

Ventura College Medical Assistant Advisory Committee

Meeting Minutes May 1, 2025 @ 12:30 PM

Present: See Welcome & Introduction (Faculty and Industry Guests)

Recorder: Crystal Kallik

Agenda Item	Summary of Discussion	Action (If required)	Assigned to
Welcome & Introduction	Faculty and Industry Guests <ul style="list-style-type: none"> • Alyssa Leon, Talent Specialist Clinicas del Camino Real • Espy Gonzalez, Clinic Manager Westminster Free Clinic • Farrah Medrano, Talent Acquisition Lead Santa Barbara County Health Department • Dr. Gregory Anderson, VP of Academic Affairs • Valerie Stewart, Business Department Chair elect • Catinca Madrazo, Medical Assisting Faculty • Crystal Kallik, Business Department Chair • Nicole Falco, Business and Medical Assisting Faculty • Fernando Hernandez, Spanish Faculty 		
Information Items			
	Welcome and Introductions <ul style="list-style-type: none"> • Industry partner introductions • Review of faculty 		C. Madrazo
	Purpose of Advisory Meetings <ul style="list-style-type: none"> • Importance • Gratitude for participation and feedback 		G. Anderson
	Overview of Programs <ul style="list-style-type: none"> • Administrative compared with Multiskilled learning pathways • Degree versus Certificate requirements • Reducing student barriers: splitting into smaller courses, different modalities, East Campus and Ventura Campus locations CACMA Preparation: <ul style="list-style-type: none"> • New exam and requirements launched in 2023 • Free exam prep course offered to students May/December New Medical Spanish Courses: <ul style="list-style-type: none"> • Spanish for Medical Interpreting SPAN V60 • Spanish for Medical Personnel SPAN V70 • Certificate program available, Fall 25 also offering as non-credit • Accept dual-enrollment HS students 		N. Falco C. Madrazo F Hernandez

	<p>Clinical Internships</p> <ul style="list-style-type: none"> • Relaunched Summer 2024, cohorts again in Fall 24, Spring 25, Summer 25 and ongoing • Coordinate with Raquel de Los Santos at Career Center • In need of more hosts for both front and back-office options • 55 hours = 1 Unit (updated Fall 25) <p>VC HOSA Club Update</p> <ul style="list-style-type: none"> • Official Chapter started Fall 2024 • Spark of Love Toy Drive, Breast Cancer Awareness, Red Cross Wildfire Fundraising Drive 		
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<p>Roundtable Discussion</p>	<p>1. What is your employee recruitment and retention situation?</p> <p>2. What does your organization need from students in the MA program?</p> <p>3. Feedback on program and/or curriculum updates presented as Informational Items.</p> <p><i>Farrah Madrano, Talent Acquisition Lead Santa Barbara County Health Department</i></p> <ul style="list-style-type: none"> • Need for Mixteco language in North counties, employee stipends for multiple language fluency • Using mextico.org as a resource to translate written materials • 5 facilities across the county – 1 in Carpinteria, 2 in SB, 1 Lompoc and 2 Santa Maria • Bilingual not required but strongly encouraged • Lots of turnover • Want MA to have a specialty, need for unhoused care • Launching a new internship process with application, contract, lots of flexibility for as few as 4 weeks, unpaid – takes about 1 month to start <p><i>Alyssa Leon, Talent Specialist Clinicas</i></p> <ul style="list-style-type: none"> • The internship process is streamlined, we tend to retain them • More MA openings due to adding more providers (2 MA per provider) • Require employees to be bilingual • Feedback on what students want from future employers <p><i>Espy Gonzalez – Clinic Manager Westminster Free Clinic</i></p> <ul style="list-style-type: none"> • Need for Mixteco and other indigenous language courses in the future 		<p>C. Madrazo N. Falco</p>
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	<ul style="list-style-type: none">• Thousand Oaks, Oxnard, and Santa Paula locations• Need Santa Paula MA volunteers, willing to discuss partnership for possible MA internships at Santa Paula location.• Partnering with two university nursing programs• Students need to accurately identify abnormal vital signs, glucose levels, etc. to prevent clinic liability and ensure patient safety		
Adjourn –	1:22 PM		