

## STEPS REQUIRED TO APPLY FOR A LOAN

### 1. BEFORE you apply for a loan, you must:

- ✓ Complete the 2015-2016 FAFSA
- ✓ Complete and/or submit all requested Financial Aid required items as listed on your [my.vcccd.edu](http://my.vcccd.edu) Student Portal
- ✓ Receive an award notification email indicating that your Financial Aid file review is complete (the email subject heading: "Financial Aid Award Notification" or "Financial Aid Eligibility Notification")
- ✓ Meet 2015-16 Financial Aid Satisfactory Academic Progress (SAP) standards
- ✓ Be enrolled in 6 or more degree applicable units

### 2. To APPLY for a loan, you must:

- ✓ Complete [Direct Loan Entrance Counseling](http://www.studentloans.gov) [www.studentloans.gov](http://www.studentloans.gov) **PRINT CONFIRMATION PAGE**
- ✓ Complete [Direct Loan Master Promissory Note](http://www.studentloans.gov) [www.studentloans.gov](http://www.studentloans.gov)

### 3. SUBMITTING the loan packet:

- ✓ Complete and sign the **2015-2016 Federal Direct Loan Request Form (page 4)**.
- ✓ Submit **IN PERSON** to the Financial Aid Office.  
**No faxed, mailed, or scanned forms will be accepted.**  
**Original valid government issued identification is required to submit a loan application.**
- ✓ *Students determined to be **OUT-OF-STATE** residents can MAIL the original Loan Application Documents with a notarized copy of their valid government issued ID.*  
**No faxed or scanned documents will be accepted.**

**Right to Cancel:** Before your loan money is disbursed, you may cancel all or part of your loan by notifying your school. After your loan money is disbursed, the student may notify the school in writing that they want to cancel all or part of the loan within 14 days after the date the school notifies you of your right to cancel all or part of the loan, or by the first day of your school's payment period, whichever is later (your school can tell you the first day of the payment period).

If you ask your school to cancel all or part of your loan outside the timeframes described above, your school may process your cancellation request, but it is not required to do so.

Within 120 days of the date your school disbursed your loan money (by crediting the loan money to your account at the school, by paying it directly to you, or both), you may return all or part of your loan. Contact your servicer for guidance on how and where to return your loan money.

### **Recommended Borrower Resources:**

- ✓ Log on to the National Student Loan Data System to check your loan balance and servicer information: [NSLDS.ed.gov](http://NSLDS.ed.gov)
- ✓ Complete FREE learning courses on [Lifeskills.org](http://Lifeskills.org):
  - ✓ Click on [USA Funds Life Skills Module Guide](#) to get the instructions on how to complete the Life Skills Modules for student loan borrowers.
    - School Code: 00133400
    - Student Access Code: 00133400-01 (no spaces)
- ✓ Recommended for New Ventura College Borrowers (0-29.5 units on VCCCD transcript):
  - Complete Sessions 105 & 203
- ✓ Recommended for Returning Ventura College Borrowers (30+ units on VCCCD transcript):
  - Complete 2 of the Sessions 104, 303, 305, 401, 402, 403

### **WHAT HAPPENS AFTER I SUBMIT MY LOAN PAPERWORK?**

- ✓ Financial Aid Staff will review your Direct Loan Request Form.
- ✓ The loan certification process may take approximately 2-3 weeks. *Inaccurate or incomplete information on the Direct Loan Request Form may delay loan processing.*
- ✓ After the loan certification, students will receive an award notification on their [my.vcccd.edu](http://my.vcccd.edu) email account regarding updated loan award amounts.
- ✓ Loan funds are disbursed according to the student's preference selected through Higher One.

**The Financial Aid Office may use professional judgment to decline or reduce the loan requested for students at risk of default on a case-by-case basis per HEA Sec. 479(A)(c), 34 CFR 685.201(a)(8), DCL GEN -11-07. In circumstances when professional judgment is used, a written explanation will be provided to the student.**

## 2015-2016 DIRECT LOAN OBLIGATION AND RESPONSIBILITIES

**If you do not understand or have questions about any of the statements, you may make an appointment to meet with a Financial Aid Specialist.**

I have read and I understand the conditions of borrowing a Federal Direct Loan for attendance at Ventura College and I have read and I understand the Financial Aid policies are available on our website.

I acknowledge that loan funds will be used to assist in meeting my educational costs. Loan proceeds may not be used to purchase or lease an automobile, go on vacations, or other non-educational expenses.

