

February 12, 2025
(items repeated from cancelled meeting in January)

SEAS Advisory Council Agenda

Student Equity and Success Advisory Committee Charge:

- Draft from ChatGPT – Combined Language
 - The Student Equity and Success Advisory Committee is responsible for strengthening equity outcomes and student success through the continuous assessment, design, and implementation of goals aligned with Ventura College's Educational Master Plan and Student Equity Plan. The committee serves as a hub for communication, coordinating equity initiatives, and monitoring progress on key student success metrics. It works through cross-functional workgroups and equity action teams to drive actionable improvements, ensuring that recommendations made to the College and initiatives for future Student Equity Plans help close equity gaps and support the success of all students, especially those from historically excluded groups.
- Workgroups are assigned as needed for activities such as implementing and evaluating elements of the Student Equity Plan (SEP), advancing SEP and institutional equity work, preparing reports for the institution and state reporting, and drafting subsequent versions of the SEP
- Meets monthly during the academic year.

SEAS Leadership:

Chair Structure:

- Admin: Brook
- Faculty: Corey
- Classified: Raquel

SEAS Council Executive Members:

- Eric (on sabbatical for Spring 2025), Corey, Nenagh, Tatiana, Veronica, Brook, and consultation with Coach Al Solano

Leads from Each Workgroup:

- Access & Enrollment
 - Tatiana
 - Kenya J.
- Transfer Level English & Math
 - Eric
 - Nenagh
- Persistence & Retention
 - Oscar
 - Brook
- Completion & Transfer
 - Corey
 - Adrianna

Attendance:

1. Welcome

- 1.01 Welcome

2. Adoption of Agenda

- 2.01 Review of Agenda

3. Public Comments

- 3.01 Public comments

4. Approval of SEAS Minutes

- 4.01 December 11th, 2024

- [SEA-GP Minutes 12-11-2024.docx](#)

5. Participatory Governance Handbook

5.01 Review of Committee Charge and Membership (TBD: formal committee per the PGH?)

- Review, edit, approve charge (Brook)

5.02 Chairs (Brook)

- Admin: Brook Masters
- Faculty: Corey Wendt; Eric for 25/26
- Staff: Raquel De Los Santos

6. Discussion and Action Items

6.01 Call to Action: Expanding Counselor and Staff Participation – Letter from SEAS Advisory Council (Brook)

6.02 Spring Semester Meeting Times for Workgroups

- Continue Action Plan Implementation
- SEP 2022-2025 Reporting (See item 8)

7. Workgroup Updates – Standing Item

7.01 Workgroup Reports in Brief will continue this semester

- On Deck for Next Meeting:

8. Student Equity Plan Work (Brook)

8.01 SEP Author Workgroup

- Admin: Brook Masters; Jefferey Alexander
- Faculty: TBD in consultation with Rachel
- Staff: Looking for volunteer

8.02 Timeline for SEP

- [ESLEI 24-72 Student Equity Plan 2025-2028.pdf](#)
- Due in NOVA on November 30, 2025
- [2025-28-student-equity-plan-template-a11y.pdf](#)

8.03 Potential Writing Structure

- Action Teams Contributions via Tracker
- [SEP Action Items.xlsx](#)

8.04 Goal to establish author team and begin work by February 1st

9. Next Meeting

9.01 February 12th, 2025 – 2 to 3:30

10. Adjourn

10.01 Adjourn