

November 13th, 2024

## SEA/GP Merged Executive Committee Agenda

### Student Equity and Success Advisory Committee Charge:

- Draft from ChatGPT – Combined Language
  - The Student Equity and Success Advisory Committee is responsible for advancing student equity and success through the continuous assessment, design, and implementation of goals aligned with Ventura College's Educational Master Plan and Student Equity Plan. The committee serves as a **central** hub for communication, coordinating equity initiatives, and monitoring progress on key student success metrics. It works through cross-functional workgroups and equity action teams to drive actionable improvements, ensuring that recommendations made to the College and initiatives for future Student Equity Plans help close equity gaps and support the success of all students, especially those from historically excluded groups.
- Workgroups are assigned as needed for activities such as implementing and evaluating elements of the Student Equity Plan (SEP), advancing SEP and institutional equity work, preparing reports for the institution and state reporting, and drafting subsequent versions of the SEP
- Meets monthly during the academic year.

### SEAS Leadership:

#### Chair Structure:

- TO BE DETERMINED

### SEAS Executive Members:

- Eric, Corey, Nenagh, Tatiana, Veronica, Brook in consultation with AI

### Leads from Each Workgroup:

- Access & Enrollment
  - Tatiana
  - Kenya J.
- Transfer Level English & Math
  - Eric
  - Nenagh
- Persistence & Retention
  - Oscar
  - Brook
- Completion & Transfer
  - Corey
  - Adrianna

### Attendance:

#### 1. Welcome

- 1.01 Welcome

#### 2. Adoption of Agenda

- 2.01 Review of Agenda

#### 3. Public Comments

- 3.01 Public comments

#### 4. Approval of SEAS Minutes

- 4.01 October 09<sup>th</sup>, 2024

#### 5. Participatory Governance Handbook

- 5.01 Review of Committee Charge and Membership (TBD: formal committee per the PGH?)

- Review, edit, approve charge (Brook)

- 5.02 Chairs (Corey)

- Discuss Tri or Quad Chair Model

- Admin: Brook
- Faculty: Corey by default but crunched for time, Eric ok for this semester but on sabbatical so Corey as replacement if no other faculty volunteers; Eric for 25/26; welcoming faculty volunteers
- Staff: Raquel volunteering

**ACTION:** Brook will send the above to acad and class presidents

## 6. Discussion and Action Items

### 6.01 Recap of Planning with Al Solano (Eric)

- Counselor participation
- Spring meetings plan at next action group meetings
  - Set up the spring schedule of meetings
  - Feel free, Leads, to put the meetings on our meeting schedule document in the SEAS Workgroups Folder

### 6.02 Timeline of Action Items Before Next Meeting (Brook)

- November 14<sup>th</sup> – December 10<sup>th</sup> – Workgroups meet twice
- December 11<sup>th</sup> – End of Semester Workgroup Action Plans for Spring 2025 reported at Steering Committee Meeting

## 7. Workgroup Updates – Standing Item

### 7.01 Workgroup Reports in Brief

- Leads from each: Access, Retention, Transfer

### 7.02 Workgroup deep dive – 20 minutes (rotating)

- Leads: Completion and Transfer (Corey, Adrianna)

## 8. Student Equity Plan Work (Brook)

### 8.01 Establish timeline for SEP drafting

- Ready in March for this committee
- Ready in Senate in April
- Second read in May

### 8.02 Potential Writing Structure

- Four teams would drive the writing of the plan, base of the plan
  - Draft bullet points, report out on progress from last plan, what is still ongoing, what next needs to be done
- We know in these four areas what we said we would do and where
  - Coordination with Institutional Effectiveness to examine whether we moved the needle on our populations of focus
  - Men of Color and Part-time students
- Going forward for next plan:
  - Let the data determine which populations of focus
  - Template may be more directive, granular
- May might have specific populations that are different for each workgroup
  - Hispanic men of color for EMAST, for example
  - Black students for .... (different focus area)
  - If we don't wait for top down guidance from state, will allow us to craft something very specific to VC
  - Each metric could be unique and different
- Should have this starting input be end of the semester
  - Leading to the board in June
  - From Eric: I imagine the initial ideas starting in the workgroups for each SEP metric. The steering committee would vet the plan before passing it on to CPC. But we probably need an intermediary writing group. Maybe one person from each workgroup with a lead author. This could be a stipend opportunity.
  - Develop the draft as co-authors but consulting with each workgroup
  - Putting it in, giving a cohesive voice
  - Larger committee becomes sounding board

FROM GREGORY:

**Equity Gaps Analysis:** Colleges must identify and analyze equity gaps in student outcomes, including:

- Completion rates (degrees, certificates, and transfer)
- Persistence rates (fall-to-fall and fall-to-spring)
- Course completion rates
- GPA distribution

**Student Groups:** Colleges must report on the following student groups:

- African American/Black
- Asian
- Filipino
- Hispanic/Latino

- Native Hawaiian/Pacific Islander
- American Indian/Alaska Native
- White
- Multiracial
- Unknown/Other
- Male, Female, and Non-Binary
- Foster Youth
- Homeless/Unaccompanied Youth
- Students with Disabilities
- English Language Learners
- Low-Income Students (based on financial aid stat)

#### **9. Next Meeting**

9.01 December 11th, 2024

#### **10. Adjourn**

10.01 Adjourn