Course Student Learning Outcomes

The following is a procedure for the processing of new Course Student Learning Outcomes CSLOs
(document adapted from Allan Hancock College)

To view current SLOs, visit: https://www.venturacollege.edu/college-information/student-learning-outcomes/find-an-outcome	
Official Sources of Information	Nuventive (requires login) https://www.venturacollege.edu/college-information/student-learning-outcomes/tracdat Courseleaf: https://cleaf.vcccd.edu/courseadmin/
Other Sources to be Consistent	Syllabi; Curriculum Meeting Minutes https://www.venturacollege.edu/committees/curriculum-committee/meetings
Approvals for new/revised	• Discipline Faculty; • Feedback about CSLO changes from impacted faculty through department meeting and/or other dissemination • Curriculum Chair • Chancellor's Office when needed
Groups to inform	SLO Facilitators, Institutional Effectiveness Office, Curriculum Chair, Department Chair, and Dean
Forms	• Submit a New Course SLO • Change SLOs for an Existing Course

Steps	- Discipline Faculty to define course SLOs; - Discuss CSLO changes at department meeting or other dissemination with feedback from impacted faculty; - Faculty submits SLO change through one of the forms above form, and to Curriculum. Changes are updated through curriculum process. Next steps after Curriculum approval: - Update CSLOs in syllabi - Revise mapping forms and 5 year assessment plan, as needed *If the SLO change includes minor/major modifications in addition to the SLO change, additional steps and time may apply.