I understand that if I am a first year, first time loan borrower, my loan funds will not be disbursed until at least 30 days after the start of the new semester.

I understand I must be enrolled in and *attending* six or more eligible degree applicable units to receive loan funds and I must pass a minimum of 6 degree applicable units each semester.

I understand that the actual amount of the loan may be less than the amount I have requested due to my loan eligibility and grade level.

I understand that I must meet ALL Satisfactory Academic Progress (SAP) standards **each semester** to be eligible to receive a loan. Repeat coursework rules apply as do attending hours. Failure to comply will result in loss of eligibility and any undisbursed portion of my student loan will be canceled.

I understand that Federal regulations state that effective July 1, 2013, first time borrowers who've exceeded their maximum timeframe **do not** qualify for Subsidized Loans (loans with the lowest interest rate). Only "Unsubsidized" Loan funds may be offered to first time borrowers who've exceeded the maximum timeframe.

I understand that eligibility for subsidized loans is limited to 150 percent of my program if I am a new borrower with a zero balance as of 7/1/2013.

[Time Limitation on Direct Subsidized Loan Eligibility for First-Time Borrowers on or after July 1, 2013.](#)

I understand that Financial Aid staff may use professional judgment to decline or reduce the loan requested for students at risk to default on a case-by-case basis per HEA Sec. 479(A)(c), 34 CFR 685.301(a)(8), DCL GEN-11-07. In circumstances when professional judgment is used, a written explanation will be provided to the student.

I understand that in response to default prevention and management, I may be required to meet with Financial Aid staff prior to the loan certification if I have (had) academic performance difficulties including but not limited to withdrawing or failing to complete course(s) and/or being placed on Warning or Probation SAP status for Financial Aid. I understand academic performance from schools other than Ventura College may be taken into consideration when determining if I must meet with financial aid staff.

I understand that Ventura College is committed to default prevention and management and strives to limit loan defaults and the debt of students. A high loan default rate may affect all Ventura College students' eligibility for grants, loans, and Federal Work Study.

I understand that in response to Ventura College's Default Prevention and Management Plan, if I am a first time student loan borrower at Ventura College, I may be required to complete further loan counseling.

I understand that my total financial aid awards cannot exceed my cost of attendance/budget. If additional grants, scholarships or other awards are added after a loan has been awarded, but prior to disbursement, my loan amounts may be reduced to accommodate the new awards, or the new awards may not be offered.

I understand that I may be required to complete *enhanced* loan entrance and/or exit counseling and financial literacy education on an annual basis as a borrower and/or upon reaching a specific level of total loan debt.

I understand that fees will be deducted from each loan disbursement by the Department of Education.

I understand that for Direct Subsidized and Unsubsidized loans with a first disbursement on or after October 1, 2014 and before October 1, 2015, the loan origination fee will be **1.073%** of the principle loan amount. For Direct Subsidized and Unsubsidized loans with a first disbursement on or after Oct. 1, 2015 and before October 1, 2016, the loan origination fee will be decreased from 1.073% to **1.068%** of the principle loan amount.

I understand that loans disbursed on or after 7/1/15 and before 7/1/16 are subject to a **4.29%** interest rate.

I understand that interest on Subsidized Loans is paid by the taxpayers while I am enrolled in and complete at least six units each term.

I understand that interest on an unsubsidized loan will begin to accrue immediately after the first disbursement. I understand that while I am in college, if I choose not to pay the interest as it accrues, this will increase the total amount that I have to repay.

I understand that I must repay my loan according to my repayment schedule even if I do not complete my academic program, drop out, I am dissatisfied with the education I received or I am unable to find employment after I graduate. I will promptly contact my Direct Loan Servicer(s) and the Financial Aid Office when I graduate or withdraw from school, carry less than six units per term, or change my name and/or address.

I understand that failure to meet the terms of loan repayment may require the entire amount of the loan, plus collection and legal costs to become repayable immediately.

I understand that if my student account has a balance from tuition charges or other fees, that this balance will be deducted from my student loan disbursement. If my student loans exceed the total charges, my account will have a credit balance and a refund will be made to my VCCCD Higher One Card or refund preference I selected.

I understand that inaccurate or incomplete loan application information will delay loan processing.

#### **CONSEQUENCES OF DEFAULT (not paying your student loans)**

Your loans may be turned over to a collection agency and you will be charged collection costs. These may include court and attorney fees.

