

March 12, 2025

SEAS Advisory Council Agenda

Student Equity and Success Advisory Committee Charge:

- Draft from ChatGPT – Combined Language
 - The Student Equity and Success Advisory Committee is responsible for strengthening equity outcomes and student success through the continuous assessment, design, and implementation of goals aligned with Ventura College's Educational Master Plan and Student Equity Plan. The committee serves as a hub for communication, coordinating equity initiatives, and monitoring progress on key student success metrics. It works through cross-functional workgroups and equity action teams to drive actionable improvements, ensuring that recommendations made to the College and initiatives for future Student Equity Plans help close equity gaps and support the success of all students, especially those from historically excluded groups.
- Workgroups are assigned as needed for activities such as implementing and evaluating elements of the Student Equity Plan (SEP), advancing SEP and institutional equity work, preparing reports for the institution and state reporting, and drafting subsequent versions of the SEP
- Meets monthly during the academic year.

SEAS Leadership:

Chair Structure:

- Admin: Brook
- Faculty: Corey
- Classified: Raquel

SEAS Council Executive Members:

- Eric (on sabbatical for Spring 2025), Corey, Nenagh, Tatiana, Veronica, Brook, and consultation with Coach Al Solano

Leads from Each Workgroup:

- Access & Enrollment
 - Tatiana
 - Kenya J.
- Transfer Level English & Math
 - Eric
 - Nenagh
- Persistence & Retention
 - Oscar
 - Brook
- Completion & Transfer
 - Corey
 - Adrianna

Attendance:

1. Welcome

- 1.01 Welcome

2. Adoption of Agenda

- 2.01 Review of Agenda

3. Public Comments

- 3.01 Public comments

4. Approval of SEAS Minutes

- 4.01 December 11th, 2024

- [SEA-GP Minutes 2-12-2025](#)

5. Participatory Governance Handbook

5.01 Review of Committee Charge and Membership (TBD: formal committee per the PGH?)

- Review, edit, approve charge (Brook)

5.02 Chairs (Brook)

- Admin: Brook Masters
- Faculty: Corey Wendt; Eric for 25/26
- Staff: Raquel De Los Santos

6. Discussion and Action Items

6.01 Call to Action: Expanding Counselor and Staff Participation – Letter from SEAS Advisory Council (Brook)

- Update: No response from Exec as yet

6.02 Debrief SEAS/Counselor Meeting

- Feedback
- Review of strategies generated
- Future retreats

6.03 Survey for Continued Participation

- Summer
- Fall
- Intentional recruitment for additional/new members

6.04 At next workgroup meetings:

- Confirm Summer Meeting dates/times
- Set Fall Meeting days/times
- Incorporate Actions from SEAS/Counselor Retreats
- Review [SEP Action Items.xlsx](#)

7. Workgroup Updates – Standing Item

7.01 Workgroup Reports in Brief will continue this semester

- Volunteer?
- On Deck:

8. Student Equity Plan Work (Brook)

8.01 SEP Development Team Workgroup

- Admin: Brook Masters; Jefferey Alexander, Luca Lewis, Phil Briggs for Data Guidance
- Staff: Oscar Rivera
- Special Opportunity Ad coming Friday (Hopefully)
 - Two to three faculty stipends
 - Spring, Summer, and Fall

8.02 Timeline for SEP

- [ESLEI 24-28 Student Equity Plan 2025-2028.pdf](#)
- Due in NOVA on November 30, 2025
- [2025-28-student-equity-plan-template-a11y.pdf](#)

8.03 Review Actions Captured at SEAS/Counselor Retreat

- [SEP Action Items.xlsx](#)

8.04 Goal to establish Student Equity Plan Development team and begin work by February 1st

- Already behind with recruitment for faculty but other members of team have begun meeting

9. Next Meeting

9.01 April 9th, 2025 – 2 to 3:30

10. Adjourn

10.01 Adjourn