

October 09th, 2024

## SEA/GP Merged Executive Committee Agenda

### Student Equity and Success Advisory Committee Charge:

- The Student Equity and Success Advisory Committee is responsible for advancing, assessing, designing, and implementing goals for student equity and success in alignment with the Educational Master Plan and Student Equity Plan. The Committee will also serve as a hub for **communicating** student equity activities and work.
  - Language from SEA Committee:
    - The Student Equity and Achievement Committee (SEA) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SEA committee integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. The SEA committee makes recommendations to the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.
  - Include a mention of workgroups and equity action teams; steering committee that responds to workgroups – action-oriented
  - Shorter is better – Nenagh liked the centering of the equity plan in alignment with the Ed Master Plan
  - GP Charge:
    - Cross-Functional Inquiry - College constituents (including staff, faculty across disciplines and counselors, administrators, and students) examine research and local data on student success and discuss overarching strategies to improve student success. College engages in broad, deep and inclusive discussion and inquiry about the Guided Pathways approach, framework and evidence.
    - Shared Metrics - College is using clearly identified benchmarks and student data to track progress on key activities and student academic and employment outcomes. Those benchmarks are shared across key initiatives.
    - Integrated Planning - College-wide discussions are happening with all stakeholders and support/commitment has been expressed by key stakeholders to utilize the Guided Pathways framework as an overarching structure for the college's main planning and resource allocation processes, leveraging existing initiatives and programs such as (but not limited to): Student Success and Support Program (SSSP), Basic Skills Initiative/Basic Skills Student Outcomes and Transformation Program (BSI/BSSOT), Equity Planning (Student Equity/SE), Strong Workforce Program (SWF).
    - Inclusive Decision-Making Structures - College has identified key leaders that represent diverse campus constituents to steer collegewide communication, input and decisions regarding the Guided Pathways framework. Constituents have developed transparent cross-functional workteams to provide the Guided Pathways effort with momentum and regularly provide opportunities for broad college-wide input.
  - Fresno Language:
    - Purpose: The committee will provide a platform for leadership, communication, and coordination in order to maximize the integration of resources that impact student equity, access and success efforts campuswide. The committee will make recommendations to the College Council regarding programs, services, practices, and activities that help eliminate equity gaps for racially minoritized and marginalized students through the guided pathways framework.
  - Language from Alma:
    - The committee will act as a hub for leadership, communication, and coordination to improve the integration of resources that affect student equity, access, and success across the campus. It will provide recommendations to the College Planning Council on programs, services, practices, and activities designed to close equity gaps for racially minoritized and marginalized students, utilizing both the Guided Pathways framework and the Student Equity Framework.

- Early Drafts: [https://vcccdventura-my.sharepoint.com/:w:/g/personal/cmckoy\\_vcccd\\_edu/EelVH5QYtJJHm8-kbiCobwUBeKEQ7yvT4jMosh7ut48tsw?e=o0uN99](https://vcccdventura-my.sharepoint.com/:w:/g/personal/cmckoy_vcccd_edu/EelVH5QYtJJHm8-kbiCobwUBeKEQ7yvT4jMosh7ut48tsw?e=o0uN99)
- Workgroups are assigned as needed for activities such as implementing and evaluating elements of the Student Equity Plan (SEP), advancing SEP and institutional equity work, preparing reports for the institution and state reporting, and drafting subsequent versions of the SEP
- Meets monthly during the academic year.

#### SEA/GP Leadership:

Chair Structure:

- TO BE DETERMINED

#### SEA/GP Executive Members:

- TO BE DETERMINED

#### Members from Each SEA/GP Workgroup:

- Access & Enrollment
  - Tatiana
  - Alma
  - Vane
  - Sheehan
  - Gaby
  - Kenya J.
- Transfer Level English & Math
  - Eric
  - Nenagh
  - English and Math Department Chairs
  - ESL Program Lead
  - Eng/Math Gateway Facilitators
  - Eng/Math Tutoring facilitators
  - IE researcher?
- Persistence & Retention
  - Raquel
  - Gema
  - Oscar
  - Brook
  - Fin Aid? Alma?
- Completion & Transfer
  - Czarina
  - Sergio
  - Corey
  - Veronica
  - Rachel
  - Felicia
  - Erika

#### Attendance:

##### 1. Welcome

1.01 Welcome

##### 2. Adoption of Agenda

2.01 Review of Agenda

##### 3. Public Comments

3.01 Public comments

##### 4. Approval of SEA/GP Minutes

4.01 September 11<sup>th</sup>, 2024

##### 5. Participatory Governance Handbook

5.01 Review of Committee Charge and Membership (Will this be a formal committee per the PGH?)

5.02 Chairs – TBD

## 6. Discussion and Action Items

### 6.01 Proposed working title for Committee (Tatiana)

- Student Equity and Success Advisory Committee

### 6.02 Discuss Steering Committee Charge (Brook)

### 6.03 Recap of Planning with Al Solano (Eric)

- Retreat Agenda and Activities (Brook)

### 6.04 Review of Workgroup members and current RSVPs for Kickoff (Brook)

### 6.05 Timeline of Action Items Before Next Meeting (Eric)

- October 17<sup>th</sup> – Kickoff Retreat
  - Determine Workgroup Meeting Schedule
- October 18<sup>th</sup> – November 12<sup>th</sup> – Workgroups meet twice
- November 13<sup>th</sup> – Workgroup Reports at Steering Committee meeting
- November 14<sup>th</sup> – December 10<sup>th</sup> – Workgroups meet twice
- December 11<sup>th</sup> – End of Semester Workgroup Action Plans for Spring 2025 reported at Steering Committee Meeting

## 7. Workgroup Updates – Standing Item

### 7.01 General updates from each

### 7.02 Workgroup deep dive – 20 minutes (rotating)

## 8. Additional Standing Item? Student Equity Plan Work

## 9. Next Meeting

### 9.01 November 13<sup>th</sup>, 2024

## 10. Adjourn

### 10.01 Adjourn

Eric shared this as an AI tool, can generate things like suggested questions:

[https://notebooklm.google.com/notebook/3e14c1fc-ee99-4f1e-b063-feabd06a9375?\\_gl=1\\*1uty06j\\*\\_ga\\*MjYxOTU3NDU0LjE3MjY4NjIxMjg.\\*\\_ga\\_W0LDH41ZCB\\*MTcyNjg2MjE5Ny4xLjAuMTcyNjg2MjE5Ny42MC4wLjA.&original\\_referer=https:%2F%2Fnotebooklm.google%23&pli=1](https://notebooklm.google.com/notebook/3e14c1fc-ee99-4f1e-b063-feabd06a9375?_gl=1*1uty06j*_ga*MjYxOTU3NDU0LjE3MjY4NjIxMjg.*_ga_W0LDH41ZCB*MTcyNjg2MjE5Ny4xLjAuMTcyNjg2MjE5Ny42MC4wLjA.&original_referer=https:%2F%2Fnotebooklm.google%23&pli=1)

Podcast:

<https://notebooklm.google.com/notebook/3e14c1fc-ee99-4f1e-b063-feabd06a9375/audio>