



Book	VCCCD Board Policy Manual
Section	Chapter 2 Board of Trustees
Title	BP 2220 Committees of the Board
Code	BP 2220
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Administrative Services

The Administrative Services Committee receives and reviews recommendations from the Chancellor and provides advice and recommendations to the Board of Trustees related to (a) the ongoing fiscal status of the District and its short-term and long-term financial condition, including timely strategies for necessary financial and educational adjustments, as appropriate; (b) matters of human resources practices, workplace safety, diversity, and professional development; (c) facilities, capital planning, and construction; and, (d) maintaining and updating Board policies on financial, facilities, capital planning, administrative, and human resources matters. The Committee advises the Board on a variety of issues regarding finance, human resources, facilities, capital planning, and construction. The Committee meets monthly or on an as-needed basis (at least quarterly).

Policy, Planning, Accreditation, and Student Success

The Policy, Planning, Accreditation, and Student Success Committee receives and reviews policy recommendations from the Chancellor to ensure instructional programs are effective and consistent with District and College practices, plans, strategies, and community needs. The Committee reviews and discusses pending local, statewide, and federal legislative issues that may affect or be of interest to the District. The Committee reviews recommendations from the Chancellor for District and College planning, assuring that programs are comprehensive and meet organizational and community needs. The Committee provides guidance to the Board on programs recommended by the Chancellor that enhance student success. With guidance from the Chancellor, the Committee informs the Board on accreditation matters within the District and receives reports from the Chancellor and colleges regarding District and College practices and activities for alignment with Accrediting Commission Standards and student success. The Committee serves the internal and external Board communication needs in evaluating and reviewing recommendations from the Chancellor regarding District communication needs, policies, and practices. The Committee meets monthly or on an as-needed basis.

No administrative procedure is required.