

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
Board of Trustees**




Minutes for the Board of Trustees  
Regular Meeting  
August 10, 2021

Respectfully submitted:

Greg Gillespie, Secretary, approved and ordered into proceedings of the District, Tuesday,  
October 12, 2021.

  
\_\_\_\_\_, Chair  
Joshua Chancer

  
\_\_\_\_\_, Secretary  
Greg Gillespie



**Ventura County Community College District  
Board of Trustees Regular Meeting Minutes  
August 10, 2021**

**Board Members Present:** Joshua Chancer, Stan Mantooh, Dianne McKay, Bernardo Perez, Gabriela Torres

**Others Present:** Chancellor Greg Gillespie; Vice Chancellors David El Fattal, Laura Barroso, Cynthia Herrera; Director Patti Blair; Presidents Julius Sokenu, Luis Sanchez, Kim Hoffmans; Academic Senate Presidents: Erik Reese, Amy Edwards, Daniel Clark; Classified Senate Presidents: Linda Resendiz, Amparo Medina, Sebastian Szczebiot; SEIU Chief Steward Maria Urenda; Michael Sheetz, AFT Executive Director. **Recorder:** Laura Brower

**1. Regular Meeting of the Board**

**1.01 Call to Order.** Chair Chancer called the meeting to order at 5:06 p.m.

**1.02 Pledge to the Flag.** Vice Chancellor El Fattal led the pledge to the flag.

**1.03 2020 VCCCD Board of Trustees Ground Rules.** Provided for information.

**1.04 Public Comments - Closed Session Agenda Items.** There were no public comments.

**2. Closed Session**

**2.01 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code, § 54957); 1 case.**

**2.02 CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation - 1 Case (Gov. Code, § 54956.9, subd. (b)).**

**2.03 PUBLIC EMPLOYEE PERFORMANCE ANNUAL EVALUATION - Chancellor (Gov. Code § 54957).**

**3. Reconvene in Open Session 6:30 p.m.**

**3.01 Report of Action in Closed Session.** There was no report.

**3.02 Chancellor's Recommendation of the Agenda.** Chancellor Gillespie stated the items were reviewed within the District Consultation Council and presented without constituent objection.

**6.06 Committee report.** To accommodate the agendaized guest speaker, this item moved forward in the agenda. The Board Ad Hoc Committee on Diversity, Equity, and Inclusion has discussed the importance of reviewing policies through the Board's DEI perspective and goals. Vice Chair McKay and Trustee Torres commented about meeting with DEI Consultants Ted Bagley and Chip Marvin and invited the consultants to introduce themselves, their work, and available Trustee training opportunities. The training would entail 2-hours per each Board Member for individual assessments, followed by two four-hour sessions with the entire Board.

Trustee Chancer thanked Vice Chair McKay and Trustee Torres for their work in arranging the presentation and looks forward to the training.

**3.03 Changes to the Agenda.** The following changes were made to the agenda:

- Item 10.06 Action to Approve Award of Bid 619 Moorpark College Tiger Enclosure has been pulled from the agenda.
- Item 12.01 Action to Approve/Ratify Personnel  
**Provisional Corrections to Dates:**  
Neal, Noelle 7/19/2021-11/19/2021  
Garcia, Alma 07/01/2021-06/30/2022 (the leading "2" was omitted from 2022)  
  
**Professional Expert Corrections to Dates:**  
Diehl, Taggart 8/17/2021 - 6/30/2021  
Ferrante, Sierra 8/17/2021 - 6/30/2021  
Shorts, Kristen 8/17/2021 - 6/30/2021  
Wetherholt, Quentin 8/17/2021 - 6/30/2021  
(The start dates listed the year as 2021 instead of 2020.)
- Item 13.05 First Reading/Action BP 3506 COVID-19 Vaccine Requirement for Employees and Students was moved to 8:00 p.m. time certain.

