



**Ventura County Community College District  
Board of Trustees Regular Meeting  
June 13, 2023**

**Board Members Present:** Trustee Joshua Chancer, Trustee Lou Lichtl, Trustee Stan Mantooh, Trustee Bernardo Perez, Trustee Gabriela Torres, Student Trustee Damaris Figueroa

**Others Present:** Chancellor Rick MacLennan; Vice Chancellors: David El Fattal, Cynthia Herrera; Julius Sokenu, Oscar Cobian; Vice Presidents: Luis Gonzalez, Jennifer Clark, Chris Renbarger, Catherine Bojorquez; Directors: James Zavas; Interim Title IX Administrator Lisa Putnam; Academic Senate Presidents: Matthew Morgan, Dolores Ortiz, Alex Kolesnik; Classified Senate Presidents: Alexander Rock Fredell, Linda Resendiz, Amparo Martinez, April Montes; Associated Student Representatives: Judah Robinson, Justine Kaye Placio; AFT Executive Director Michael Sheetz; SEIU Chief Steward Maria Urenda, Accreditation Representative Catherine Webb.

**Recorder:** Michelle Castelo

## 1. REGULAR MEETING OF THE BOARD

**1.01 Call to Order.** Board Chair Perez called the meeting to order at 5:01 p.m.

**1.02 2020 VCCCD Board of Trustees Ground Rules and 2022 Board Vision.** Provided for information.

**1.03 Chancellor's Recommendation of the Agenda.** Agenda items presented were reviewed by Chancellor's Consultation Council and presented for Board review and action without constituent objection.

**1.04 Changes to the Agenda – Consent Items to be Pulled.** The following changes were made to the agenda:

### Pulled:

- Item 10.17-10.20 Action to Approve a One-year Extension of a Professional Services Contract with:
  - The Law firm of Atkinson, Andelson, Loya, Ruud & Romo
  - The Law Firm of Liebert, Cassidy, and Whitmore
  - The Law Firm Parker & Covert
  - The Law Firm Best, Best & Krieger
  - The Law Firm of Gibbs, Giden, Locher, Turner, Senest & Wittbrodt

### Revised:

- Item 15.06 - Action to Approve International Travel for Ventura College Faculty Member to Attend the Hispanic Association of Colleges and University (HACU) Leadership Academy Executive Leadership Seminar and the Immediately Succeeding International Symposium in Guadalajara, Mexico has been revised to reflect the accurate Fiscal Impact of Ventura College Faculty Travel Fund Pool and Unrestricted General Fund funds, rather than the CalWORKs budget.
- Item 16.01 - Action to Approve Resolution of Intention to Approve a Contract Between CalPERS and the Ventura County Community College District - Safety has been updated to include an Exhibit illustrating the Agreement between CalPERS and VCCCD.

**1.05 Public Comments - Closed Session Agenda items.** There were no written public comments submitted for closed session items.

## 2. CLOSED SESSION

**2.01 Conference with Labor Negotiators: Unrepresented Employee: Chancellor - Gov. Code § 54957.6.**

**2.02 Public Employee Performance Evaluation - Chancellor - Gov. Code § 54957.**

**2.03 Conference with Legal Counsel: Existing Litigation – 2 Cases.** Gov. Code § 54956.9, subd. (d).

**2.04 Conference with Legal Counsel: Anticipated Litigation – 2 Cases.** Gov. Code § 54956.9, subd. (b).

### **3. RECONVENE IN OPEN SESSION**

**3.01 Pledge to the Flag.** Student Trustee Damaris Figueroa led the pledge to the flag.

**3.02 Closed Session Report.** No action was taken.

**3.03 Public Comments - Open Session Agenda items.** There were three written public comments in favor of remote work and one oral comment by former Student Trustee Bryan Rodriguez in support of the incoming Trustee Damaris Figueroa.

**3.04 Swearing in and Seating of Student Trustee Damaris Figueroa.** Board Chair Perez led the swearing-in, followed by a few words in Spanish by Vice Chair Torres, and signing of the Oath of Office.

