



## Student Success Committee (SSC) Minutes

April 24, 2019 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

**Charge:** *The Student Success Committee (SSC) is the participatory governance committee responsible for student success and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to close achievement gaps and continuously improve student success outcomes in accordance with State guidelines and the Ventura College Master Plan.*

**Membership:** Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						
1	Health, Kinesiology, Athletics, and Performing Arts	Mary McDonough	X	Classified	Cynthia Salas	X
2	Career Education I	Vacant		Classified Co-Chair	Veronica Allen	X
3	Career Education II	Ralph Fernandez	X	Classified	Victoria Nielsen	X
4	English, Math and Learning Resources	Heather Aguilar	X (late arrival but attending via phone prior to arriving)	Classified	Tatiana Lawler	X
5	Sciences	Hafez Alawadi		ASVC (Dir. Of External Affairs)	Vanessa Luis	
6	Student Services	Bea Herrera		Administrator	Lynn Wright	X
7	Visual Arts, Behavioral and Social Sciences, and Languages	Andrea Horigan		Administrator	Dan Kumpf	
8	Faculty	Lydia Morales	X	Supervisor	Alma Rodriguez	X
9	Faculty Co-Chair	Paula Muñoz	X	Supervisor	Rick Trevino	
GUESTS						
X	Kim Hoffmans		X	David Bransky		
X	Brenda Griego		X	Arlene Reed		
X	Phillip Briggs		X	Danielle Rodriguez		

Agenda Items	Discussion Notes	Action	Date	Who
<b>1. Call to Order</b>	Meeting called to order at 2:09pm. Roll call taken			
<b>2. Public Comments</b>				
<b>3. Approval of Minutes</b> <ul style="list-style-type: none"> <li>• 3/13/19</li> <li>• 4/10/19</li> <li>• Record Meetings</li> </ul>	L. Wright motions to approve 3/13/19 Minutes, L. Morales seconds motion Yes: All No: Abstain: P. Munoz, C. Salas, L. Morales	<b>Vote</b>		

	<p>P. Munoz motions to approve with correction, C. Salas seconds  Yes: All  No:  Abstain: R. Fernandez, L. Morales</p> <p>P. Munoz motions to approve recording Minutes with the details of who will record (tri-chairs), where recording will be kept (with tri-chairs) and how long recording will be held (till approval of Minutes), second by C. Salas  Yes: C. Salas, L. Wright, P. Munoz, V. Allen  No: V. Nielsen  Abstain: M. McDonough, T. Lawler, A. Rodriguez</p>			
<p><b>4. Presentations</b>  - Foster-Youth (10 min)  - Low-Income (10 min)</p>	<p>Presentation on Foster-Youth students given by Danielle Rodriguez. Danielle presents presentation slide by slide and presents data collected on Foster-Youth students and VC resources available to them. High rate of Foster Youth students who do not complete their classes, reasons being unstable home life, pregnancy, transportation. 88 currently known Foster-Youth on campus. Question asked what this committee could do to help those students: assistance in approaching their instructors, tutoring help, foster youth center or area foster youth students can go as a safe space, training and awareness. Request to have student responses shared with the committee on what they requested.</p> <p>Low-Income students – Alma presents slideshow presentation and goes slide by slide discussing data collected. Alma also discusses VC resources and financial aid available to these students.</p> <p>One page handout given on Financial Aid Student Support Resources</p>	<b>Discussion</b>		
<p><b>5. Institutionalizing Programs and Positions</b></p>	<p>Item added to agenda from last meeting when questions arose of how programs get institutionalized and funded.</p> <p>Discussion regarding what is considered institutionalized. Question noted “What was the process and thinking behind institutionalizing Pirate’s Cove?”  Committee decides vetting process is needed for when programs become institutionalized. Committee would like to table this discussion for next agenda.</p>	<b>Discussion</b>		

<p><b>6. SSC Evaluation</b></p>	<p>P. Briggs goes over evaluation sent out to committee and results collected.</p> <p>The common denominator in survey is the lack of clear process and there is not a common understanding of what this committee’s focus and goal is. Clarification made in referral to a few of the comments on survey that referenced presenters requested funds however presenters were not coming to request funds, only simply to state what was being done and what committee could do to help support those populations in various ways not just monetarily. Clarification should have taken place prior to inviting presenters so that it was clear what we wanted to see as far as data, etc.</p>	<p><b>Discussion</b></p>		
<p><b>7. Equity Plan Task Force</b></p>	<p>Task Force has been formed to create the Equity Plan with the State’s template and data sent by the State.</p> <p>Faculty would like more involvement in creating this plan. 5 metrics are being divided to devise meaningful and relevant language along with state goals.</p> <p>Drafts will be reviewed and input can be given to those on the task force.</p>	<p><b>Update</b></p>		
<p><b>8. Future Agenda Items:</b></p> <ul style="list-style-type: none"> <li>a) Workgroups for Special Populations – May 8th</li> <li>b) English/Math Updates (10 min) – May 8th</li> <li>c) Equity Plan Task Force Updates (10 min) – May 8<sup>th</sup></li> <li>d) 17-18 RFP Status Reports – Fall 2019</li> </ul>				
<p><b>9. Open Comments/Announcements</b></p>				
<p><b>10. Adjournment</b></p>	<p>P. Munoz moved to adjourned, second by L. Morales. Meeting adjourned at 3:33pm.</p>			
<p><b>Future Meetings: 5/8/19</b></p>				