**3.04 Public Comments - Open Session Agenda Items.** The following individuals provided public comments on *ITEM 13.02 COVID Response Update 2020-21* addressing remote work: Maria Urenda, Dana Boynton, Laura Knight, Edlin Marquez, Ronillo Lacson Anaisa Alonzo, Ruth Houston-Mudd, Rowella Stofka, Ali Olson-Pacheco, Margaret Phelps, Daniella Graves, Jamie Harmon, Kammy Algiers, Gabriela Wood, Haida Jimenez-Martinez, Chloe Branciforte, Erin Bocker, Araceli Trujillo, John Clark, Shandor Batoczki, John Elmer, Michael Haberberger, Sarah Martinson, Sharon Oxford, Tracie Bosket, Alejandra Gonzales, Cassandra Marcum, . Bryan Rodriguez provided a public comment on *Item 13.04 Action to Approve Board Policy 2015 Student Member (revised). Administrative Procedure 2015 Student Member (revised) is provided for information.* The following individuals provided public comments on *Item 13.05 First Reading/Action BP 3506 COVID-19 Vaccine Requirement for Employees and Students:* Michael Sheetz, Deanna McFadden, Patty Colman, Autumn Muntz, Ty Gardner, Amy Lin, Chuck Brinkman IV, Amira Elkerdany, Josh Lieser, Arion Melidonis, Jasmine Betka, Stephen Callis, Allison Case Barton, Judith Hopkins, Sandra Aldana, Sean Enloe, Joe Selzler and Arlette Laughton.

**3.05 Chancellor's Report.** Chancellor Gillespie advised the report is in the electronic copy of the agenda for review and added the colleges are very busy with the start of the semester and COVID-19 related requirements and protocols. He recommends the approval of the vaccine requirement, and advised Vice Chancellor Barroso will discuss remote work later in the agenda.

#### **4. Guests and Recognitions**

**4.01 Acknowledgement of New Employees.** The Board welcomed and congratulated the following new employees:

Appointment of Classified Personnel

- Alicia Trejo, Financial Aid Specialist, Moorpark College

- Alisa Behar, Teaching Zoo Operations Supervisor, Moorpark College
- Amanda Picard, Child Development Center Supervisor, Ventura College
- Andres Banales, HVAC&R Technician, Ventura College
- Ashley Harris, Accounting Technician, Ventura College
- Ayla Mirjafarli, Student Services Assistant, Oxnard College
- Jessica Nisce, Student Health Center Assistant I, Moorpark College
- Jimmy Palacios, Grounds Maintenance Worker, Oxnard College
- John Habal, Technical Data Specialist, Oxnard College
- Kelsi Ramirez, Child Development Associate, Oxnard College
- Kristy Gonzalez, Technical Data Specialist, Moorpark College
- Leslie Pina, Office Assistant (Bilingual), Ventura College
- Mariela Guido, Child Development Associate (Bilingual), Oxnard College
- Melissa Bowen, Tutoring and Supplemental Support Supervisor, Ventura College
- Miranda Collins, Senior Accounting Technician, District Administrative Center
- Oscar Quintero, Instructional Lab Technician I - Automotive, Ventura College
- Savannah McMichael, Student Services Assistant, Ventura College
- Silvia Medrano, Senior Accounting Technician, Oxnard College

#### Appointment of Management

- Aurelius Gibson, Dean of Student Learning, Ventura College
- Boglarka Kiss, Dean of Student Learning, Ventura College
- Cynthia Herrera, Vice Chancellor of Institutional Effectiveness, District Administrative Center
- Giovanni Ortega, Grant Director - Career and Technical Education, Oxnard College
- Jesus Vega, Dean of Student Services, Ventura College
- Matthew Jewett, Dean of Public Safety, Oxnard College
- Monica Garcia, Dean of Student Learning, Moorpark College

**4.02 Recognition of Ventura County Community College District Retirees.** The Board recognized the following individuals for their dedication and years of service, and offered congratulations upon retirement:

- Constance Grizzard, Moorpark College, Administrative Assistant, District service began on January 10, 2002.
- David Kramer, Ventura College, Plumber, District service began on September 10, 2001.
- Janice Kisch, District Administrative Center, Purchasing Specialist, District service began on March 30, 2009.
- Kim Slane, District Administrative Center, Senior Accounting Technician, District service began on February 25, 1997.
- Larry Buckley, District Administrative Center, Vice Chancellor of Institutional Effectiveness, District service began on July 26, 2019.
- Linda Vickers, Moorpark College, Health Sciences Part time, District service began on February 5, 1990.
- Peggy Kinney, Ventura College, Admissions and Records Technician, District service began on November 23, 1998
- Tricia Bergman, Ventura College, Administrative Assistant, District service began on July 31, 2007.