### **4. GUESTS AND RECOGNITIONS**

**4.01 Acknowledgement of New Employees.** Congratulations were offered to the following employees who were hired or promoted during the period of May 1-May 31:

#### Appointment of Classified Personnel

- Armando Acevedo, Instructional Lab Technician II - Chemistry
- Brittney Yates, Information Technology Support Specialist II, Moorpark College
- Elizabeth Parra, Administrative Assistant (Bilingual), Districtwide
- Guadalupe Perez, Payroll Technician, District Administrative Center
- Megan Walter, Administrative Assistant, Moorpark College
- Miguel Mendoza, Office Assistant, Ventura College

**4.02 Recognition of Ventura County Community College District Retirees.** The VCCCD Trustees recognized the following individuals for their dedication and years of service and offered congratulations:

- Karyl Osher, Admissions and Records Technician, Ventura College. District service began on October 8, 2001. Expected retirement date of July 10, 2023.
- Peter Finfrock, Grounds Equipment Operator, Moorpark College. District service began on December 10, 2001. Expected retirement date of July 31, 2023.

**4.03 Acknowledgement of Guests and Special Recognitions.**

**4.04 Certificate of Recognition for Linda Resendiz.** Chancellor MacLennan presented Linda Resendiz with a Certificate of Recognition for her outstanding service as the Moorpark College Classified Senate President.

### **5. SENATE CONSULTATION**

**5.01 Academic Senate Presidents Consultation.**

- Matthew Morgan, Moorpark College Academic Senate President – No Report.

- Dolores Ortiz, Oxnard College Academic Senate President, acknowledged the growth and development of the incoming Student Trustee Damaris Figueroa and commended her as a student and leader. Support was expressed for item 12.02 and 12.03, to approve the establishment of an EMT Instructor, and a Financial Aid Data Specialist.

Data collection for the OC Data Collection Survey has wrapped up. Interns selected to work on the survey have now moved into paid internships, and the Third Annual LGBTQIA+ progress flag raising event occurred on June 1 in honor of Pride Month.

- Alex Kolesnik, Ventura College Academic Senate President, commented in support of item 11.02 Action to Approve Ventura College Curriculum.

## **5.02 Classified Senate Presidents Consultation.**

- Alexander Rock Fredell, DAC Classified Senate President, welcomed the new Student Trustee, new employees, and congratulated MC Classified Senate President Linda Resendiz on her recognition.
- Linda Resendiz, MC Classified Senate President, welcomed the new Student Trustee and new employees at MC, and congratulated retirees.
- Amparo Martinez, OC Classified Senate President, congratulated the new Student Trustee, MC Classified Senate President Linda Resendiz on her recognition, and welcomed the new Administrative Assistant at DAC Elizabeth Parra. Support was expressed for Item 12.03 to establish a Financial Aid Data Specialist and commented in support of Item 15.01 Action to Approve the 2023-24 Tentative Budget for all Funds of the District.
- April Montes, VC Classified Senate President, welcomed new employees, and congratulated the new Student Trustee, MC Classified Senate President Linda Resendiz on her recognition, and retirees.

## **6. REPORTS**

### **6.01 College Associated Student Government (ASG) Reports**

- Judah Robinson, Moorpark College Director of Student Advocacy, provided an update on campus activities including the Swearing-in Ceremony for new Directors, the Flag Raising for Pride Month, and his upcoming travel to San Francisco for the Joint Leadership Institute. Thanks were expressed to MC staff for the new signage on campus to help direct students.
- Justine Kay Placio, Oxnard College ASG President, provided an update on campus activities including the Flag Raising for Pride Month, the Swearing-in of New ASG Board Members, and offered congratulatory remarks to the new Student Trustee.

**6.02 Student Trustee Report.** Student Trustee Figueroa commented that she's officially been the new Student Trustee for the last 33 minutes and will be planning for the academic year. Thanks were expressed to the family and friends that showed up to support her during her swearing-in ceremony.

**6.03 AFT Report.** No report.

**6.04 SEIU Report.** Chief Stewart Maria Urenda congratulated Linda Resendiz on her recognition and expressed support of item 16.01 to approve the resolution of Intention to approve the contract between CalPERS and VCCCD – Safety.

