Budget & Resources Committee
Agenda
November 20, 2019, From 2:30pm to 4pm
MCW-312

FY19-20 Charge: The Budget and Resource Committee (BRC) is an operational committee responsible for making recommendations to the College Planning Committee and the Ventura College Executive Team. The faculty Co-Chair of the BRC or designee serves as a member of the Accreditation Steering Advisory Group and makes a budget report to the College Planning Committee about Ventura College budget and resource activities. The BRC meets regularly to consider and recommend program review resource requests that support the goals of Ventura College and the District Educational Master Plans, performs usage analysis of College resources to support a sustainable budget, considers strategic and budget planning, accountability issues, and analyzes total cost of ownership issues for Ventura College. The subcommittees of the BRC are the Facilities Oversight Group and the Technology Advisory Group, which prepare reports and make recommendations to the BRC.

Agenda Item	Discussion Notes	Action?
1. Welcome / Introductions		
2. Public Comments		

3. Action Items:
   A. Approval of Agenda
   B. Approval of Minutes		

4. Budget Report – Cathy Bojorquez or designee (20 min.)
    A. DCAS Update
    B. Review Health Services, Child Development and Food Services Funds		

5. Equipment-Program Review Initiatives – Andrea Horigan or designee (15 min.)
    A.   Review BRC rubric
    B.   Review PR Equipment Requests
    C.   Review Process
        1)   Online form available 11/22
        2)   Online ranking guide 1/9
        3) BRC ranking reviewed/finalized 1/15		

6. Facilities Oversight Advisory Group-FOG: Program Review Process for Facilities Requests- Andrea Horigan or designee (15 min.) A. Action Item: Approval of FOG process		
7. Program Review Report – Phil Briggs or designee (20 min.)		
8. Technology Advisory Group Report – Grant Jones or designee (10 min.)		
9. Facilities Oversight Advisory Group Report – Steve Palladino or designee (10 min.)		
10. Items to report to CPC		
11. Future meeting agenda suggestions		
12. Announcements		
13. Adjournment/Next Meeting	Next meeting: January 15, 2020	