**4.03 Acknowledgement of Guests and Special Recognitions.** There were no guests or special recognitions. Trustee Perez acknowledged former Student Trustee Arshia Malekzadeh

and Trustees McKay and Torres expressed appreciation for Mr. Malekzadeh's participation on an education panel during the CCLC Student Trustee Workshop.

**13.05 First Reading/Action BP 3506 COVID-19 Vaccine Requirement for Employees and Students.** Item moved forward to time-certain start of 8:00 p.m. to accommodate guest speaker. Chancellor Gillespie provided a brief presentation addressing the changing conditions for COVID-19 and introduced Seleta Dobrosky, Infectious Disease Prevention Administrator, Ventura County Public Health. Ms. Dobrosky responded to Trustee questions and shared that Ventura County Public Health works with 77 pharmacies to offer vaccines and will work with colleges to provide third party public vaccination pop-ups. The Board discussed adding language for the booster in the Board Policy. Ms. Dobrosky stated at this time there are no boosters recommended as studies are still taking place. The main priority is to have the world get the regular vaccine, as scientific evidence needs assessment prior to releasing a booster.

Trustee Torres expressed her concern about this item being agendized as First Reading and then moving directly to action, as she would like to hear from students about how the District is dispelling fear of the vaccine. Chancellor Gillespie stated a vast amount of information on the vaccine is available on the website and colleges have taken the charge through various channels to educate students and the community.

Karina Arteaga, Moorpark College Associated Students Representative, provided a public comment on vaccination requirement.

Motion by Trustee Mantooth, second Trustee McKay. Trustee Torres asked what efforts are taking place to dispel student fears. Chancellor Gillespie stated information is available on the websites, as well as periodic communications to employees and students.

Trustee Perez suggested amending the motion by adding "*This policy shall apply to all future CDC approved booster vaccinations*" and commented that the purpose is to not lose any time for the rollout of future vaccinations.

Trustee Mantooth amended his original motion to include the booster language to the policy; second by Trustee Dianne McKay. Trustee Torres expressed support of the policy as written but not to additional booster language. Trustee Chancer agreed with Trustee Torres to leave booster out of policy.

Chancellor Gillespie confirmed adding proposed language: *This policy will apply to boosters should CDC and/or state or local public health recommend the boosters for maintaining the immunity status.* Trustee McKay would like language added but believes a 5-0 unanimous vote will send the message that the Board wants this mandate to employees and students to reach herd immunity. Trustee McKay withdraws her second to the amended current motion. Motion does not pass for lack of another second.

Trustee Perez voiced his concern that the process of a democratic vote was not followed where now the minority of the Board is prevailing.

The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

## 5. Senate Consultation

### 5.01 Academic Senate Presidents Consultation.

- Erik Reese, Moorpark College Academic Senate President, commented on *Item 13.01 Proposed DAC Organization Restructure* and stated the DAC is requesting 1.5% more money going to the DAC and less to colleges and participatory governance conversations need to take place to address what is the best for our students; and congratulated graduates for their perseverance in meeting their educational goals.
- Amy Edwards, Oxnard College Academic Senate President, commented that *Item 13.01 Proposed DAC Organization Restructure* did not go through DCAS participatory governance process and that the item would require a change in the allocation model; asked Trustees with regard to *Item 13.02 COVID Response Update* to consider remote work for instructional technologists; stated that in *Item 13.03 Action to Approve BP 1200 Mission Statements*, the Oxnard College mission statement now shows who we are and what we want to be for students; Faculty were supportive of and urged the Board to approve *Item 13.05 First Reading/Action BP 3506 COVID-19 Vaccine Requirement for Employees and Students*; much work took place at various governance committee meetings on *Items 15.05-15.11 Board Policies*; and congratulated summer graduates.
- Daniel Clark, Ventura College Academic Senate President, commented that *Item 13.01 Proposed DAC Organization Restructure* was presented at the District Chancellor's Consultation Council and the workgroup committee looks forward to the next step in participatory governance; *Item 15.09 Second Reading: Action to Approve Board Policy 5530 Student Rights and Grievances (reviewed). Administrative Procedure 5530 Student Rights and Grievances (revised) is provided for information* urging the Trustees to approve so the development of the Administrative Policy can take place; and congratulated summer graduates.

