


**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board of Trustees**




Minutes for the Board of Trustees
Special Board Meeting
August 4, 2020

Respectfully submitted:

Greg Gillespie, Secretary, approved and ordered into proceedings of the District,
Tuesday, September 8, 2020


_____, Chair
Bernardo M. Perez


_____, Secretary
Greg Gillespie



**Ventura County Community College District
Board of Trustees Special Board Meeting
August 4, 2020**

Board Members Present: Chair Bernardo Perez, Vice Chair Joshua Chancer, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Gabriela Torres, Student Trustee Ashley Gonzales

Others Present: Chancellor Greg Gillespie, Vice Chancellor David El Fattal, Administrative Officer Patti Blair. Recorder: Laura Brower.
Guest: Laura Schulkind

1. Strategic Planning Session

1.01 Call to Order. Chair Perez called the meeting to order at 4:10 p.m.

1.02 Chancellor's Recommendation of the Agenda. The Chancellor commented that Consultation Council reviewed the agenda without constituent objections.

1.03 Changes to the Agenda. There were no changes to the agenda.

1.04 Public Comments. Maria Urenda commented on Item *6.02 Fall Semester Opening - COVID-19 Response*.

Chair Perez adjourned the meeting to Closed Session at 4:15 p.m.

2. Closed Session

2.01 PUBLIC EMPLOYEE PERFORMANCE ANNUAL EVALUATION - Chancellor (Gov. Code § 54957).

3. Closed Session

3.01 Closed Session Report. There was no action taken.

4. Board Calendar

4.01 Review Board of Trustees 2021 Meeting Calendar. Trustees reviewed and approved the following changes to the 2020 Meeting Calendar. The December 2021 Board of Trustees Organizational meeting was moved to December 14, 2021. The June 21, 2021 Board of Trustees Strategic Planning Session start time was changed to 5:00 p.m.

5. Board Evaluation - Facilitator Laura Schulkind, Facilitator, Law Firm of Liebert, Cassidy Whitmore. Ms. Schulkind provided a recap of the Board Efficacy Study Session that took place during the January 11, 2020 Board Communications Workshop.

5.01 Finalize Update of Board Rules of Conduct. Ms. Schulkind reviewed the Rules of Conduct with Trustees. Trustees provided input and finalized the Rules as follows:

Ground rules are flexible and advance mutual interest in promoting effectiveness, civility, and willingness to cooperate and collaborate in working together to serve the needs of students in the best interests of VCCCD.

1. The manner in which the Board operates matters. How it engages with the Chancellor, college community, and public impacts its effectiveness, the effectiveness of others in the college community, the District's work and educational environments, and accreditation.
2. Trustees and the Chancellor act in good faith on behalf of the District.
3. There is quality, honest, focused, respectful, and patient debate on any matter of concern to a Trustee or the Chancellor that is within the purview of the Board.
4. Decisions are based on sufficient, relevant data, and other reliable sources of information that have been made available to all members. Trustees may make requests for information to the Chancellor, and that information will be provided if it is readily available. Any such information provided will be provided to the full Board. All other Trustees requests for data or information shall be made at Board meetings, and directed to the Board Chair. The Board Chair will then informally poll the Board to see if a majority supports the request. If so, the request will be made to the Chancellor. The request will include a date by which the information will be provided, with the date established collaboratively with the Chancellor. If a date for production cannot be established at the meeting, the Board Chair will work with the Chancellor to establish a timeline after the Chancellor has had an opportunity to confer with staff.
5. Trustees avoid backtracking; once the Board has heard and considered the views of its members and acted, all members will respect the action of the quorum, unless and until the Board takes up the matter again. The Board respects the requests of members to revisit issues when based on new information.
6. Trustees hold each other accountable for following these ground rules. No single Trustee can sidetrack the Board without the Board's acquiescence.
7. Continued Board development occurs through the purposeful application of these agreed-upon ground rules during productive work sessions.
8. The Board and Chancellor lead by example by engaging in transparent professional development activities.

5.02 Establishment of FY21 Board Professional Development and Performance Goals.

Following Board discussion, Chair Perez created two Ad Hoc Committees and appointed Trustee McKay and Trustee Torres as members.

- Ad Hoc Committee on Diversity to receive input from District constituents and students to identify steps for future movement by the Board to address social justice and racism.

- Ad Hoc Committee on Board Performance Goals. Trustees will work to draft one set of performance goals to bring back to the full Board.

5.03 Board Performance Evaluation Process for FY21. This item was moved to the September 8, 2020 Board of Trustees Meeting.

6. Planning

6.01 Revenue and Budget Planning. This item was moved to the August 11, 2020 Board of Trustees Meeting. Request by Trustees to include impact of local affects to the District and Colleges.

6.02 Fall Semester Opening - COVID-19 Response. This item was moved to the August 11, 2020 Board of Trustees Meeting.

6.03 Long-Term Goals and Strategic Directions for the VCCCD. This item was moved to the August 11, 2020 Board of Trustees Meeting.

7. Adjournment. Chair Perez adjourned the meeting at 8:55 p.m.