COLLEGE PLANNING COMMITTEE (CPC) MEETING AGENDA
VENTURA COLLEGE
Wednesday, May 1, 2019
4:00 - 5:15 p.m.
CCCR

Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Co-Chair	Lydia Morales	X	Faculty	Preston Pipal		Classified Supervisor	Sue Royer	X
Classified Co-Chair	Sebastian Szczebiot	X	Faculty	Robert Lawson		Classified Supervisor	Jeanine Day	X
Administrator Co-chair (non-voting)	Phillip Briggs	X	Faculty	Sandy Melton		Student	Vanessa Luis	X
Faculty	David Young		Faculty	Ralph Fernandez	X	Administrator	Debbie Newcomb	X
Faculty	Eric Martinsen	X	Classified	Jason Robinson	X	Administrator	David Bransky	
Faculty	Maria Flores	X	Classified	Nan Duangpun	X			
Faculty	Patty Wendt		Classified	Sarah Mossembekker	X			
Guests	Tim Harrison, Grant Jones, Kim Hoffmans, Lynn Wright							

Recorder: Felicia Torres

Agenda Item	Discussion Notes	Action?
1. Public Comments	None	
2. Approval of Agenda - *Action*		D. Newcomb motion to approve. S. Royer seconded motion. Agenda approved unanimously.
3. Participatory Governance Handbook - *Action*	L. Morales – motion to approve. J. Day – second Discussion:	L. Morales – motion to approve Participatory Governance Handbook. J. Day – seconded motion.

| | Discussed changes made to handbook since last meeting that incorporated feedback from various groups. Discussed various scenarios and clarification regarding the proposed professional development structure. Discussed role of PD coordinating council, and evaluating the structure after one year.

ASVC proposed revisions to document:
1. Add ASVC committees to diagram and committee description pages.
2. Include ASVC representative on PD Coordination Council.
3. Alphabetize order of committee description pages.

 L. Morales made motion to approve the Participatory Governance Handbook with the following amendments:

1. Change College President box on diagram on page 5 to orange.
2. Add ASVC committees to diagram and committee description pages.
3. Include ASVC representative on PD Coordination Council.
4. Alphabetize order of committee description pages.
5. Add committee acronyms to table of contents and other places, as appropriate.
6. Indent the Curriculum Committee under the Academic Senate on page 9.
7. Evaluate the effectiveness of the newly developed Professional Development Committee/Council structure in one year.
8. Note that the charge and meeting dates for the Professional Development Coordination Council will be developed in fall 2019.
9. Note that the charge, members, and meeting dates of the Faculty Professional Development Committee and Classified Professional Development Committee will be developed in fall 2019.
10. Minor grammatical and wording changes. | After discussion, an amended motion to approve the Participatory Governance Handbook (amendments noted to the left) was made by L. Morales.

J. Day withdrew her second. S. Mossembekker seconded the motion.

Vote:
Aye – 9 votes
Nay – 2 votes
Abstentions – 1

Motion passes. |

	J. Day withdrew her second. S. Mossembekker seconded the motion. Aye votes – 9 Nay votes – 2 Abstentions – 1 Motion passes.	
4. CPC Charge – *Action*	S. Sczcebiot – motion to approve revised CPC charge. J. Day – second. Discussion: Viewed the revised draft of the CPC charge that was discussed at the prior meeting. Discussed minor wording changes. Motion approved unanimously.	S. Sczcebiot – motion to approve revised CPC charge. J. Day – second. Motion approved unanimously.
5. Committee Evaluation Results – *Discussion*	Ran out of time – tabled until first meeting of fall 2019. CPC Committee Evaluation Results are available on CPC website.	
6. Adjournment	Meeting adjourned at 5:19pm	