**VENTURA COLLEGE**

**Student Learning Outcomes Committee**

**Tuesday, March 11th, 2014**

**3:00-4:30pm**

**MCW-312**

**Present:** Andrea Horigan, Kathy Scott, Bill Hart, Sandy Hajas, Chelsea Guillermo-Wann, Jenchi Wu, Scott Corbett, Amanda Enfield-Martin, Corey Wendt, Brendan Cummings, Claudia Peter

**Absent:** Debbie Newcomb,Audrey Edwards, Kathy Koch, Jack Bennett, Philip Clinton, Ned Mircetic, Susan Bricker, Lydia Matthews, Ty Gardner

**Recorder:** Rachel Marchioni

| **Agenda Item** | **Summary of Discussion** | **Action Due  & by Whom** |
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| **Comments/Announcements** |  |  |
| Public Comments | Horigan calls the meeting to order at 3:05pm and asks if there are any public comments.  Cummings ASVC representative shares with the committee that there will be a school dance called “Equinox” on March 20th from 7-10pm. Food Share will also be hosting a pantry on April 7, 14, and 21 on campus for our students and the general public. Bus passes will be available at the bookstore. Guillermo-Wann reports that there has been concern amongst faculty if “No SLO, No Dough” has gone through the proper governances. “No SLO, No Dough” originated from the Program Review Committee which is a subcommittee of the College Planning Council. In order to meet accreditations standards the focus must be on SLOs. This is not a new concept to our campus but it has yet to be enforced. |  |
| A. General Information |  |  |
| 1. SLO division updates from committee members | 1. Corbett reports that the rotational plan for the history department has been revised and completed in TracDat. Horigan and Newcomb have been spot checking in TracDat and emailing Department Chairs if their area is missing any information. |  |
| 2. Spring 2014 SLO due dates  a. Formative  b. Summative | 2. There will be an ISLO-1 Communication Forum on Monday, March 17th at 3:00-4:30pm in The Wright Center. This forum is being supported by our college president and executive vice president. So far we have 42 RSVPs.  a. Formative (mid semester) assessments are due by April 30th.  b. Summative (end of semester) assessments are due May 20th. |  |
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| **Discussion Items** |  |  |
| 1. Reports from Subcommittees |  |  |
| a. ISLO #5 Rubric Subcommittee | a. Gardner is not here to report on ISLO #5 subcommittee but he is asking for additional members to help with the subcommittee. ISLO #5 is so complex we need collaboration from as many people as we can. |  |
| b. Newsletter | b. Hajas shares that the new edition of the SLO Newsletter has been completed and will hopefully go out in the president’s email. The dates of the three “Bring Your Data Day” workshops will be announced in the newsletter. |  |
| 2. Report on TracDat Review  3. Report on Dean’s Meeting (Closing the Loop Presentation)  4. Report on Academic Senate Meeting (ISLO Rubrics) | 2. Horigan and Newcomb have been spot checking in TracDat and have found the only about 38% of the entries were correct. The mistakes found were minor and are being addressed.  3. SLOs are assessed and entered in TracDat but the data is never followed up on. Scott, Horigan, and Newcomb went to speak to the Departments Chairs about encouraging their peers to create a follow up and all assessments should have initiatives created.  4. Academic Senate has approved of all the ISLO rubrics submitted to them and these rubrics are available on the website and in TracDat.  5. Horigan reminds the committee that at our previous meeting the “Accreditation Committee Self-Evaluation” that was previously completed by our Executive SLO Committee was shared with the group. Committee members were asked to take this form and complete it. But we are going to do it as a committee right now… |  |
| 5. Accreditation- Committee Self-Evaluation | 1B. Part 1- 1  1B. Part 2-1 - Allocation is not linked completely  1B. Part 3-1 Take off previously scored number 2 and more it to scoring 1.  1B1. 0+  IIA1a. 1+- Campus Scorecard supports this and Chelsea has been gathering data. Basic Skills and Title V has had a lot of data to support this.  IIA1c. Part 1- 2  IIA1c. Part 2- 1  IIA1c. Part 3- 0+  IIA2a.- 1+- Currently trying to design procedures to do these things. If a new course is created are SLOs embedded? A change may need to be made in Curricunet to have the SLO be mandatory.  IIA2b. -1  IIA2e. -1  IIA2f. -1  IIA2g- N/A  IIA2h. 0  IIA2hi. Part 1-0  IIA2h-Part 2- 1  IIA3.- 1 | SLO Committee resume Self Evaluation at next meeting on 4-8-14 |
| **Action Items** |  |  |
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| 1. Motion to add slogan to agenda and take to CPC 2. Approval of Minutes (February 11,2014) | 1. Scott moves to add the “No SLO, No Dough” slogan to agenda and take to CPC to encourage accountability towards SLOs and Program Review. Horigan seconds this motion. Enfield suggests that we consider making the slogan sound positive. 2. Hajas requests to move the sentence regarding CPC and No SLO, No Dough from section 1.B to section C2. Chelsea requests to fix the duplicate periods on the top of page 3. Jenchi moves to approve minutes and Scott seconds. |  |
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| **Handouts** |  |  |

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| * Agenda * Minutes from February 11, 2014 * ACCJC Standards Self-Evaluation * ISLO Communication Forum Flyer |