



Curriculum Committee Agenda

VIA ZOOM / MCW 301

Call information:

Join from PC, Mac, Linux, iOS or Android:

[Curriculum Committee Meeting Link](#)

Tuesday, February 7, 2023 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2023 UNLESS OTHERWISE NOTED.

I. ROLL CALL (Quorum is 9 out of 16 voting members)

VOTING MEMBERS		
Faculty Co-Chair	<input type="checkbox"/> Peter Sezzi (PS)	
Faculty Co-Chair	<input type="checkbox"/> Maline Werness-Rude (MWR)	
Articulation Officer	<input type="checkbox"/> Vacant	
Technical Review Chair	<input type="checkbox"/> Michael Callahan (MC)	
Academic Senate President	<input type="checkbox"/> Dan Clark (DC)	
AFT Rep.	Vacant	
Career Education I Division	<input type="checkbox"/> Nicole Falco (NF)	<input type="checkbox"/> Kafui Okosun (KO)
Career Education II Division	<input type="checkbox"/> Dorothy Farias (DF)	<input type="checkbox"/> Vacant
College Outcome Group Representative	<input type="checkbox"/> Asher Sund (AS)/ Aurora Meadows (AM)	
English & Math Division	<input type="checkbox"/> Amanda Martin (AM)	<input type="checkbox"/> Vacant
Health, KIN, ICA, Performing & Visual Arts Division	<input type="checkbox"/> Krenly Guzman Gonzalez (KG)	<input type="checkbox"/> Robin Hester (RH)
Librarian	<input type="checkbox"/> Kaela Casey (KC)	
Library, Languages, Behavioral & Social Sciences Division	<input type="checkbox"/> Rubisela Gamboa (RG)	<input type="checkbox"/> (Vacant)
Sciences Division	<input type="checkbox"/> Chloe Branciforte (CB)	<input type="checkbox"/> (Vacant)
Student Services Division	<input type="checkbox"/> Maria Reyes-Sanchez (MRS)	<input type="checkbox"/> Gema Espinoza Sanchez (GS)
NON-VOTING MEMBERS		
CIO co-chair	<input type="checkbox"/> Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC Director of External Affairs)	<input type="checkbox"/> Rona Williams	
Dean	<input type="checkbox"/> Bernard Gibson (Health/Kin/Athletics/PA)	<input type="checkbox"/> Aaron Jones (SCI)
Dean	<input type="checkbox"/> Lisa Putnam (Lib/Lang/S&B Sci/ Vis Art)	<input type="checkbox"/> Felicia Dueñas (CEII)
Dean	<input type="checkbox"/> Nenagh Brown (Engl/Math/Comm)	<input type="checkbox"/> Phil Briggs (IE)
Dean	<input type="checkbox"/> Debbie Newcomb (CEI)	<input type="checkbox"/> Leticia Canales (Stud Serv)
Dean	<input type="checkbox"/> Jesus Vega (Stud Serv)	
Academic Data Specialist	<input type="checkbox"/> Olivia Long	
Academic Data Specialist	<input type="checkbox"/> Kelly Denton	
Recorder/Curriculum Specialist	<input type="checkbox"/> Sarah Ayala	
Distance Education Liaison	<input type="checkbox"/> Sharon Oxford	
Registrar	<input type="checkbox"/> Gaby Asamsama-Acuña	

- II. **ADOPTION OF THE PROPOSED AGENDA (Discussion/Action – 2 min)**
- III. **INTRODUCTIONS AND GENERAL ANNOUNCEMENTS (Information)**
 - A. **Public Comments (limited to 5 min per person) ¹**
- IV. **CURRICULUM COMMITTEE BUSINESS**
 - A. **None**
- V. **APPROVAL OF MINUTES: [January 17, 2023](#) - Discussion/Action – 2 min)**
- VI. **OLD BUSINESS (Discussion/Action)**
 - A. **None**
- VII. **REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)**
 - A. **None**
- VIII. **DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment – 5 min)**
 - A. **None**
- IX. **MINIMUM QUALIFICATIONS (Discussion/Action)**
 - A. **None**
- X. **CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Action; see attachment)**
 - A. **Authorizing Remote Teleconference Meetings Pursuant To Brown Act Provisions Included in Assembly Bill (AB) 361 (Rivas) (Discussion/Action- 5 minutes; see [document here](#)) – M. Werness-Rude, P. Sezzi**
 - B. **Inactivation: DM V12L, DM V30L, DM V34L, DM V40L**
- XI. **SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. **None**
- XII. **SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. **None**

¹ Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

XIII. FIRST READING PROPOSALS:

A. COURSE PROPOSALS REQUIRING BOARD OF TRUSTEE APPROVAL (Discussion/Action; see attachment)

1. None

B. COURSE PROPOSALS NOT REQUIRING BOARD OF TRUSTEE APPROVAL (Discussion/Action; see attachment – 2 min)

1. None

C. PROGRAMS: (Discussion/Action; see attachment – 5 min)

1. Inactivation: AS Biological Sciences, COA Biological Sciences

XIV. ADMINISTRATIVE CHANGES (Discussion/Action)

A. Distance Education Update Only: DM V10L, DM V26L, DM V28L, DM V42L*, DM V44L

*effective date Summer 2023

XV. POLICY AND PROCESS (Information or Discussion/Action)

- A. None**

XVI. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachments)

