

COLLEGE PLANNING COMMITTEE (CPC) MEETING MINUTES
VENTURA COLLEGE
Wednesday, October 26, 2016 – Approved 11/16 Mtg
3:30 - 5:00 p.m.
CCCR

Voting Members							Non-Voting Members		
1	Faculty Co Chair	Alex Kolesnik	X	Classified – President	Pamela Yeagley	X	Administrator - President	Greg Gillespie	X
2	Faculty	Mark Pauley	X	Classified	Peder Nielsen		Administrator – Co-Chair	Phillip Briggs	X
3	Faculty	Michael Callahan	X	Classified	Cindy Jones	X	Administrator - VP	Kim Hoffmans	
4	Faculty	Will Cowen	X	Classified	Victoria Jimenez	X	Administrator - VP	Damien Peña	
5	Faculty	Frankie Ramirez		Student - ASVC	Tatiana Juarez	X	Administrator - VP	David Keebler	X
6	Faculty	Dan Clark	X	Student – ASVC	Gianne Braza		Administrator - Asst. Dean	David Bransky	X
7	Faculty	Marian Carrasco Nungaray	X	Student – ASVC	Grace Reilley		Administrator - Asst. Dean	Karen Engelsen	
8	Faculty	Ralph Fernandez		Supervisor	Alma Rodriguez	X	Administrator – Dean	Tim Harrison	X
9	Faculty	Mary Jones	X	Supervisor	Grant Jones	X	Administrator – Dean	Dan Kumpf	X
							Administrator – Dean	Gwendolyn Lewis-Huddleston	
Guests							Administrator – Dean	Kathleen Schrader	X
	Faculty	Robert Lawson	X	Supervisor	Susan Royer	X	Administrator – Dean	Lynn Wright	X
				Classified	Gabriela Navas	X	Title V - Velocidad	William Hart	X

Agenda Item	Discussion Notes	Action?
1. Public Comments	Meeting began @ 3:33 pm Mary took a minute to thank everyone for attending the bbq; \$ 2,204 dollars raised due to generosity of everyone on campus; was really special	
2. Approval of Agenda		Mark moved to approve Victoria seconded Agenda approved.

<p>3. Approval of 9/28/16 Minutes</p>		<p>Motion to approve 9/28 minutes, Michael Pamela seconded. Minutes approved with corrections Minutes approved</p>
<p>4. Program Review Process – <i>Discussion</i></p>	<p>First handout distributed: VC Program Review Initiatives Prioritization Process</p> <p>Phil explained that the handout was put together by Dave Keebler. He said that it would help with the program review process and the timeline for moving the requested initiatives through the process. The total number of initiatives this year was 210, not counting faculty and staffing requests. The flowchart will help facilitate the process for approving requests.</p> <p>Questions regarding improving the process and course FTES were raised. Phil explained that the Executive Team could take a look at the assessment portion of the program review forms and improve the process moving forward.</p> <p>Another issued raised was in regard to budget. In response to those concerns was that it is currently a little premature to know the amount in the budget that will be available for the various requests, but that it doesn't mean we shouldn't plan on positions.</p> <p>The Executive Team will finalize the prioritization lists based off of the recommendations from the various committees as is presented in the handout.</p>	
<p>5. Planning Retreat – <i>Discussion</i></p>	<p>The upcoming Fall 2016 Planning Retreat was announced and hopefully everyone has received an invite. Part of the retreat will focus on looking at data to set targets for Educational Master Plan metrics. Alex Kolesnik will oversee one of the presentations. RSVPS have been encouraged to have a solid count for food.</p>	
<p>6. Draft 2017-2022 Education Master Plan Goal 1 – Access – <i>Discussion</i></p>	<p>Second handout distributed: 2017-2022 Educational Master Plan Draft, Goal 1 - Access</p> <p>Phil explained that as it currently stands, VC has draft goals. We will be looking at the plan to improve student success moving forward. The objectives VC wants to make should be measurable. He asked the committee to take a look at it and provide some feedback. The intent it to look at the goals each year to see how the college is doing.</p> <p>The second and third pages are a list of the feedback that was received from what people thought of the goals from before. He asked the committee to look at the goals and see if there is anything to add.</p>	