### 5.02 Classified Senate Presidents Consultation.

- Linda Resendiz, Moorpark College Classified Senate President, congratulated new employees, retiree Peggy Kinney, and summer graduates; and expressed support of SEIU members who provided public comment on *Item 13.02 COVID Response Update 2020-21*.
- Amparo Martinez, Oxnard College Classified Senate President, welcomed new employees; congratulated Dr. Cynthia Herrera in her new position; expressed concern that *Item 13.01 Proposed DAC Organization Restructure* did not go through participatory governance and places budgetary impacts to the colleges; and commented that *Item 13.02 COVID Response Update* best practices for remote work should have been addressed sooner as we are losing good employees and the impact is detrimental in meeting student needs.

Sebastian Szczebiot, Ventura College Classified Senate President, congratulated summer graduates, new employees, and retirees; and supports classified employee public comments on *Item 13.02 COVID Response Update 2020-21*.

## 6. Reports

### 6.01 Student Reports.

- **Karina Arteaga**, Moorpark College Associated Students Representative, commented on filling three vacant Board spots, ASMC New Student Welcome, and commemorative event for 9/11. Trustee Torres advised she is co-presenting with Vice Chair McKay during the CCLC Student Trustee workshop on diversity and equity and invited Ms. Arteaga to attend.

## 6.02 College Reports

- Erik Reese, Moorpark College Academic Senate President, looks forward to working with everyone in the new academic year and commented on convocation day, and thanked Brian Burns and Tiffany Pawluk for investing a large part of summer working out the technology for high-flex work and professional development.
- Amy Edwards, Oxnard College Academic Senate President, commented that faculty are excited for the reopening of the renovated Child Development Center; the first in-person Academic Senate meeting; student graduate highlights; OC Live; and OC Update spotlight of Professor Caruth.
- Daniel Clark, Ventura College Academic Senate President, commented on the cultural curriculum review; and invited Board Members to watch the highlights of the summer flex day streamed on Thursday at 1:45 p.m.
- Sebastian Szczebiot, Ventura College Academic Senate President, advised the Classified Senate did not meet in July and will provide a report at the next Board Meeting.
- Amparo Medina, Oxnard College Classified Senate President, commented on August 24 senate meeting; new faculty and classified staff event, Caring Campus practices; plans for welcoming students, flex week and professional development opportunities; new initiatives: Mentoring Mondays, Tuesday Tutoring's, Wellness Wednesdays, Transfer Thursdays, and Fun Fridays; first Student Worker Workshop; and representing Area L for the California Community Colleges Classified Senate (4CS).
- Linda Resendiz, Moorpark College Classified Senate President, commented on the recent mini retreat to discuss planning, reaffirmation of goals, and raising funds for scholarships; classified professional development efforts; social justice work; welcome back for classified professionals; flex week professional development opportunities; and New Student Welcome.
- Luis Sanchez, Oxnard College President, commented on the Child Development Center reopening; Trustee Torres attended the Executive Council Meeting, congratulated new hires; acknowledged Dr. Armine Derderian on her new position at Pasadena City College and thanked her for her 23 years of service to Oxnard College; convocation; goals to boost transfer rates; and work on the reputation of the college.
- Julius Sokenu, Moorpark College President, commented on MC's New Student Welcome; the sold-out theatre performance of the 25<sup>th</sup> Putnam Spelling Bee; thanked everyone who prepared presentations for flex week; and thanked Classified Senate

President Linda Resendiz and the Classified Senate for helping classified back to campus.

