Student Success Committee (SSC) Minutes
April 24, 2019 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

Charge: The Student Success Committee (SSC) is the participatory governance committee responsible for student success and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through ongoing evaluation of data. SSC makes recommendations to close achievement gaps and continuously improve student success outcomes in accordance with State guidelines and the Ventura College Master Plan.

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

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<th>Voting Members</th>
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GUESTS
- Kim Hoffmans X
- Brenda Griego X
- Phillip Briggs X

Agenda Items | Discussion Notes | Action | Date | Who
--- | --- | --- | --- | ---
1. Call to Order | Meeting called to order at 2:09pm. Roll call taken |
2. Public Comments |
3. Approval of Minutes
   - 3/13/19
   - 4/10/19
   - Record Meetings | L. Wright motions to approve 3/13/19 Minutes, L. Morales seconds motion
   Yes: All
   No: Abstain: P. Munoz, C. Salas, L. Morales |
   Vote
P. Munoz motions to approve with correction, C. Salas seconds
Yes: All
No:
Abstain: R. Fernandez, L. Morales

P. Munoz motions to approve recording Minutes with the details
of who will record (tri-chairs), where recording will be kept (with
tri-chairs) and how long recording will be held (till approval of
Minutes), second by C. Salas
Yes: C. Salas, L. Wright, P. Munoz, V. Allen
No: V. Nielsen
Abstain: M. McDonough, T. Lawler, A. Rodriguez

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<th>4. Presentations</th>
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<td>- Foster-Youth (10 min)</td>
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<td>- Low-Income (10 min)</td>
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Presentation on Foster-Youth students given by Danielle
Rodriguez. Danielle presents presentation slide by slide and
presents data collected on Foster-Youth students and VC
resources available to them. High rate of Foster Youth students
who do not complete their classes, reasons being unstable home
life, pregnancy, transportation. 88 currently known Foster-Youth
on campus. Question asked what this committee could do to help
those students: assistance in approaching their instructors,
tutoring help, foster youth center or area foster youth students
can go as a safe space, training and awareness. Request to have
student responses shared with the committee on what they
requested.

Low-Income students – Alma presents slideshow presentation
and goes slide by slide discussing data collected. Alma also
discusses VC resources and financial aid available to these
students.

One page handout given on Financial Aid Student Support
Resources

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<th>5. Institutionalizing Programs and Positions</th>
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Item added to agenda from last meeting when questions arose of
how programs get institutionalized and funded.

Discussion regarding what is considered institutionalized.
Question noted “What was the process and thinking behind
institutionalizing Pirate’s Cove?”
Committee decides vetting process is needed for when programs
become institutionalized. Committee would like to table this
discussion for next agenda.
6. SSC Evaluation

P. Briggs goes over evaluation sent out to committee and results collected.

The common denominator in survey is the lack of clear process and there is not a common understanding of what this committee’s focus and goal is. Clarification made in referral to a few of the comments on survey that referenced presenters requested funds however presenters were not coming to request funds, only simply to state what was being done and what committee could do to help support those populations in various ways not just monetarily. Clarification should have taken place prior to inviting presenters so that it was clear what we wanted to see as far as data, etc.

7. Equity Plan Task Force

Task Force has been formed to create the Equity Plan with the State’s template and data sent by the State.

Faculty would like more involvement in creating this plan. 5 metrics are being divided to devise meaningful and relevant language along with state goals. Drafts will be reviewed and input can be given to those on the task force.

8. Future Agenda Items:
   a) Workgroups for Special Populations – May 8th
   b) English/Math Updates (10 min) – May 8th
   c) Equity Plan Task Force Updates (10 min) – May 8th
   d) 17-18 RFP Status Reports – Fall 2019

9. Open Comments/Announcements

10. Adjournment

P. Munoz moved to adjourned, second by L. Morales. Meeting adjourned at 3:33pm.

Future Meetings: 5/8/19