	<p>Several comments were made as the discussion regarding the handout continued. Phil made note of the agreed upon changes and suggestions regarding the wording of the 4 objectives and asked that any further questions or suggestions be brought back to the next meeting.</p>	
<p>7. Draft 2017-2022 Education Master Plan Goal 3 – Partnerships – <i>Discussion</i></p>	<p>Second handout distributed: 2017-2022 Educational Master Plan Draft, Goal 3 – Partnerships</p> <p>Phil asked the committee to review the handout and see if the current goals can or should be edited. Alex will bring the suggestions for the set goals back to the next Academic Senate meeting.</p> <p>A discussion along with some suggestions followed regarding the second handout. Again, Phil facilitated the discussions and made note of the changes. The overall spirit of the committee is to have VC be an integrated member of the community.</p>	
<p>8. Committee Reports</p> <ul style="list-style-type: none"> a. Budget Resource Committee Mark Pauley, David Keebler b. Faculty Senate Alex Kolesnik c. Classified Senate Pamela Yeagley d. Accreditation Advisory Kim Hoffmans, Eric Martinsen e. Student Learning Outcomes Advisory Debbie Newcomb f. Student Success Committee Damien Pena, Corey Wendt 	<ul style="list-style-type: none"> a. Mark reported that the two or three main things talked about at the last meeting were on accreditation. He said that the BRC added a goal for the year and that is to keep accreditation in processes at each meeting. The idea is to continue working towards the goal of completing accreditation before the process starts. The BRC also talked about trying to create and maybe identify an overall mega initiative. They would like to start considering ideas to make the college more efficient and look at how it uses its resources. And also reviewed the budget as normal. b. Alex reported that Academic Senate met last Thursday where they discussed faculty staffing priorities. He said that the senate discussed terms and there will be 6 and 5 staggered terms, so half of committee leaves and half stays on the senate. They are organizing that and will approve membership next week. Peter will run the next meeting and that discussion. The Academic Senate is opposing smoking ban. They talked about a lot of BPs and APs. They noted that a lot of what they cover in AS is not being discussed and reported out. They also worked on upcoming senate elections and proposed bylaws. c. Pamela reported that the Classified Senate has begun the process to fill the vacant position of Vice President. d. Kim nor Eric present. Greg reported on accreditation. He said that he had received a draft report from the accreditation team and that we still have to wait to review the final report from the ACJC and he will report out once that is done. He added that he did send sections out to the leads of the different standards to review, but the overall view of it is positive. Yes, there are commendations that still need to be looked at, but as a college there were no major findings that need to 	

	<p>be really worked on right away. He said that he felt it was a great outcome.</p> <ul style="list-style-type: none"> e. Debbie not present. Phil reported that the SLOAG met and revised its' goals to continue throughout the academic year. They have decided to create a plan for next year. They are looking at developing details to bring to this group for approval. The ISLO #4 will be held on February 14, 2017 for those who wish to bring their Valentine to an exciting forum on SLOs. f. Damien and Cory not present. Lynn reported that the Student Success committee discussed the committee charge and approved it. It also formed a sub-committee to develop an RFA. It will be discussing the dollars for Equity that need to be spent by December 31st. The committee will meet in two weeks to discuss. Student Equity will meet next week and take recommendations to the SSC. 	
<p>9. Announcements/Information Items</p>	<p>Victoria made an announcement for the upcoming event, Dia de Los Muertos. Marian announced the University College Fair at 10 am in front of the MC buildings. Food for reps and faculty will be available. Sustainability Health Fair tomorrow. Fright Fest begins tomorrow and is all weekend. It will take over the entire PAC building and there will be acts going on at the same time. It's going to be a lot of fun. VC's Got Talent next Thursday, November 3 at 6 pm in the PAC.</p>	
<p>10. Adjournment</p>	<p>Next Meeting: Wednesday, November 16, 2016 NOTE: We are only going to do a 45 min meeting next month. The VPs will give their presentation for their areas and go over the program reviews. Adjourned @ 4:55 pm</p>	