

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board of Trustees**



Minutes for the Board of Trustees
Special Meeting
July 10, 2021

Respectfully submitted:

Greg Gillespie, Secretary, approved and ordered into proceedings of the District, Tuesday, August 10, 2021.


_____, Chair
Joshua Chancer


_____, Secretary
Greg Gillespie



**Ventura County Community College District
Board of Trustees Strategic Planning Session Minutes
July 10, 2021**

Board Members Present: Joshua Chancer, Dianne McKay, Stan Mantooh, Bernardo Perez, Gabriela Torres

Others Present: Chancellor Greg Gillespie; Vice Chancellors David El Fattal, Laura Barroso, Cynthia Herrera, Associate Vice Chancellor Dan Watkins; Director Patti Blair; Presidents Julius Sokenu, Kim Hoffmans, Luis Sanchez. **Recorder:** Laura Brower

1. Strategic Planning Session

1.01 Call to Order. Chair Chancer called the meeting to order at 9:07 a.m.

1.02 Pledge to the Flag. Director Blair led the pledge to the flag.

1.03 Review 2020 VCCCD Board of Trustees Ground Rules. Provided for information.

1.04 Chancellor's Recommendation of the Agenda. Chancellor Gillespie stated the items were reviewed within the District Consultation Council and there was a constituent objection and concern that some items were not completed and did not have attachments included during the agenda review process. AFT objected to *Item 4.02 First Reading BP-xxxx COVID-19 Vaccine Mandate for Employees and Students* as faculty members were not addressed. Chair Chancer asked the Chancellor for clarification on what items were not complete. The Chancellor advised concern was raised on *Item 3.02 Establishment of 2021-2022 Board Performance Goals/Budget Input* as the incorrect version of the strategic goals were attached but added after the June 30th meeting.

1.05 Changes to the Agenda. There were no changes to the agenda.

1.06 Public Comments - Open Session Agenda Items. Public comments were provided by Alex Mitchell regarding college police needs and Allison Case-Barton on the importance of mandating the COVID-19 vaccine.

2. Board Calendar

2.01 Review Board of Trustees 2022 Meeting Calendar. Board Members agreed to add a July 12 meeting to the 2022 Meeting Calendar. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez.

3. Board Evaluation

3.01 Board of Trustees Annual Evaluation. Chancellor Gillespie stated this is the Board's opportunity to review results from their own-self-evaluations regarding progress towards meeting performance goals. Each question was reviewed, and Trustees provided comments on their views of how the Board did addressing the goals and added suggestions to improve the

questions in the survey to provide clarity as some questions have too much information and could be broken up into separate questions.

Vice Chair McKay stated she met with Trustee Torres and opted to use the same questions this year and decided to change the policy to not include participation from Chancellor's Consultation Council Members. We wanted to be as reflective as we could in meeting accreditation standards. For next year, the evaluation instrument will be revised. College Town Hall meetings will be held to allow community, students, and staff participation.

3.02 Establishment of 2021-2022 Board Performance Goals/Budget Input. Chancellor Gillespie stated the Board evaluation discussion illustrates some editing needs to occur to establish goals moving forward. There are two categories for the Board to determine, one is ongoing goals and the second is identifying what the Board wants to accomplish this year. The Board will also identify strategies to address the goals. As the goals are presented, it is the opportunity for the Board to revise goals and draft strategies and measures of achievement. The Chancellor explained the four strategic goals were created at an earlier Board meeting. The Chancellor, former Vice Chancellor Buckley and Vice Chancellor Herrera added the strategies and measures of achievement as the metrics were not previously added. These were discussed with Institutional Research and Academic Senate Presidents. These goals will be the core foundation piece of our strategic plan and embedded at the colleges. Although they do not need to be approved, Trustee input is valued.

The Trustees reviewed each goal and provided input on recommended changes. At the conclusion of the discussion, the following goals were adopted for the VCCCD 2021 – 2027 Strategic Goals:

1. Instill a culture that values diversity, students, our communities, collaboration, and the success of each employee.
2. Increase equitable access and success for all students.
3. Support the closing of academic achievement and support services equity gaps across all racial, ethnic, socioeconomic, and gender groups.
4. Actively support equitable workforce and economic development in Ventura County through partnerships and relevant programs and pathways leading from education to careers.

The Chancellor recommends approval, with recommended changes. Motion by Trustee Stan Mantooth, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

3.03 Board Professional Development 2021-2022. The Board requested all upcoming conferences be sent as calendar invites to determine conferences of interest. It was also suggested the Chancellor send invitations for the Workforce Development Board and P-20 Council periodically, especially when there is a topic the Chancellor thinks would be helpful to share.

4. Planning

4.01 Discussion/Action Fall 2021 Operations Update. Chancellor Gillespie explained to the Board the information provided addresses changes made since the last report. Much work has been started to implement the protocols. Fall enrollments are still down. Employees will return to in-person work on August 2, 2021 and faculty on August 13 when they are contractually required to come back. College Presidents provided updates on in-person classes and safety protocols in place. Challenges discussed included lack of instructional room space, access to faculty to teach classes, and student demand to make the classes viable. Spring 2022 in-person classes are planned to be more robust.

The following action was taken by the Board. The Board acknowledges that Fall Semester 2021 continues to be a transition and supports the efforts at the colleges to provide a mix of in-person, hybrid, and online classes to meet student access needs and support retention and completion while optimizing enrollment. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Motion was approved. Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooth, Trustee Dianne McKay, Trustee Bernardo Perez.

4.02 First Reading BP-xxxx COVID-19 Vaccine Mandate for Employees and Students. Chancellor Gillespie advised less than ten colleges have mandated a vaccine to-date. This policy is presented in draft form and would not take effect until any vaccine becomes fully approved by the Federal Drug Administration (FDA). Ventura County Health advises at this time there has been no date provided by the FDA for when full vaccine approval will be made. The State Board of Governors will discuss a mandate across all community colleges but it is most unlikely. If they do not then it will be a local decision. Trustees discussed the requirement of additional vaccinations at the other four-year universities but the community colleges only require a TB test for employees and nothing for students. Chancellor Gillespie stated the Board Policy will return to the August 10, 2021 meeting to reflect updated information.

4.03 Future Board Items. Chancellor Gillespie stated a study session on the FY22 Budget will take place at the August 10, 2021 Board Meeting. Trustee Torres requested the Board reconvene the Policy, Planning and Student Success (PPSS) Committee and volunteered to resume her place on the committee. Policies need to be looked at through a DEI lens. Vice Chair McKay agreed we are behind in our policy review and also agreed to participate in the committee.

5. Adjournment. Chair Chancer adjourned the meeting at 2:08 p.m.