

**Ventura College Academic Senate  
Minutes  
Thursday, September 6th, 2018  
3:30-5:00pm  
Multidiscipline Center West (MCW) – 312**

I. Call to Order at 3:36pm. The following senators were in attendance:

**Division: Visual Arts, Behavioral and Social Sciences and Languages**

Bill Hendricks (BH)-Absent

Andrea Horigan (on sabbatical)

**Division: Health, Kinesiology, Athletics and Performing Arts**

Brent Wilson (BW)

**Division: Sciences**

Kammy Algiers (KA)

Cari Lange (CL)

Erin Brocker (EB)

**Division: English, Math & Learning Resources**

Gabe Arquilevich (GA)

Chris Frederick (CF)

Jaclyn Walker (JW)

Donna Beatty (DB)

**Division: Career Education**

Roxanne Forde (RF)

Deanna Hall (DH)

**Division: Student Services**

Paula Munoz (PM)

Gema Sanchez (GS)

Yia Vang (YV)- Absent

**Curriculum Committee Liaison**

Michael Bowen (MB)

**Senate Executive Team**

Lydia Morales (President) (LM)

Philip Clinton (Vice-President) (PC)

Colleen Coffey (Secretary) (CC)

Stephanie Branca (Treasurer) (SB) --not present; representing the senate president at DAC

II. Public Comments

Public Comments Pursuant to the federal Americans with Disabilities Act, if you need any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to Lydia Morales/Philip Clinton, 4667 Telegraph Road, Ventura CA, 93003.

MB: Curricunet is coming to an end in January. So the CC had to set a deadline for the final submissions to Curricunet. Deadline will be 11/6/18.

JW: The youth poet laureate was recently selected. 9/21 will be reception at Museum of Ventura County. She distributes a flyer to senators and LM will post on the Canvas faculty announcement page.

PM: We have 3 seats up for BOT in this next November election. The following are the candidates: Area 1, Joshua Chancer, AJ Valenzuela, Jeanette Sanchez and Dina Pielet. Area 5, Gabriela Torres and Art Hernandez. Area 2, Diane McKay and Craig Everett.

RF: Will be running in VUSD K-12 BOT and local Water Board.

GA: Request that AS meeting be moved to 3:00. Senate exec will look into this.

RF: "Project Skywater" will have its opening 11/8. This is also RF's birthday btw.

III. Acknowledgement of Guests—none.

#### IV. Informational Items

- a. Introduction of senators
- b. Review of 10+1 –LM reviews this with senators. Concern raised about positions being hired--I.e. management positions in particular—without going through the appropriate process(es). LM will raise this issue with the BOT, Pres and/or chancellor. Suggestion to raise the 10+1 in other situations—when you have the audience, as it were. So that others outside AS are aware of what the 10+1 is. Senators like this idea. Another suggestion to be sure that AS take up the grading policies issue (this is something that emerged in the wake of the Thomas Fire and has yet to be resolved). Would like this added to an agenda "sooner rather than later."

Concern rose about the for-credit and not-for-credit classes. Specifically, that there are classes emanating out of the DAC that compete with campus(es) offerings. DH: Upcoming meetings for strategic planning/regular monthly meeting for CTE. She is slated to bring this issue up in that setting on behalf of the department chairs. This will be a starting place for inquiry on this issue. DH will report back to AS about this. Senators discuss this and its fiscal impact on the campuses (who provide facilities but do not receive the FTES credit). MB draws senators' attention to the specific requirements of Title 5, Section 55002(d) ("Community Services Offering")--to wit: these classes must be approved by district governing board.

- c. Guided Pathways update (Colleen)--Updates senators re: latest on this project, including selection of students for the student panel and the upcoming retreat.

V. Action Items—*Approval of governance committee membership.* Motion to approve committee membership by KA; 2<sup>nd</sup> by GA. Discussion: question asked about whether the membership can change after approval—answer, yes, it could. Unanimously approved.

\*\*Request for a future agenda item moving the committee membership selection to March.

## VI. Discussion Items

a. Review Senate goals 2017/2018 (close the loop)--LM reviews these with the senators. Discussion about whether these will continue or draft new ones. Further discussion about the survey distributed last year. LM reviews the responses with the senators. (Unfortunately, only 10 individuals responded to the survey.) Senators discuss department-level AS representation. This requires further exploration/discussion.

b. Set Senate goals 2018/2019--

#1: Suggestion made to add “administrators” to the language.

#2: Enhance opportunities and awareness for increased faculty involvement, leadership and advocacy, including but not limited to soliciting/solidifying committee membership during spring semester (March).

#3: Senate president’s report to the BOT should reflect academic senate business and concerns.”

#4: Explore ways to increase participation of faculty to AS dues and/or scholarships through increased transparency.

***Suggested:*** #5: Explore the idea of department-level representation on AS

c. Review the results of the electronic survey conducted last semester (see “a” above)

d. Faculty Professional Development committee—LM shows senators language that exists on the AS website and talks about how this committee is *ad hoc* at this point—i.e. it's open to everyone; it is not a faculty group. Discussion about how this came to be. Senators favor the idea of faculty-specific professional development. LM: at other schools the faculty PD is a sub-committee of the campus-wide PD committee. DH: In CTE they have been exploring online faculty PD options. LM: That might possibly address one of the issues we have, but we also need a committee that can address the needs (varying) of faculty as they grapple with all of the directives and requirements that are constantly coming about from the state and elsewhere. Senators are dismayed at the control that deans have over the PD. **LM: This needs to be put in the next “Making Recommendations” book. We also need to look at/change the AS by-laws. \*\*We need by-laws at our next meeting (article 4(b))**

## VII. President’s Report—

### Meeting with chancellor:

- Compressed calendar to be put on the agenda of both DTRW-I and DTRW-SS (Subcommittee to be formed. Vice Chancellor is to submit a feasibility study showing the impact on schedule, cost, benefit to students)

- Chancellor is interested in looking into VCCCD common course numbering.

#### Meeting with Dr. Bell

- Status of SSC
- Lack of Process for hiring new Faculty Academy facilitator

SSC Committee: A governance committee but heard from several faculty and a dean that VP make the decision that the committee couldn't continue to meet but instead an outside consultant from the state to work through the committee's charge in light of integrated plan. But state chancellor's office hasn't yet released any implementation guidelines. This committee is going to keep going. First planning meeting will be Wednesday September 12<sup>th</sup> PC: How did we get a VP in charge of a faculty committee? Senators want an answer to this question. Discussion ensues. LM says she expressed to the president that she did not think the outside consultant was a worthy idea. This will continue to be pursued.

Process of hiring new faculty academy facilitator: new leader brought in mid-cohort with no input from faculty whatsoever. KA was only told 2 weeks before semester started.

The issue of .20 each release time being given to 2 faculty members, for a full year, for mentoring just 4 new full time faculty. LM has asked to be copied when these facilitator positions go out so that they can be properly advertised to faculty and the process can be more open and transparent. Senators have a concern about this kind of cronyism. LM has also asked Kim to get a list of the 15 or so facilitator positions that are currently filled.

\*\*Suggestion that President's report be given a time certain.

Adjournment at 5:02pm.

#### VIII. Senate Subcommittees/Task Forces/Work Groups Reports

1. Treasurer's Report (Stephanie)
2. Curriculum Committee updates (Michael/Lydia)
3. DE (Stephanie)
4. CTE liaison report (Deanna Hall)

#### IX. Announcements for the Good of the Order

#### X. Requests for Future Agenda Items

#### XI. Adjournment