrasco Nungaray, Ralph Fernandez, Jenifer Cook, Pamela Yeagley, Debbie Newcomb, Grant Jones, Eric Martensen, Bob Moskowitz, Robin Douglas, Peter Sezzi, Patty Wendt, Colleen Coffey, Alma Rodriguez, **Mary Jones**

**Absent:** Susan Royer, Jennifer Rivera-ASVC, SIA, Joanna Ohide-ASVC, Treasurer, Grace Reilley-ASVC-PRD, Michael Callahan

**Non-Voting Members Present:** Kim Hoffmans, Lynn Wright, Bill Hart, Tim Harrison, Vandana Gavaskar, ~~Mary Jones~~, Pat Ewins, Karen Engelsen, David Bransky, Kathy Schrader, Eileen Crump, Sandy Mason, Greg Gillespie, Raeann Koerner

**Recorder:** Felicia Torres

| Agenda Item  |  | Action Due & By Whom                                 |
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| <b>1. Public Comments</b>                                    | Meeting called to order- 3:04 p.m.<br>No public comments made  |  |
| <b>2. Approval of Agenda – Action</b>                        | Motion to approve – Mark Pauley<br>Seconded - Mary Jones<br><br>Agenda approved  |  |
| <b>3. Approval of Minutes – Action<br/>February 24, 2016</b> | Motion to approve minutes – Debbie Newcomb<br>Seconded – <del>Lynn Wright</del> ; removed, not a voting member; moved to reapproved motions at 4.27 meeting<br><br>Corrections: On page 3 of 8, #6 second paragraph; correct pronoun and change to HE for Peder; was not clear. Change “Peder is looking” to Peder “looked” for the sites. Correct punctuation and put a period after “meeting”. Instead of “she” replace with Kim. Page 7 of 8, last sentence needs to go with 5th paragraph. Correct name: IEPI not two EEs.<br><br>Abstain – Colleen Coffey<br><br>Minutes approved | Felicia -<br>Corrected 2/24 meeting minutes (posted) |
| <b>4. IEPI Goals - Action</b>                                | IEPI Addt'l Data handout distributed. Phil reviewed the handout with the committee.  |  |

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|             | <p>He began by explaining that the committee would need to set goals during the meeting and would need to set goals at the college level. He reminded those in attendance that the committee had already set a goal to be accredited, but the third goal had to do with unprepared or basic skills students.</p> <p>Page 1:<br/>The goal for VC in 2016 and for 6 years from now will be to develop a goal for fall 2021. Phil suggested that a good idea would be to keep the short term goal at the same level, because new programs are being implemented. Alex K. said that the Academic Senate had discussed the topic. The AS recommended that it be set at 71.5%.</p> <p>Greg G. commented on the topic and being uncomfortable about setting the goal lower than where VC is currently. He suggested that the committee consider a more aspirational number. Greg also said that he would even be comfortable keeping a flat number than increasing it for the longer term. Phil reminded the committee that the number would have to be entered in %. Ideas were shared for the short term and long term goals. Other suggestions shared and a few options were clarified by Phil.</p> <p>Motion to stay at 72.3% - Mark Pauley<br/>Seconded – Debbie Newcomb</p> <p>Discussion – A comment was made that a bit of aspiration is okay and more discussion followed regarding the number and what is realistic. If there is no penalty for not meeting the goal, then why not give a small tick up, was another comment that was shared. Phil explained that each year VC will be reviewing the number and adjusting it. It is still in the second year and VC is still learning the effects of the goals being set.</p> <p>A verbal vote for setting goal followed and the 1st motion failed</p> <p>A motion to go with 72.5% made - Eric Martensen<br/>Seconded – Peder Neilsen<br/>1 opposed – Marian Carrasco Nangaray</p> |                      |

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|             | <p>Phil then asked the committee to consider the 6-year long term goal.</p> <p>Motion to set long-term goal at 75% - Alma Rodriguez<br/>Seconded-Marian Carrasco Nangaray</p> <p>Discussion: The question, "Is this where we want to be?" was raised. Some attendees expressed some caution about the goal amount being set.</p> <p>Motion passes</p> <p>Page 2:<br/>Explained by Phil and reviewed with the committee. Phil clarified some of the terms. He explained the information provided and how completion rates are derived. He offered a brief explained as to why it may be difficult for students to identify their specific goals. He gave an example for a possible better understanding of the data presented.</p> <p>While discussing the data, P. Yeagley offered the committee to think about the economic shift and the students who were not in the 4 year system and who came to a community college at the time when the shift occurred. P. Nielsen expressed his concern with setting a goal and having the numbers show at a lower level at a later time. Further discussion regarding the information followed and a motion was made.</p> <p>Motion to set the goal at 41% - Sandy Melton<br/>Seconded – Robin Douglas</p> <p>Motion passes.</p> <p>The discussion continued regarding the six year goal. Some questions were raised when comparing VC with DeAnza College and whether or not VC was emulating some of their ideas for success. Other ideas were shared and a motion was made.</p> <p>Motion to set the long-term, target to 48% - Peder Neilsen<br/>Seconded – Bob Moskowitz</p> <p>Page 3:</p> |                      |

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|  | <p>Phil explained that the information on page 3 had been shared previously so he did not intend to spend too much time discussion the information provided. A question regarding the reserve amount was discussed to possibly set it lower to hire more support staff. Alex gave an explanation of how the number was selected at the district committee level. P. Neilsen asked to have noted in the minutes that he echoed the comment about the District Office purchasing a new building and about meeting their goals and not meeting the goals for the college of hiring staff and faculty.</p> <p>Phil said that he would bring it to the BRC and come back to the discussion at another time.</p>                             |                      |
| <p><b>5. ACCJC Institution-Set Standard – Job Placement Rate - <i>Action</i></b></p> | <p>ACCJC 2016 Annual Report was distributed.</p> <p>Phil explained the need for this information and that the numbers provided come from the state. He explained that the numbers presented were a three year average for every program at the state level and needed to have this to the state the following day. He acknowledged that the numbers were still by no means perfect, but asked the committee to consider setting the floor number that it would be willing to accept in order to send it to the state.</p> <p>Motion to set the number at 65.69% - Mark Pauley<br/>Seconded – Eric Martensen</p> <p>Opposed – Ralph Fernandez</p> <p>The first half of the meeting adjourned @ 4:02 p.m. and moved to room ACS-150.</p> |                      |
| <p><b>6. Educational Master Plan Taskforce Update – <i>Discussion</i></b></p>        | <p>Tabled due to time constraint</p>   |                      |
| <p><b>7. Planning Retreat – April 29, 2016 - <i>Discussion</i></b></p>               | <p>Tabled due to time constraint</p>   |                      |
| <p><b>8. Program Review Forum – ASC-150 (4-4:45 p.m.)</b></p>                        | <p>A quick introduction made by Dr. Gillespie. He congratulated Phil on all of the work that he did with Program Review.</p> <p>T. Harrison gave a brief overview of the Program Review Outcomes.</p>  |                      |

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|                   | Dr. Gillespie then presented his PowerPoint presentation to those in attendance and said that he would share the presentation via email. |                      |
| <b>9. Adjourn</b> | Second half of the meeting started @at 4:08 p.m. and adjourned @ 5:11 p.m.   |                      |
|                   | <b>Next Meeting: April 27, 2016</b>  |                      |