

**Board Effectiveness
Sample Self Evaluation Survey**

Please rate your response to each question by placing a checkmark in the appropriate box.

Rating Scale:

Strongly Agree = 5 Slightly Agree = 4 Agree = 3 Slightly Disagree = 2 Strongly Disagree = 1

Mission and Planning

1. The Board reviews and confirms the Mission statement annually.
2. Board members are knowledgeable about the culture, history, and values of the district.
3. The board spends adequate time discussing future needs and direction of the district and community. They are able to identify opportunities and challenges.
4. The Board ensures that the college is meeting ACCJC accreditation standards and reporting requirements.

Policy Responsibilities

5. The Board clearly understands its policy role, differentiates its role from the operational role of the CEO and college staff and refrains from micromanaging.
6. The Board is an independent policy-making body that reflects the public interest and always considers what is best for the college as a whole when making decisions.
7. The Board relies on board policy in making decisions and in guiding the work of the district.

Board - CEO Roles and Responsibilities

8. The Board maintains a positive working relationship with and supports the CEO.
9. The Board clearly delegates the administration of the district to the CEO.
10. The Board communicates clear expectations for CEO performance and provides support and feedback.
11. The Board regularly evaluates CEO performance.
12. The Board periodically reviews the CEO contract to assure appropriate compensation and conditions of employment.
13. The Board recognizes that only the board as a whole (not a single trustee) can direct the CEO.
14. Board members refer inquiries from faculty, staff and constituents to the CEO and keep the CEO informed of communications and contact with college stakeholders.

Community Relations & Advocacy

15. Board members act and vote on behalf of the general public and all citizens in the district when making decisions, not only college stakeholders.

16. Board members rely upon the Board president and the chancellor to represent the college in the press.

Educational Quality and Student Success

17. The Board acts in accord with its stated core value of "Students First"

18. The Board fosters and supports a climate of academic excellence.

19. The Board understands and supports compliance with ACCJC standards and reporting requirements.

20. The Board regularly reviews progress on student success outcomes, especially increasing graduations and completions and closing the achievement gap.

Financial Fiduciary Responsibility

21. The Board assures that budget funding is allocated to the highest priorities of improving student success outcomes.

22. The Board supports difficult enrollment management and budgeting decisions by the administration to adhere to the adopted balanced budget.

23. The board maintains an adequate financial reserve of at least 5% of unrestricted funds as required by the ACCJC.

Human Resources and Staff Relations

24. The board has established and follows clear parameters for collective bargaining.

25. The board has and follows protocols regarding communication with college employees.

26. Board members refrain from directing or intervening in the hiring selection process and managing the work of staff.

27. Board members monitor progress on faculty and staff diversity and hold stakeholders accountable for progress.

Board Leadership

28. The board understands and performs well its roles and responsibilities as the college's governing body.

29. Board members understand that it expresses authority only as a unit and support the Board president as the public spokesperson for the Board.

30. The board regularly reviews its code of ethics or standards of practice and has a policy on addressing violations of the code.

31. Once a vote is taken, all board members uphold the decision of the board.

32. Board discussions and relationships reflect a climate of trust and respect.

Conduct of Board Meetings

33. Board discussions and relationships reflect a climate of trust and respect.

34. Board meetings are conducted in an orderly, efficient manner and in a reasonable amount of time within the published time schedule

35. Board members are disciplined in keeping their comments brief, in refraining from leaving the meeting for individual sidebar chats and in refraining from posturing and commenting on every item.

36. Board members read and review the agenda in advance and consult with the chancellor in advance to ask questions.

Board Training, Professional Development and Self-Evaluation

37. New members participate in a comprehensive orientation to the board and district.

38. Board members understand the college participatory governance process, the collective bargaining process and AB1725 (Academic Senate 10+1)

39. The Board's self-evaluation process helps the board enhance its performance.

40. The Board measures its accomplishments against board goals.