- Kim Hoffmans, Ventura College President, commented on welcome tables being prepared to bring students back to campus; convocation day offered in high-flex format; new service bays for the Diesel Technology Program; and congratulated new hires and summer graduates.

### **6.03 DAC Reports**

- Director Patti Blair provided a written report.
- Vice Chancellor Cynthia Herrera provided a written report.
- Vice Chancellor David El Fattal provided a written report and advised the construction of the solar projects is fully complete and the system will be operational pending SCE approval to energize/connect to the grid, likely in the fourth quarter of 2021.
- Vice Chancellor Laura Barroso provided written report.
- Associate Vice Chancellor Watkins provided a written report.

**6.04 Board Committee Reports.** Item moved to beginning of the agenda to accommodate guest speakers.

### **7. Approval of Consent Calendar.**

**7.01 Approval of Consent Calendar.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

### **8. Consent: Approval of Minutes**

**8.01 Action to Approve Minutes from the June 15, 2021 VCCCD Board of Trustees Regular Board Meeting.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**8.02 Action to Approve Minutes from the June 21, 2021 VCCCD Board of Trustees Strategic Planning Session.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**8.03 Action to Approval Minutes from the July 10, VCCCD Board of Trustees Special Meeting.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

**9. Consent Calendar: Trustees/Chancellor.** There were no items.



**10. Consent Calendar: Business and Administrative Services**

**10.01 Action to Approve Ratification of Accounts Payable and Payroll for the Period of May 17, 2021 to July 11, 2021.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.02 Action to Approve/Ratify Board Purchase Order Report #13, for FY 2020-2021 from May 20, 2021 to July 15, 2021.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.03 Action to Approve/Ratify Board Purchase Order Report #2, for FY 2021-2022 from May 20, 2021 to July 15, 2021.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.04 Action to Approve the Acceptance of Gifts for FY 2020-2021 from May 20, 2021 to July 15, 2021.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.05 Action to Approve Authorization for Destruction of Records for District Administrative Center, Business and Administrative Services Department.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.06 Action to Approve Award of Bid 619 Moorpark College Tiger Enclosure.** This item was pulled.

**10.07 Action to Approve a Lease Agreement with Gibbs International Inc. for the Use Service Bays for the Ventura College Diesel Technology Program.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.08 Action to Approve Training Contracts for Fiscal Year 2021-22.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**10.09 Action to Approve Ratification of New Contracts and Grants for Fiscal Year 2021-22.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**11. Consent Calendar: Institutional Effectiveness**

**11.01 Authorization of Destruction of Records - Oxnard College.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12. Consent Calendar: Human Resources**

**12.01 Action to Approve/Ratify Personnel.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.02 Action to Approve the Reclassification of an Administrative Assistant Position to a College Services Specialist Position at Moorpark College - Will upload final changes afternoon of 7/28.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.03 Action to Approve the Abolishment of Four Student Success and Support Specialist II Positions and the Establishment of a Counselor Assistant Position at Moorpark College.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.04 Action to Approve the Abolishment of an Instructional Assistant Machine Shop Position and the Establishment of an Instructional Lab Technician I - Manufacturing Position at Ventura College.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.05 Action to Approve the Permanent Change in Employment/Personnel Status for Two Financial Aid Specialist to Financial Aid Specialist (Bilingual) Positions at Ventura College.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**12.06 Action to Approve the Permanent Change in Employment/Personnel Status for an Office Assistant to Office Assistant (Bilingual) Position at Ventura College.** The Chancellor recommends approval. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**13. Action: Trustees/Chancellor's Office**

**13.01 Proposed DAC Organizational Restructure.** Chancellor Gillespie provided a brief overview of the CBT report where existing gaps were identified that needed additional support. The Chancellor's District Administrative Council Committee came up with areas where

additional capacities and positions would help address critical areas. There is no intent to bypass any participatory governance review. This is just for introduction. Priority areas identified were DEI and IT Security. The Board discussed further details needed and addressed impact to colleges with a shift in the allocation model. Strategies are needed to explore where this does not affect the colleges.