**6.05 Classified Senate Report.**

- DAC Classified Senate President Alexander Rock Fredell reported the DAC Classified Senate election has concluded. He will continue as president for another two-year term, while the new Communications Officer is Daniel Rangel, Treasurer: Elizabeth Thompson, and Secretary: Jessica Rocha.
- MC Classified Senate President Linda Resendiz reported the MC Commencement ceremony was fortunate to have very many Classified professionals permitted to participate this year. Thanks were expressed to the administration for the Classified Appreciation brunch. The last Classified Senate meeting is scheduled for next week and a retreat is planned for July. Linda was also able to attend the Classified Leadership Conference hosted by 4CS where our very own Vice Chancellor Herrera presented as a keynote speaker.
- OC Classified Senate President Amparo Martinez reported her attendance at the Classified Leadership Conference hosted by 4CS, along with five other Classified Staff from OC. Thanks were expressed to Vice Chancellor Herrera for her Keynote address. The Classified Senate Annual Retreat is scheduled for next week. Classified Senate election results are in: Sergio Arana will be the new CS President. Thanks were expressed to all who helped guide her along the way. Trustees were encouraged to attend Classified Senate meetings and to commit to future funding opportunities and invest in college facilities as this helps to provide long-term stability.
- VC Classified Senate President April Montes reported her attendance at the Classified Leadership Conference hosted by 4CS and thanked Executive Staff for supporting Classified Activities.

## 6.06 Academic Senate Report

Moorpark College: Academic Senate President Matthew Morgan reported AS meetings are on pause during the Summer months. New officers have been elected. New Counselors have been hired. Congratulations to Linda Resendiz on her recognition. Matthew will attend the ASCCC's Faculty Leadership Institute along with various ASG Student Representatives.

Oxnard College: No report.

Ventura College: No report.

## 6.07 President's Report.

- Oxnard College Interim President Oscar Cobian congratulated the new Student Trustee and incoming Classified Senate President. Thanks were expressed to the outgoing Classified Senate President. An update on campus activities was provided including the Strategic Enrollment Management Institute, the OC Pride Flag Raising, the FM&O Luncheon, and a dinner hosted by VCOE and El Rio School District to honor the ESL Graduates.
- Moorpark College President Julius Sokenu welcomed the new Student Trustee, and incoming Academic Senate President. Thanks were expressed to the outgoing Classified Senate President. Congratulatory remarks were offered to Linda Resendiz on her recognition, and an update on campus activities was provided including the submission of the housing grant application, the MC Concert Series with the New West Symphony of T.O., the MC Pride Month Celebration and the upcoming State of the College Address.
- Ventura College Vice President Catherine Bojorquez offered congratulatory remarks to the new Student Trustee and provided an update on campus activities including VCEC's first Graduation for ESL students, and attendance at the Strategic Enrollment Academy.

## 6.08 Board Committee Reports.

- **Administrative Services Committee (ASC)**. Vice Chair Torres reported ASC met on May 24 Chair Perez sat in for Trustee Mantooth. Board Policy 6560 Sustainability (Revised) was reviewed and discussed and it was recommended to move it forward for review by the full Board. Actions taken are reflected in the committee

meeting notes.

- **Planning, Accreditation, and Student Success (PASS).** Trustee Lichtl reported PASS met on May 30 and reviewed Board Policy 6560 Sustainability (Revised) and had a lengthy discussion regarding in-person course options. It was decided to gather some data via survey and analyze later. Trustee Chancer commented on the lack of in-person course offerings in the areas of Humanities and Spanish and requested a review of course offerings in Fall. He does not support online course offerings as a majority.

## **7. APPROVAL OF CONSENT CALENDAR.**

**7.01 Approval of Consent Calendar.** All matters of the Consent Calendar are considered routine or sufficiently supported by back-up information so that additional discussion is not required. Consent Calendar items will be approved in one motion unless a Board Member requests separate action on a specific item. Items removed from the Consent Calendar will be changed from Consent to Action and considered separately.

The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

## **8. Consent Calendar: APPROVAL OF MINUTES**

**8.01 Action to Approve Minutes from the May 9, 2023, Board Meeting.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**9. Consent Calendar: TRUSTEES/CHANCELLOR.** There were no items.

## **10. Consent Calendar: BUSINESS AND ADMINISTRATIVE SERVICES**

### **10.01 Action to Approve/Ratify Accounts Payable and Payroll for the Period of April 13, 2023 to May 15, 2023.**

The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

### **10.02 Action to Approve/Ratify Board Purchase Order Report #14 for Fiscal Year 2022-2023 from April 15, 2023 to May 22, 2023.**

The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

### **10.03 Action to Approve/Ratify Board Purchas Order Report #1, for FY 2023-2024 from April 15. 2023 to May 22, 2023.**

