

May 14, 2025

SEAS Advisory Council Agenda

Student Equity and Success Advisory Committee Charge:

- The Student Equity and Success Advisory Committee is responsible for strengthening equity outcomes and student success through the continuous assessment, design, and implementation of goals aligned with Ventura College's Educational Master Plan and Student Equity Plan. The committee serves as a hub for communication, coordinating equity initiatives, and monitoring progress on key student success metrics. It works through cross-functional workgroups and equity action teams to drive actionable improvements, ensuring that recommendations made to the College and initiatives for future Student Equity Plans help close equity gaps and support the success of all students, especially those from historically excluded groups.
- Workgroups are assigned as needed for activities such as implementing and evaluating elements of the Student Equity Plan (SEP), advancing SEP and institutional equity work, preparing reports for the institution and state reporting, and drafting subsequent versions of the SEP
- Meets monthly during the academic year.

SEAS Leadership:

Chair Structure:

- Admin: Brook
- Faculty: Corey
- Classified: Raquel

SEAS Council Executive Members:

- Eric (on sabbatical for Spring 2025), Corey, Nenagh, Tatiana, Veronica, Brook, and consultation with Coach Al Solano

Leads from Each Workgroup:

- Access & Enrollment
 - Tatiana
 - Kenya J.
- Transfer Level English & Math
 - Eric
 - Nenagh
- Persistence & Retention
 - Oscar
 - Brook
- Completion & Transfer
 - Corey
 - Adrianna

Attendance:

1. Welcome

1.01 Welcome

2. Adoption of Agenda

2.01 Review of Agenda

3. Public Comments

3.01 Public comments

4. Approval of SEAS Minutes

4.01 April 09th, 2025

- [SEA-GP Minutes 04-09-25.docx](#)

5. Participatory Governance Handbook

5.01 Review of Committee Charge and Membership (TBD: formal committee per the PGH?)

- Phillip Briggs may be able to provide visual of proposed update

6. Discussion and Action Items

6.01 Review Website Revisions

6.02 Advisory Committee Structure for AY 25-26

6.03 Survey for Continued Participation

- Review of [RSVPs at this time](#)

6.04 Any updates from the Exec Team

- From Call to Action
 - Follow up email to Exec Team on 5/05/2025 – no response as of yet

6.05 Confirm Upcoming Meetings:

- Confirm Summer Meeting dates/times for SEAS Advisory Committee
 - No summer meetings?

6.06 Confirm Workgroup Summer Meetings

- Retention and Persistence – June 3, July 1, July 29
- Access and Enrollment
- EMaST
- Completion and Transfer

6.07 Review Fall Meeting days/times

- Second Wednesday of every month starting with Aug 13?

6.08 Summer Goals for Action Workgroups

- Continue to Review and Incorporate Actions from SEAS/Counselor Retreats
- Review and Incorporate Strategies from Spring Retreat
- Collaborate with SEP Development Team for ongoing revisions and inclusions in the SEP

7. Workgroup Updates – Standing Item

7.01 Brief Reports:

- Access and Enrollment
- Completion and Transfer
 - Update on Proposed Counselor Projects – Stipends – Comp Ed Plan Outreach and Degree Completion Outreach
 - Proof of Concept Implementations (Luca)
- EMaST
- Retention and Persistence

8. Student Equity Plan Work (Brook)

8.01 SEP Development Team Workgroup

- Admin: Brook Masters; Jefferey Alexander, Luca Lewis, Phil Briggs for Data Guidance
- Staff: Oscar Rivera, Raquel De Los Santos
- Faculty Participants: Scott Brewer, Counselor; Henny Kim-Ortel, English

8.02 Open House Presentations

- Today, 3 pm to 3:30 pm
- Friday, 11:15 am to 11:45 am

9. Next Meeting

9.01 August 13 at 2 pm

10. Adjourn

10.01 Adjourn