

2023-2024 Program Review Equipment Requests

Area	Unit	Resource Request Title	Description of Resource Request	Estimated Cost	Prog	Area	Comm	ET	2024-25 Approved Amount	Notes
AA	Library	LIB1902	The Library is now nearing 20 years old. Some of our furniture is really starting to show its age. While we replaced some of our furniture (i.e., desk chairs) a few years ago, other furniture is now nearing the end of its usable life cycle. We increased the resource request by 6% in FY20-21, as per Orlando's suggestion. Specifically, we are looking for new footstools, staff chairs, student tables, lounges and sofas, etc.). For FY22-23, we kept the same figure as last year. For FY23-24, we have increased the ask to \$30,000.	\$30,000	3	7	2	1	\$30,000	
AA	Career Education	CAR2303	The Career Education Division would like to place five outdoor solar charging tables by the MCE and MCW buildings to provide students with another area to study independently and/or with a group and charge their technology. Many students sit on the floor next to outlets and on the stairwells in between classes.	\$53,750	4	3	4	3	\$53,750	
AA	Chemistry	CHE2304	<p>Purchase of industrial-grade surge protectors for protection of the HPLC/GC-MS instrumentation.</p> <p>The GC-MS and HPLC owned and operated by the department are extremely expensive (\$100,000 and \$52,000 respectively), sensitive instruments meant to be incorporated into our lab curriculum to allow students hands-on experience and skills. Unfortunately neither instrument has been able to be used in lab yet due to damage by electrical surges caused by the local power grid. Last year the motherboard in the GC-MS was completely destroyed by a power surge, causing \$5000 in damage.</p> <p>Purchase of two industrial-grade surge protectors would ensure protection against electrical damage from outages by the local grid. Purchasing these directly from the instruments' manufacturer would ensure compatibility as well as maximize the protection gained in the case of power outages to allow time for proper shut-off procedures to be followed to prevent serious damage.</p>	\$13,000	6	5	5	4	\$13,000	

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AA	Library	LIB2204	<p>The library currently uses traditional lockers to facilitate student pick-up of materials 24/7. The lockers, installed December 2020, were intended to be temporary. After two years of heavy use, they are showing signs of wear and tear. Additionally, since they are traditional lockers that use combination locks, the process of loading and unloading the lockers is time consuming for library staff, and oftentimes students encounter issues with using the combination locks. Now that the library is also loaning technology including Chromebooks, digital cameras, and more, security of these items while in a locker is of concern. However, since the service has grown in popularity with students, the library would like to take steps to make the service permanent and sustainable.</p> <p>An outdoor smart locker system from Luxer One would provide the library with an efficient way to process locker pick-up requests and offer students a quicker, easier way to pick up requested materials. The Luxer One system integrates with our library services platform, making submitting requests easy for students and receiving and processing requests easy for library staff. The smart lockers function similarly to Amazon lockers, which will make picking up items a simple and familiar process for students. The system also includes a surveillance camera which will provide security for technology in the lockers and for students as they pick up items. For visually impaired students, an assistive control unit is available to add to the locker system. Additionally, the design of the lockers can be customized to match the look and feel of the Ventura College campus.</p>	\$30,000	10	9	8	5	\$30,000	
AA	Athletics/Kinesiology	A/K2305	Ball machines for Football, Baseball, Softball, Basketball, Volleyball, Tennis	\$75,000	5		6	6	\$75,000	
AA	Anthropology	ANT2205	Replica Neanderthal skeleton - Laboratory models to be used in new curriculum directly tied to CSLOs. Instructors are collaborating to redesign curriculum and wish to improve access to models to facilitate kinesthetic learning. Because these models are each used for portions of different curricular activities, and can be funded separately, they have been broken out into four different resource requests.	\$15,500 +S/H	2			7	\$16,000	