The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

### **10.04 Action to Approve the Acceptance of Gifts for FY 2022-2023 from April 12, 2023 to May 22, 2023.**

The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

### **10.05 Action to Approve the Surplus/Disposal of Equipment and Materials for FY 2022-2023 from April 11, 2023 to May 9, 2023.**

The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.06 Action to Approve One-Year Agreement with the Foundation for CA Community Colleges (FCCC) through its CollegBuys program for Cloud DataCenter hosting.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.07 Action to Approve Five-Year Renewal Agreement with Ellucian for Banner and Degreeworks Software Maintenance and Support.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.08 Action to Approve a Five-Year Renewal Agreement with Ellucian for Travel and Expense Management (eTem) Powered by Chrome River Software Maintenance and Support.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.09 Action to Approve a Three-Year Renewal Agreement with SiteImprove Software and Support.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.10 Action to Approve a Three-Year Agreement with Apogee for AWS Support.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.11 Action to Approve a Three-Year Renewal Agreement with Apogee for their College Data Adapter Integration Application and Support.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.12 Action to Approve the Agreement between the Foundation for CA Community Colleges and VCCCD for the Career Catalyst Program.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.13 Action to Approve a One-Year Agreement with Innovative Educators for Go2Orientation Software.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.14 Action to Approve a One-Year Agreement for Trend Micro Security Software.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.15 Action to Approve a One-Year Agreement with Turnitin, Originality and Plagiarism Checking Services and Software.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.16 Action to Approve Acceptance of Completion of Bid 624 Moorpark College Stadium Restroom.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**Note: Items 10.17-10.21 were PULLED** by Trustee Chancer who requested copies of the contracts for legal services and a listing of which firms represent which areas (e.g. Negotiations, Collective Bargaining, Retirements, General Counsel, etc.). Vice Chancellor El Fattal will provide copies of the contracts to all Trustees and recommended approval of the one-year contracts and review for the calendar year. We are under contract with five different legal firms and other law firms get involved when going to trial. Trustee Torres would like to be involved in the process when deciding which law firms to hire.

**10.17 PULLED: Action to Approve a One-Year Extension of a Professional Services Contract with the law firm of Atkinson, Andelson, Loya, Ruud & Romo.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Joshua Chancer. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.18 PULLED: Action to Approve a One-Year Extension of a Professional Services Contract with the law firm of Liebert Cassidy Whitmore.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Joshua Chancer. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.19 PULLED: Action to Approve a One-Year Extension of a Professional Services Contract with the law firm of Parker & Covert.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Joshua Chancer. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.20 PULLED: Action to Approve a One-Year Extension of a Professional Services Contract with the law firm of Best, Best & Krieger.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Joshua Chancer. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.21 PULLED: Action to Approve a One-Year Extension of a Professional Services Contract with the law firm of Gibbs, Giden, Locher, Turner, Senest & Wittbrodt, LLP.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Joshua Chancer. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.22 Action to Approve Training Contracts for Fiscal Year 2023-2024.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.23 Action to Approve ratification of New Contracts and Grants for Fiscal Year 2022-2023.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.24 Action to Approve New Contracts and Grants for Fiscal Year 2023-2024.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee

Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**10.25 Action to Approve Monthly Budget Transfer Summary & Budget Amendment for the Month of April 2023.**

The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**11. Consent Calendar: INSTITUTIONAL EFFECTIVENESS.**

**11.01 Action to Approve Moorpark College Curriculum.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**11.02 Action to Approve Ventura College Curriculum.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**12. Consent Calendar: HUMAN RESOURCES**

**12.01 Action to Approve/Ratify Personnel.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**12.02 Action to Approve the Establishment of an Emergency medical Technologies Instructor position at Oxnard College.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**12.03 Action to Approve the Establishment of a Financial Aid Data Specialist position at Oxnard College.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**12.04 Action to Approve the Establishment of a Financial Aid Data Specialist position at Ventura College.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**12.05 Action to Approve the Establishment of a Nurse practitioner position at Ventura College.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**12.06 Action to Approve Permanent Increase in Assignment for a Child Development Center Supervisor at Ventura College.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**12.07 Action to Approve/Ratify Separation from Employment and Placement of Employee on the Reemployment List.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.



**13. BOARD POLICIES.**

**13.01 Action to Approve Board Policy 2015 Student Member (revised).** The Chancellor recommends approval. Motion by Trustee Lou Lichtl, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**13.02 Action to approve Board Policy 6560 Sustainability (revised).** Trustee Chancer objected to the contents indicating he provided some very robust examples he was hoping would be utilized, and this BP does not include that language. For that reason, his is not in support of it.

