

VC DE Advisory Group Agenda
March 9, 2023, 3-4:30 pm
 Hosted via Zoom <https://vcccd-edu.zoom.us/j/98161605150>

Committee Members							
Constituency	Representative		Constituency	Representative		Constituency	Representative
Faculty Tri-Chair (Biology)	Jennifer Garner		Faculty	Chloe Branciforte		Faculty (Spanish)	Araceli Trujillo
Administrative Tri-Chair (Dean)	Debbie Newcomb		Faculty (Library)	Linda Kennedy		Faculty (Business)	Nick Norris
Classified Tri-Chair	Matthew Moore		Faculty (Econ)	Ara Khanjian		Faculty (Math)	AJ Naderi
Administrative (VP)	Jennifer Kalfsbeek-Goetz		Faculty (Sociology)	Andrea Horigan		Faculty (Sociology)	Daniella Graves
Faculty (Business)	Nicole Falco		Faculty (Poli Sci)	Corinna McKoy		Faculty	Stephen Peluso
Faculty (Chemistry)	Erin Brocker		Faculty (Physics)	Hugh O'Neill		Classified	Sharon Oxford
Faculty (Sociology)	Ionna Schmidt		Faculty (Art)	Meg Phelps		Classified	Ali Olson-Pacheco
Faculty (Counseling)	Sheehan Casey		Faculty	OPEN		Classified	Margaret Phelps
Faculty (History/AES)	Rubisela Gamboa		Faculty (History)	Ray Tracy		Classified	Andy Lucas
Faculty (History)	Colleen Coffey		Faculty (Communication)	Jamie Harmon		Student Rep.	OPEN (?)

Agenda Item	Discussion Notes	Action?
1) Welcome Guests		
2) Consent Agenda and Minutes <ul style="list-style-type: none"> • Minutes for February 9, 2023 (Jennifer) • Agenda March 9, 2023 (Jennifer) 		
3) Discussion Items <ul style="list-style-type: none"> • Distance Education Summit March '23 (Matt) • Approval of the OTTC for March Training (Matt) • New AFT Contract – Article 23 (Debbie) • Workgroup updates (if met): <ul style="list-style-type: none"> ○ MS Documents: Goals '23 Subcommittees ○ MS Excel Questions: Goals worksheets 		

4) New Tools, Faculty Spotlights, and/or Demonstrations <ul style="list-style-type: none"> • Mobile Friendly Resources (Meg) • Teaching Concepts Using AI (Office hours/Friday Studio) (Matt) 		

Purpose: The mission of the workgroup is to focus on the delivery of distance education and student support services for online courses, partially online courses, and on ground courses. The workgroup will take a proactive role in educational, technological, and professional development issues pertaining to distance education.

Vision: We will provide quality distance education services that enhance students’ opportunities to be successful in their educational pursuits.

2022-2023 Goals

Goal 1: *Implement faculty-driven professional development that spotlights best practices in equity, humanization, and inclusion.*

Goal 2: *Develop peer mentoring community of practice to meet faculty where they are, bring new instructors to proficiency, and current DE instructors from competency toward excellence.*

Goal 3: *Create institutional best practices and resources for promoting academic integrity in online course design.*