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AA	Anthropology	ANT2206	Replica Homo ergaster skeleton - Laboratory models to be used in new curriculum directly tied to CSLOs. Instructors are collaborating to redesign curriculum and wish to improve access to models to facilitate kinesthetic learning. Because these models are each used for portions of different curricular activities, and can be funded separately, they have been broken out into four different resource requests.	\$7,050 +S/H	3			8	\$7,500	
AA	Life Sciences	BIOL2304	Anatomical Models to Ensure Student Access	\$29,400 total (\$9800 for a set of full body AS1/1, upper limb NS15, and lower limb NS10 models) 3 sets requested	4			9	\$29,500	
AA	Athletics/Kinesiology	AK2304	Athletics/KIN is requesting a new cart to move class equipment and supplies around for ICA and KIN classes in our outdoor spaces. This will give students access to equipment that can enhance their classroom experience	\$20,000 for the cart and \$3000 a year for maintenance	4		9	10	\$20,000	
AA	Life Sciences	BIO2303	28 Compound Light Microscopes for a Full Class Set	\$73,000	1		1			Purchased with Lottery Funds
AA	Life Sciences	BIO2301	13 Dissecting Microscopes to complete a class set	\$38,500	3		3			Purchased with Lottery Funds
AA	Engineering	ENG2301	Purchasing Engineering Class Textbooks for Lending Library	\$10,000	4		7			Purchased with Lottery Funds
BAS	Basic Needs	BNO2304	Purchase or Rental of Storage Container(s)	\$10,000	10	4	10		\$0	Purchase with Categorical funds if still needed
BAS	Facilities, Maintenance, and Operations	FMO2303	Ventrac & Attachments Ventrac with attachments	\$70,000	5	1			\$0	Approved Out of Cycle Request in Fall 2023
SA	Admissions and Records	ADM2106	Enhance the Efficiency of Service Document Processing to Foster Seamless Coordination with Other Departments and Optimize Operations.	\$60,000	4	1			\$0	Completed in 2023-24

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AA	Library	LIB2301	The Library needs to order some specialized shelving. We thought we still had some from when we moved into the Library in 2005 but over the course of the past year we have looked all over campus and we can't find the shelving we need.	\$2,500	7					Done
AA	Engineering	ENG2103	Increase the Engineering program budget to \$3500 from \$2500.	\$3500.00 recurring	2				\$0	Handled through Department Budget
AA	Chemistry	CHE2302	Purchase of an ultrasonic for use with HPLC instrument. The department was approved and has purchased an HPLC instrument as of last year. However, to properly prepare solvents for use in the HPLC, an ultrasonic is required.	700 (actually closer to \$1,200)	4				\$0	Instructional Supplies, purchased with Lottery Funds
AA	Ethnic Studies	ETH2301	Purchasing 40 group work tables and chairs	\$25,713.65 for 40 tables, Chairs vary in cost. Tables with chairs up to 38,885.85	2	2				Need consistent process - Classroom Furniture
AA	Modern Languages	MOD2301	Expand triangle desktops to 2 additional classrooms for student engagement	\$13,600	1	6				Need consistent process - Classroom Furniture
AA	Tutoring Center	TUT2302	30 classroom chairs with wheels and work surfaces	\$18,000	2	9				Need consistent process - Classroom Furniture
AA	Social Sciences	POL1802	Moveable classroom furniture: Luxor All-In-One 24"W Student Desk And Chair, Blue/Gray	\$17,000	2	12				Need consistent process - Classroom Furniture

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AA	Athletics/Kinesiology	A/K2308	Improve transportation for division and institution by adding two vehicles to the current fleet. This will support many groups on campus with high use coming from Athletics, ASVC, agriculture, counseling, and geology. Two 12 passenger van	\$150,000	8	4				Need consistent process - Vehicles
AA	Agriculture	AG1804	Purchase of department van to travel with students for conferences, tours, etc. Increase student awareness and comprehension of career opportunities within California agriculture. Improve upon and continue to offer regional field trips that allow students to explore the various sectors of the agriculture industries and stakeholders throughout the food supply chain.	\$40,000	3					Need consistent process - Vehicles
AA	Child Development	CD2301	Lockable large cabinets/storage for consumable supplies required for the T-RECS.	\$3,000	1				\$0	Need satisfied with current equipment
BAS	Basic Needs	BNO1906	Purchase or lease a commercial van for weekly food and supply pick-ups. Current availability is dependent upon Athletics' use of college vans. Food pick-ups occur an average of 7 times a week when the food pantry is open.	\$58,720	4	5			\$0	Purchased with Categorical Funds in FY24
AA	Engineering	ENG2203	Purchase of Physical Crystallography Models to CSLO #1 for ENGRV18 - Engineering Materials Course	\$1,600	7					Purchased with Department Budget
AA	Chemistry	CHE2305	Purchase of safety gear (PPE): goggles, posters about individual dress code and lab safety.	\$1,500	8					Purchased with Lottery Funds
AA	Life Sciences	BIO2302	12 Micro-incinerators to increase health, safety, and modernity of microbiology labs	\$8,700	2					Purchased with Lottery Funds
AA	Anthropology	ANT2104	Establish an equipment budget for Anthropology. This addresses equipment, and supplemental material needs to better facilitate student learning, retention, and success. We currently have NO equipment budget to replace damaged equipment/models. Models often break mid-semester and replacing them quickly is vital to continue teaching the required curriculum. Many of the models we rely on exceed the dollar amount threshold to use Lottery funds on (currently the only available funds for our dept.) resulting in a situation where portions of curriculum are cut from learning activities for a year or longer until an out of cycle purchase can get approved.	\$1500 annually	1					Purchased with Lottery Funds

\$274,750