**13.02 COVID Response Update 2020-21.** Chair Chancer thanked the Chancellor for his thorough report. Vice Chancellor Barroso provided information on the number of requests from employees to utilize Federal COVID leaves and remote work accommodation requests and compassionate conversations with employees. There has been an unintentional shifting of workload and supervisors need to supervise remote work. Vice Chair McKay asked with the Delta variant now, until the vaccine mandate is in place, why are we taking such a tough stance on bringing employees back. Trustee Perez pointed out it was the Board that pressed the Chancellor to give a date to get everyone back hence the August 2 date. Trustee Mantooth stated the world is moving to a different direction, and encourages flexibility and innovation. Trustee Torres expressed concern that student voices were not heard and invited students to come and speak to the Board, as there is no Student Trustee in place to share their voices.

Chair Chancer stated the Board should hear what the challenges are as soon as possible so the Board can assist with the pivot back to in-person. It is important to know the challenges being faced resulting from decisions we have made. Chancellor Gillespie added this is the District's opportunity to redefine work as we move ahead. Each college will form a team to make recommendations on what will be the mix going forward and bring back to a District work group.

**13.03 Action to Approve BP 1200 Mission Statements (revised).** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**13.04 Action to Approve Board Policy 2015 Student Member (revised). Administrative Procedure 2015 Student Member (revised) is provided for information.** A public comment was provided by Bryan Rodriguez. Trustees discussed valuing the student voice; however, it is important to respect the line for locally elected officials. There was concern expressed allowing first and second motions. The Board agreed to approve for now and revisit again next year. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

**13.05 First Reading/Action BP 3506 COVID-19 Vaccine Requirement for Employees and Students.** To accommodate guest speaker, this item moved forward in the agenda.

**13.06 Action to Approve Board Member Absence.** There was no action taken.

#### **14. Action: Business and Administrative Services**

**14.01 Study Session: FY2021-22 Adoption Budget.** Chair Chancer opened the study session and invited Trustees to comment on the budget and the process then move to Vice Chancellor El Fattal's presentation. Trustee Mantooth commented that he feels strongly that reserves are something to be treated with great care because they do not replicate themselves. However, when reserves are healthy and there is no bleak financial picture, reserves can be used for large expenditures or saved for a "rainy day." There are initiatives that reserves can be spent

on; for example, within the next 2-3 months, there may be a piece of property that could become available in the Santa Clara Valley Area that would be ideal to build a center.

Trustee Torres discussed visiting the colleges and learned that the Board can fund a major initiative and made a motion to add a major initiative in the amount of \$1.5 million. Trustee Torres explained visiting Oxnard College and attending the Executive Council to speak with President Sanchez about how Oxnard College would benefit from adding 100 sections; Trustee Torres made a motion to add a major initiative item for \$1.5M to be able to support the needs of the college; Trustee Perez seconded the motion with one clarification that the major initiative be funded. Trustee Perez commented that it is important that the Board take the proposal from President Sanchez and take the first step at funding the initiative that has come the Board's way. These are two very valid interests for use of reserve dollars and responds to Strategic Goals 2 and 3. Trustee Mantooth clarified there may be sustainability issues after the third year. Chair Chancer clarified the Oxnard College initiative was presented by Trustees Torres and Perez. Chair Chancer commented on the motion but asked for clarification that this may be something the Board sees at a future meeting, Trustee Perez agreed. Vice Chair McKay commented this proposal has not gone through the participatory governance process and she did not have the advantage of meeting with President Sanchez. Vice Chair McKay added that HERFF funds should be used first before accessing reserves and suggested the other Trustees have the same conversation with President Sanchez; Chancellor Gillespie indicated a broader conversation is needed within the District at Chancellor's Cabinet and with the Vice Chancellors. Trustee Torres does not want to create barriers and indicated this has been passed on repeatedly, and this is money we have now to support students equitably and feels the Board is ready to move on this tonight. Vice Chair McKay indicated there can't be any action because the item was not agendized as an action item. Trustee Perez clarified the item was on the agenda to seek Board input and the question at hand is if there is consensus for the item to move forward. Trustee Perez indicated surprise that the Chancellor indicated there is a governance process to go through before Board consideration. Vice Chancellor El Fattal commented on previous use of reserves.

