COLLEGE PLANNING COMMITTEE (CPC) MEETING MINUTES
VENTURA COLLEGE
Wednesday, January 23, 2018
3:45 – 4:20 p.m.
CCCR

Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Co-Chair	Lydia Morales	X	Faculty	Preston Pipal	X	Classified Supervisor	Sue Royer	X
Classified Co-Chair	Sebastian Szczebiot	X	Faculty	Robert Lawson		Classified Supervisor	~~Arlene Reed~~ Jeanine Day	
Administrator Co-chair (non-voting)	Phillip Briggs	X	Faculty	Sandy Melton	X	Student	Vanessa Luis	
Faculty	David Young		Faculty	Ralph Fernandez		Administrator	Debbie Newcomb	
Faculty	Eric Martinsen		Classified	Jason Robinson	X	Administrator	David Bransky	X
Faculty	Maria de la luz Flores	X	Classified	Nan Duangpun				
Faculty	Patty Wendt		Classified	Sarah Mossembekker				
Guests	Katheryn Solorio (alt. for Nan), Felicia Dueñas (alt. for Debbie), Lynn Wright, Kim Hoffmans, Cathy Bojorquez,							

Recorder: Phillip Briggs

Agenda Item	Discussion Notes	Action?
1. Public Comments	Meeting called to order at 3:56pm	
2. Approval of Agenda - *Action*	Approved	
3. Approval of 11/28/2018 Minutes – *Action*	Approved	
4. Accreditation Steering Advisory Group Recommendation – *Action*		ASAG Recommendation – Jeanine, Preston, unanimous approval
5. Making Recommendations Document Taskforce Update – *Discussion*	Counseling Feedback Basic Skills Advisory Program location? SEA – under purview under of the Student Success Committee?	

	COG – not sure if it should be under Guided Pathways		
	Guided Pathways not viewed as long-term committee? Will it be phased out?		
	Shouldn't vote on document if it isn't complete		
	COG under Accreditation Steering Advisory Group instead?		
	COG makes most sense under either Guided Pathways or ASAG		
	COG may be better suited to Guided Pathways than ASAG – appears to be will of the majority of group		
	DE under Academic Senate – should be setup the same way as Curriculum Committee		
	Curriculum Committee includes classified staff and an administrator		
6. Program Review Prioritization Process – *Discussion*	- Classified – Exec Board looks at all requests, ranks top 10 using rubric, and brings it to full Senate - Academic Senate – staffing priorities subcommittee of 11 people rank using a rubric, brings it to full Senate - Technology – rank as a committee using a rubric during committee meeting - Equipment – rank individually using online rubric, and then use average scores - Facilities – will discuss at next meeting Are VP presentations/rankings necessary? - VP presentations are likely not necessary until the final rankings of the college president and ET - Are the VP rankings necessary before the committees rank? - Do committees take VP rankings into account? - It is helpful to have for some groups, but it is unlikely that the rubrics include the VP rankings - VP presentations are useful as a "state of the college" information on areas outside of one person's own area		

	- Present planning parameter presentation with spreadsheet? VP's can take questions. - A single powerpoint presentation with rationale? - Could present with Relationship between planning parameters and committee rubrics Include one universal category from planning parameters in each rubric – planning parameters are always at least one component in each rubric. Give rubrics to people before they complete the program review Requires that all committees approve rubrics in prior spring Could committee representatives meet to discuss best practices across their rubrics and to discuss commonalities BRC – FOG and TAG are subcommittees of BRC and do rankings independently. Should FOG and TAG send rankings to BRC before they go to next level? FOG and TAG aren't necessarily shared governance committees.	

7. Committee Reports
   a. ASVC
 	
   b. Budget Resource Committee
 	
   c. Academic Senate
 	
   d. Classified Senate
 	
   e. College Outcomes Group
 	
   f. Student Success Committee
 	
   g. Guided Pathways
	Committee Reports – tabled	

h. Accreditation Advisory		
8. Adjournment	Next Meeting: February 27, 2019 Adjourned – 4:59pm	