

Ventura College Academic Senate
Agenda
Thursday, September 7, 2017
3:30-5:00pm
Multidiscipline Center West (MCW) – 312

I. Call to Order at 3:33pm. The following senators were present:

Division: Visual Arts, Behavioral and Social Sciences and Languages

Andrea Horigan (AH)

Bill Hendricks (BH)--*absent*

Division: Health, Kinesiology, Athletics and Performing Arts

Brent Wilson (BW)

Terry Morris (TM)--*absent*

Division: Sciences

Kammy Algiers (KA)

Malia Rose-Seisa (MRS)

Cari Lange (CL)

Erin Brocker (EB)

Division: English, Math & Learning Resources

Gabe Arquilevich (GA)--*absent*

Chris Frederick (CF)

Jaclyn Walker (JW)

Donna Beatty (DB)

Division: Career Education

Joanna Capazzi (JC)

Laura Wojoch (LW)

Heidi Dalton (HD)

Division: Student Services

Paula Munoz (PM)

Angelica Gonzales (AG)

Curriculum Committee Liason

Michael Bowen (MB)

Senate Executive Team

Lydia Morales (President) (LM)

Philip Clinton (Vice-President) (PC)

Colleen Coffey (Secretary) (CC)

Stephanie Branca (Treasurer) (SB)

II. Public Comments (3 mins)

PM has found out that we will have student housing on campus; she thought they were rumors, but Susan Royer reported on 8/23/17 that VC will be putting out a RFP to find a contractor in the next 6 months to build housing. Karen Gorbeck has been hired as a professional expert to write the Facilities Master Plan for the college and written re: benefits of student housing.

III. Acknowledgement of Guests: Guests: Marta de Jesus, Peter Sezzi, Roxanne Forde, Rick Trevino, and Dan Kumpf.

IV. Informational Items

a. AFT Update (Peter Sezzi, Chief Negotiator) --PHS provides senators with an update as to the state of negotiations. Next board meeting is September 12 and September 14 for open house.

b. Integrated Student Success Plan (Rick Trevino): Integrated Plan Mapping – Damien distributed the first draft of plan this week; distributed a handout of the integrated plan map; AS voted on this in the spring; walked the senate through the plan sections to create awareness of what is in the plan and provide insight about what type of information the state is looking for; goals are taken from the educational master plan; Rick reviewed them; committee is collecting feedback to incorporate into the plan and will be visiting departments to discuss this when departments request this; senate member asked for clarification about who created the document; answer was Rick, Dan, and Lynn Wright worked on it during the summer; Dan emphasized that the plan is a work in progress/first draft that can be changed as needed and recommended; PM – asked for explanation about how the funds will be distributed to achieve the goals/suggestions, response from Rick was that the college still needs to decide a process for allocation (has not been specifically outlined yet); senate member asked for data regarding our current ranking in the college and other data to determine our starting point.

c. Senate Norms and Senate Operating Procedures (3 min.)--PM does not believe these are necessary; we are all professionals. LM agrees that we are professionals, but that these could help our meetings go more smoothly. She stresses that these (the suggested norms distributed to senators) are just a starting point—they can be amended any way we wish. SB agrees with PM also but sees value in terms of new individuals (new members, new faculty, etc). KA would like to see these revisited every year. LM agrees that they would be. DB clarifies that these are something that everyone needs to agree to. It's only a norm if everyone agrees. Straw poll: who believes we should discuss establishing norms? 9-5 in favor. This will return in future as a discussion item. CL raises concern that these are mixing duties of senators with common courtesies—this should not occur. KA suggests a sub-group to establish these but there is

not a lot of enthusiasm to serve on said sub-committee. LM suggests that senators come next time with any ideas to suggest. This will be agendaized as a discussion item next time.

c. The academic senate and participatory governance (2 mins)--Senators express no concerns about this.