Trustee Torres suggested this policy be sent back for review to capture some of the things the colleges are already doing. She is not in support of this because of the missing language.

Chancellor MacLennan stated that each college has implemented sustainability practices that are included in the President's monthly reports.

Vice Chancellor El Fattal indicated this Policy was reviewed by DCAS and it was expressed that the committee wanted a broad Policy statement and the details to be worked out in a related Administrative Procedure. He suggested Trustees approve the Policy today and the related AP will be established over time. When that happens, the Board Policy may also be changed as they are both complimentary.

Trustee Lichtl indicated from his standpoint, the Board Policies are left to the staff, and specifics are left to the Administrative Policy through staff recommendations. He was pleased with the direction taken at the PASS meeting because it did not include a lot of prescriptive language. They decided what they need is accountability. Trustee Lichtl amended his motion to approve this Board Policy with added language that requires the Chancellor to report back annually.

Trustee Mantooh revised his second to support the revised motion by Trustee Lichtl.

The Chancellor recommends approval. Motion by Trustee Lou Lichtl, second by Trustee Stan Mantooh. Final Resolution: Motion was approved. Yes: Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

No: Trustee Joshua Chancer, Trustee Gabriela Torres

**14. Action: TRUSTEES/CHANCELLOR'S OFFICE**

**14.01 Action to Approve Board Member Absence.** There was no action taken.

**15. Action: BUSINESS AND ADMINISTRATIVE SERVICES**

**15.01 Action to Approve the 2023-24 Tentative Budget for all Funds of the District.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Lou Lichtl. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**15.02 Action to Approve the District's 2025-2029 Five-Year Capital Construction Plan.** The Chancellor recommends approval. Motion by Trustee Lou Lichtl, second by Trustee Joshua Chancer. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**15.03 PUBLIC HEARING – Military Equipment Policy of the VCCCD Police Dept. and Adoption of Resolution #2023-07 Adopting the VCCCD Police Department's Military Equipment Policy.** Public Hearing opened/closed by Board Chair Bernardo Perez at 9:21 p.m.

**15.04 Action to Approve the Military Equipment Policy of the VCCCD Police Department and Adoption of Resolution #2023-07 Adopting the VCCCD Police Department's Military Equipment Policy.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Gabriela Torres. Final Resolution: Motion

was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**15.05 Action to Approve a Three-Year Agreement with Burnham Benefits Insurance Services for Employee Benefits Consulting and Brokerage Services.** The Chancellor recommends approval. Motion by Trustee Joshua Chancer, second by Trustee Lou Lichtl. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

**15.06 REVISED: Action to Approve International Travel for VC Faculty Member to attend the Hispanic Association of Colleges and University (HACU) Leadership Academy Executive Leadership Seminar and the Immediately Succeeding International Symposium in Guadalajara, Mexico.** The Chancellor recommends approval. Motion by Trustee Lou Lichtl, second by Trustee Stan Mantooth. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

## **16. Action: HUMAN RESOURCES.**

**16.01 REVISED: Action to Approve Resolution of Intention to Approve a Contract between CalPERS and the VCCCD - Safety.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Lou Lichtl. Final Resolution: Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Lou Lichtl, Trustee Bernardo Perez, Student Trustee Damaris Figueroa Advisory Vote.

## **17. Action: INSTITUTIONAL EFFECTIVENESS.**

**17.01 Accreditation Update.** ACCJC Core Inquiries were attached for information. Special Guest Accreditation Liaison Catherine Webb appeared via Zoom and presented a PowerPoint to help answer questions by the Board regarding what to expect and the Board's role in the upcoming site visit on September 26 & 27, 2023. Dr. King will serve as Chair/Lead for the District's Core Inquiries.

## **18. CHANCELLOR AND INFORMATION REPORTS**

**19.01 Chancellor's Report.** Chancellor MacLennan reported this meeting marks his one-year anniversary as Chancellor and thanked the Board, and Cabinet Members/Leadership Team for letting him be a part of the District. He is proud to be a part of ASPEN's Top 150 Community Colleges and appreciates the acknowledgment of staff's hard work and celebrating student success. He looks forward to year two.