Your defaulted loans will appear on your credit history for up to 7 years after the default is paid. The U.S. Department of Education reports defaulted loans to TransUnion, Equifax and Experian.

You can be sued in federal district court for the entire loan amount, your federal and state income tax refunds may be intercepted, and your wages may be garnished.

You may be unable to obtain a professional state license, you may not be approved for a car loan or for a mortgage loan, and you may be turned down for federal/state jobs.

*You will become ineligible for federal financial aid programs like Pell Grant, SEOG, and Federal Student Loans.*

#### **CANCELLING YOUR LOAN**

Before your loan money is disbursed, you may cancel all or part of your loan by notifying your school. After your loan money is disbursed, the student may:

1. Notify the school in writing that you want to cancel all or part of the loan within 14 days after the date the school notifies you of your right to cancel all or part of the loan, or by the first day of your school's payment period, whichever is later (your school can tell you the first day of the payment period).

*If you ask your school to cancel all or part of your loan outside the timeframes described above, your school may process your cancellation request, but it is not required to do so.*

# VENTURA COLLEGE

SET YOUR COURSE

## FINANCIAL AID OFFICE

4667 TELEGRAPH ROAD, VENTURA, CA 93003 Phone: (805) 289-6369

[www.venturacollege.edu/finaid](http://www.venturacollege.edu/finaid)

### 2015-16 Loan Request Deadlines

Fall Only: **November 17, 2015**

Spring Only: **April 19, 2016**

Summer Only: **TBD**

Loan requests received after the deadline **will not be processed.**

## 2015-2016 FEDERAL DIRECT LOAN REQUEST FORM

***To Submit:*** Submit **IN PERSON** to the Financial Aid Office. No faxed, mailed, or scanned forms will be accepted. Original valid government issued identification is required to submit a loan application.

***Students determined to be OUT-OF-STATE residents can MAIL the original Loan Application Documents with a notarized copy of their valid government issued ID. No faxed or scanned documents will be accepted.***

Borrower Section		Please Print Neatly or Type	
Social Security Number	Last Name	First Name	M.I.
Permanent Home Address (include Apt. #) NO PO Boxes!		City	State Zip
Home Phone Number (include area code)		Cell Phone Number (include area code)	
Email Address	Driver's License #	State	
Are you currently receiving other Benefits/Resources? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, please indicate and attach <a href="#">Benefits/Resources Form</a></b>			
<input type="checkbox"/> CALWORKS <input type="checkbox"/> EOPS <input type="checkbox"/> CARE <input type="checkbox"/> VETERANS <input type="checkbox"/> VOCATIONAL REHAB. <input type="checkbox"/> SCHOLARSHIPS <input type="checkbox"/> OTHER _____			
What is your Ventura College program of study? (EXAMPLE: Business Management - AS)			
At the end of which term do you expect to complete your Ventura College program of study? (EXAMPLE: <input checked="" type="checkbox"/> Spring 2016)			
<input type="checkbox"/> Fall _____ <input type="checkbox"/> Spring _____ <input type="checkbox"/> Summer _____			
LOAN LIMITS		1st Year (0 – 29.5 units completed on your VCCCD transcript) First time borrowers will have a <b>30-day delay</b> in the disbursement of loan funds	2nd Year (30 units or more completed on your VCCCD transcript)
Dependent (Per FAFSA)	\$3,500 subsidized + \$2,000 additional unsubsidized	\$4,500 subsidized + \$2,000 additional unsubsidized	
Independent (Per FAFSA)	\$3,500 subsidized + \$6,000 additional unsubsidized	\$4,500 subsidized + \$6,000 additional unsubsidized	
<b>I CERTIFY THAT I AM REQUESTING THE FOLLOWING:</b>			
<input type="checkbox"/> Subsidized Direct Loan	Amount \$ _____		
<input type="checkbox"/> Unsubsidized Direct Loan	Amount \$ _____		
<input type="checkbox"/> Addl. Unsubsidized Direct Loan	Amount \$ _____		

**NOTE:** Loan funds are disbursed in two payments over the loan period. No more than **two loan requests** per student will be processed per academic year.

I affirm that the information contained on this sheet is true and correct to the best of my knowledge. Any false statement may be grounds for refusal to originate a federal loan.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

OFFICE USE ONLY: YR IN SCHOOL: \_\_\_\_\_ UNITS: \_\_\_\_\_ ENT: \_\_\_\_\_ Date CERT: \_\_\_\_\_