- A. None**

XVII. REPORTS & STANDING ITEMS (Information)

A. Co-Chairs Training – M. Werness Rude, P. Sezzi

1. Training: Reactivating and Entering a Course in CourseLeaf (ART V10)

B. Technical Review Chair – M. Callahan

1. [Fall 2022 Curriculum Summary Report](#) – 12-12-22
2. [CY 2022 Courses Wrap-Up Report](#) – 12-12-22
3. Program Status Spreadsheet (see [attachment](#) in share folder)
4. [Priority 1 Courses by Discipline – 2023-2024](#) – 01-11-23

C. Articulation

D. Board of Trustees/ DCCI (formerly DTRW-I)

E. Subcommittees/Workgroups

1. CCT Task Force Workgroup Updates – D. Farias

a. Link to the canvas course: <https://vcccd.instructure.com/enroll/L6JJLF>

F. Recent Curriculum Approvals at the State (CCCCO) – S. Ayala

XVIII. DISCUSSION/INFORMATION (Information or Discussion/Action)

- A. None**

XIX. REQUESTS FOR FUTURE AGENDA ITEMS

NEXT MEETING
February 21, 2023
Location: via Zoom

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Dr. Jennifer Kalfsbeek-Goetz, Vice President Academic Affairs
Ventura College - 4667 Telegraph Road, Ventura, CA 93003 - (805) 289-6464

2022-2023 Curriculum Committee Goals:

- Provide training(s) to the Curriculum Committee (CC) on curricular and program proposals in order to promote a culture of participation at CC meetings
- Complete FT Articulation Officer recruitment and, if it is not successful, continue recruitment until filled.
- Develop and implement specific processes for course and program in-putting and review that involve CC members
 - a. Help CC members work with discipline faculty to have curricular and program proposals ready for CC approval
 - b. Engage CC members in the technical review of courses
- Maintain transparency of:
 - a. Course and program review processes
 - b. Higher order curricular issues (and types of curriculum)
- Committee supports faculty in revising courses/programs to ensure maximum equity and anti-racism a. See also the Academic Senate of California Community Colleges Resolution 9.01, "F21 Adding Culturally Responsive Curriculum, Equity Mindedness and Anti-Racism to Course Outline of Record (COR) Requirements in Title 5"

[Curriculum Canvas Page Link](#)

Ventura College Curriculum Committee													
Curricular Proposals for 2/7/2023													
CONSENT AGENDA: COURSES							NONSUBSTANTIAL CHANGES TO CATALOG			ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BOT
		None											
SECOND READING: COURSES							SUBSTANTIAL CHANGES TO CATALOG			ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BOT
		None											
SECOND READING: PROGRAMS							SUBSTANTIAL CHANGES TO CATALOG			ARTIC CHANGES			
APPROVED	AWARD TYPE	DISCIPLINE:TITLE		CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BOT
		None											
FIRST READING: COURSES REQUIRING BOARD APPROVAL							SUBSTANTIAL CHANGES TO CATALOG			ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BoT
		None											
FIRST READING: COURSES NOT REQUIRING BOARD APPROVAL							SUBSTANTIAL CHANGES TO CATALOG			ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline	EFFECTIVE	REQ	DE	BoT
		None											
FIRST READING: PROGRAMS							CHANGES TO CATALOG			ARTIC CHANGES			
APPROVED	AWARD TYPE	DISCIPLINE:TITLE		CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BOT
	AS	Biological Sciences		CR	40	Inactivation	Remove from catalog			Fall 2023			Yes
	COA	Biological Sciences		CR	35	Inactivation	Remove from catalog			Fall 2023			Yes

ADMINISTRATIVE CHANGES													
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS		CHANGE			EFFECTIVE			
	DM V10L	Diesel Maintenance Lab		CR			DE from temp to permanent			Sum 2023			
	DM V12L	Diesel Electrical/Electronic Systems Laboratory		CR			DE from temp to permanent			Sum 2023			
	DM V26L	Diesel Engines Laboratory		CR			DE from temp to permanent			Sum 2023			
	DM V28L	Diesel Fuel Management Systems Laboratory		CR			DE from temp to permanent			Sum 2023			
	DM V30L	Truck and Trailer Brake Systems Laboratory		CR			DE from temp to permanent			Sum 2023			
	DM V34L	Truck Suspension and Steering Systems Laboratory		CR			DE from temp to permanent			Sum 2023			
	DM V40L	Heating, Ventilation, and Air Conditioning (HVAC) Laboratory		CR			DE from temp to permanent			Sum 2023			
	DM V42L	Hydraulic Systems Laboratory		CR			DE from temp to permanent			Sum 2023			
	DM V44L	Drivetrain Laboratory - Medium and Heavy-Duty Vehicles		CR			DE from temp to permanent			Sum 2023			
NEW REQUISITE APPROVALS													
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE			
		None											
NEW DISTANCE EDUCATION APPROVALS													
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	NEW/REV	DE TYPE		SOURCE		EFFECTIVE			
		None											
MINIMUM QUALIFICATIONS													
APPROVED	COURSE ID	COURSE TITLE	CO-LIST	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications		SOURCE		EFFECTIVE			
		None											
	** END OF LIST **												