## **19.02 Board of Trustees Request for Reports.**

- Trustee Chancer
  - A Summary of Online vs. In-Person Course Offerings
- Trustee Torres
  - A tracking sheet of Trustee Requests
  - The Data the PASS Committee is working on related to AB-1705
  - Disaggregated Data pertaining to enrollment demographics.
    - How are we targeting students that are not here?
    - What are we doing to outreach to them?

## **20. TRUSTEE REPORTS AND MEETING EVALUATION**

### **20.01 Trustee Reports.**

Trustee Lichtl: Congratulations to the 26 High School Students that graduated. It's good to hear enrollment is on the uptick. Ventura College had a 26% increase in their Summer program. Thanks to Vice Chancellor Herrera for the Strategic Plans. Thanks to each of the organizations listed in Item 10.04 that donate to meet the needs of our students. Congratulations to all for the development of Bachelor programs for our students. Tomorrow is June 14 Flag Day to celebrate the symbolism/history of the American Flag.

Trustee Mantooth: No report.

Trustee Torres: Enjoyed being at the graduation ceremonies and being able to celebrate with students. Enjoyed reading the reports from the colleges on their celebrations. She is looking forward to attending some of the upcoming events. Welcome new Senate members. Thanks to the former Senate members for their guidance/support with BPs. She is looking forward to working with them on committees. Welcome new Student Trustee Damaris Figueroa.

Trustee Chancer: No report.

Student Trustee Figueroa: No report.

Trustee Perez: Thanks to the colleges for their various invites to the graduation-related events. It was remarkable to see the various avenues of student success. Some students received up to ten degrees and varied in age. It's always great to see the interaction/appreciation, relations between students and staff at all levels. It's very gratifying to see. Thanks were expressed to former Student Trustee Conner Coubese who was a Student Trustee in 2018, graduated from Berkeley and is headed to Harvard as a former MC student. Thank you for being here.

## **20.02 Board of Trustees Meeting Evaluation.**

Trustee Chancer: It was a good meeting. The only struggle I had was with decisions, that was a personal thing for him, five years in the making. Beyond that, everything went well.

Trustee Torres: Business was addressed. There was an opportunity where we could have taken time to work on a couple of things in cohesiveness. There's opportunity (at times) to allow a Trustee to make a comment. If a Trustee is closed off, it makes a difference. We're able to see and allow the Trustee to speak at that moment, or if it's going out of context, otherwise it does close it off, a good relationship with staff, compliance with ground rules, the process was followed. I did notice a difference in this meeting vs. others.

Trustee Lichtl: Communications were respectful. Chair Perez continued to lead well. Staff is very responsive. I submitted a half-dozen questions and got responses over the weekend. I do appreciate that responsiveness. It goes a long way in gaining clarity. Decisions were collaborative and respectful. When he was on the campaign trail, he watched a couple of past Board meetings, and it seemed like groundhog day with the budget discussion. Thank you, Chair Perez, for conducting a great meeting.

Trustee Mantooth: As the meeting unfolded, he was struck by how many transitions and how much great work goes along and the great work that will come. He credits Perez in moving the agenda along with tact and courtesy. It takes a lot of time for everyone to speak but there's so much to say and it's all important.

Trustee Perez: Was pleased to see the progress of the information as it's being presented to the Board, specifically in discussing the Tentative Budget because over time, the Chancellor has responded to questions and it's an evolving process so, keep it up. Thank you for the comments about meeting management. He appreciated that. It's a delicate balance. Regarding decisions, He commended Trustee Torres because earlier in the meeting when he felt we were getting off track and asked her to hold her comments, she accepted the decision at that point. It could have gotten ugly. That's very helpful in striving towards that collegiality. It's part of his job in trying to manage the meeting and the business in front of us. It's never his intent to cut off or hold discussion. He hopes all can recognize and accept that.

**20.03 FUTURE BOARD ITEMS.** There were no future Board items.

## **21. ADJOURNMENT**

**21.01 ADJOURNMENT.** Chair Perez adjourned the meeting at 9:57 p.m.

## **22. REFERENCE ITEMS**

- 22.01 Administrative Procedures Provided for Information
- 22.02 VCCCD Participatory Governance Handbook
- 22.03 FY23 Adoption Budget & Executive Summary

- 22.04 Strategic Goals
- 22.05 Strategic Plans
- 22.06 Educational Master Plan
- 22.07 Personnel Commission Handbook
- 22.08 AFT Agreement
- 22.09 SEIU Agreement
- 22.10 Sustainability Plans
- 22.11 CCLC Trustee Handbook