Chair Chancer stated he would like an initiative on sustainability, as one of the reasons he ran for Trustee is to address climate change, and has asked numerous times for budget acknowledge of sustainability. There is a lot the Board can do and some of the initiatives will require spending dollars.

Vice Chair McKay commented that there will be a need for extra mental health services for students and employees when they return as some have suffered during COVID-19.

**14.02 Action to Approve Ratification of Supplemental Higher Education Emergency Relief Fund Student Aid Funds for Fiscal Year 2021-22.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Stan Mantooth. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**14.03 Action to Approve a Services Agreement with SEIU UHW-West & Joint Employer Education Fund for Payment of Tuition for Healthcare Workers.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**14.04 Action to Approve the District's 2023-2027 Five-Year Capital Construction Plan.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Stan Mantooh. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**15. Action: Institutional Effectiveness**

**15.01 Accreditation Update.** Trustees acknowledged receipt of the written report.

**15.02 Summer 2021 Candidates for Graduation and Certificates at Moorpark College.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**15.03 Summer 2021 Candidates for Graduation and Certificates at Oxnard College.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**15.04 Summer 2021 Candidates for Graduation and Certificates at Ventura College.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**15.05 First Reading: Board Policy 3725 Accessibility Standard (proposed). Administrative Procedure 3725 Accessibility Standard (proposed) is provided for information.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**15.06 First Reading: Board Policy 4070 Auditing and Auditing Fees and Administrative Procedure 4070 Course Auditing and Auditing Fees.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**15.07 First Reading: Board Policy 5205 Student and Athlete Accident Insurance (reviewed). Administrative Procedure 5205 Student and Athlete Accident Insurance (reviewed) for information.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**15.08 First Reading: Board Policy 5430 Clubs - Regulations (proposed). Administrative Procedure 5430 Clubs - Regulations (proposed) is provided for information.** The Chancellor recommends approval. Motion by Trustee Stan Mantooh, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**15.09 Second Reading: Action to Approve Board Policy 5530 Student Rights and Grievances (reviewed). Administrative Procedure 5530 Student Rights and Grievances**

**(revised) is provided for information.** The Chancellor recommends approval. Trustee Torres objected to the motion stating there are other colleges where the grievances come to the Board and feels students deserve equity and access to the Board. Motion by Trustee Stan Mantooth, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez. No: Trustee Gabriela Torres. Not Present at Vote: Trustee Joshua Chancer. This policy will be agendized at the next Policy, Planning, and Student Success Committee meeting.

**15.10 First Reading: Administrative Procedure 5610 Voter Registration (proposed) is provided for information.** The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**15.11 First Reading: Board Policy 5800 Prevention of Identity Theft in Student Financial Transactions (proposed). Administrative Procedure 5800 Prevention of Identity Theft in Student Financial Transactions (proposed) is provided for information.** Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Gabriela Torres. Motion was approved. Yes: Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez. Not Present at Vote: Trustee Joshua Chancer.

**16. Action: Human Resources.** There were no items.

## **17. Trustee/Chancellor Reports.**

### **17.01 Trustee Reports**

Trustee Mantooth appreciated campus tours, and applauds work taking place to return students and employees back to safe campuses.

Trustee Torres appreciates visiting the colleges to see each culture and identity; thanked everyone for their hard work; and thanked the Board for their guidance.

Vice Chair McKay also commented on visits to Moorpark and Ventura Colleges.

**17.02 Future Board Items.** There were no items.

**17.03 Board of Trustees August 10, 2021 Meeting Evaluation.** Vice Chair McKay will prepare questions for use in meeting evaluations.

**18. Closed Session.** The Board of Trustees did not return to Closed Session.

**19. Adjournment.** Vice Chair McKay adjourned the meeting at 11:59 p.m.

## **20. Informational Items –**

**20.01 FY22 Tentative Budget**

**20.02 Strategic Goals**

**20.03 Strategic Plans**

**20.04 Educational Master Plan**

**20.05 Personnel Commission Handbook**

**20.06 AFT Agreement**

- 20.07 SEIU Agreement**
- 20.08 Sustainability Plans**
- 20.09 CCLC Trustee Handbook**