d. The Brown Act (3 mins)--LM there has been a concern re: email raised. Overall, the important take-away is that we need transparency. She shows senators a Power Point slide that reviews this. To wit: senators "may not communicate by email to develop a collective concurrence as to action to be taken by the board. " In plain speak: PM clarifies: we can send out an email with an information item. We just can't have a discussion about it back and forth. CL further clarifies that this relates to taking an action—so long as we are not voting on the item later we can email one another as much as we would like.

f. Curriculum Committee updates (5 mins)--MB the CC is looking at courses that have not been offered since fall 2011. List will be published soon and it will be provided to the chairs and the deans. Because of the need to report our SLO compliance, we are supposed to report periodically the % of courses we are doing that for. The issue with courses that are not frequently offered is that they drive up the % of classes we are not reporting SLOs on. General education discussion: Thao was successful this past year in submitting a large list to CSU IGTSE for approval, now we're putting together an updated check sheet (A-F) for the counselors. Re: early registration: submission deadlines have had to move forward accordingly. Traditional 5/1 submission deadline is being moved to 3/1.

V. Action Items

a. Approval minutes (8/17/2017) (2 mins)--Motion by MB; 2nd by HD. Discussion: CL requests that I get rid of the parentheses around Dr. Gillespie's clarification that productivity does not drive state funding. Minutes are passed with the following senators abstaining: JW, PM LW, AH, AG.

b. Approval of governance committee membership (10 min.)--LM puts the list up on the screen and senators make corrections as she edits. This information is not also being captured in the minutes because LM is recording it.

This is membership for CPC per show of hands vote:

HKA&PA

Will

SS—one of these will be at large, not a SS rep (TBD who that is)

Marian

Patty

CE

Sandy

EM&LR

Ryan

Sciences

Preston—no vote necessary

VABSS

David Young

AT LARGE:

Eric Martinsen

One of the individuals listed under SS

LM is the 9th person.

The list of the remaining committees will be cleaned up and brought back for a second reading next time—then voted on.

c. DWEC (District-Wide Equivalency Committee) composition/process BP/AP 7211 (1st reading) (5 min.). Motion by CMC to scrap the new process in development by the previous senate president and retain the current process, focusing more effort on improving communication from the district level to faculty level; 2nd by PC. Discussion: none. Vote: unanimous.

d. Curriculum Committee membership (1st reading) (5 mins) --proposal is withdrawn by MB. This proposal was not endorsed by the Curriculum Committee.

VI. Discussion Items

a. Review Senate goals 2016/2017 (close the loop) (5 mins) --Senators review the 2016/2017 goals and discuss. Particular discussion re: FTES, productivity, etc. CMC raises concern that CC is deleting courses when productivity is causing them to be cancelled. Senators appear to want to further discuss this but there is not time. Will be scheduled for a future meeting. Rolling over the last 4 goals to continue working on. During this discussion it is noted that the senate election results from 2012 were never posted to the college website. CMC will follow-up on this.

ADD IN DISCUSSION RE: NOT MAKING LYDIA THE SECRETARY FOR THE WHOLE CAMPUS.

b. Set Senate goals 2017/2018 (10 min.) --Suggested goals: SB As treasurer she would like to increase faculty dues and scholarship contributions through increased transparency of academic senate funds and their usage. Accounts, how we get, where it goes. By increasing transparency and accountability, this will drive increased dues. Next meeting she will give a presentation on the senate budget.

PM: Faculty lead in all areas of governance in 10+1. Use this to revise the 4th one from 2016/2017.

Meeting adjourned at 5:00pm

c. Campus Accommodation of Reservists Military Students' Service Obligations (5 min.)--*not addressed as time ran out; will be agendized for next meeting.*

d. ASCCC Appointment to Common Assessment Work Group (5 min.) --*not addressed as time ran out; will be agendized for next meeting.*

VII. President's Report --*not given as time ran out.*

VIII. Senate Subcommittees/Task Forces/Work Groups Reports --*not given as time ran out.*

IX. Campus Committees Reports

X. Announcements for the Good of the Order –CMC suggests faculty camping trip. KA, PC will help with effort to organize this.

XI. Requests for Future Agenda Items

XII. Adjournment

* * * Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.