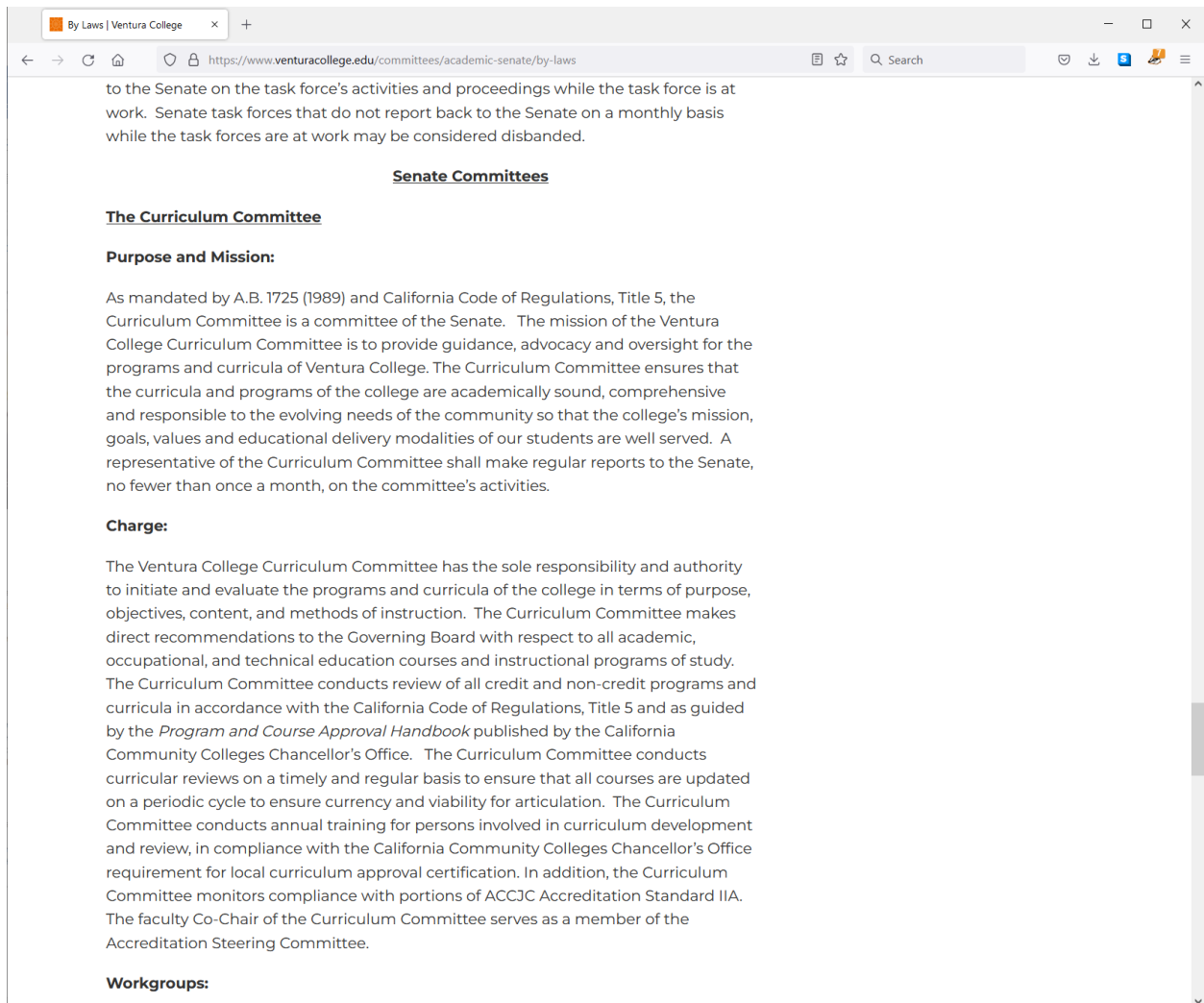


Screenshot of Academic Senate By-Laws Outlining Curriculum Committee Charter

URL: <https://www.venturacollege.edu/committees/academic-senate/by-laws>



to the Senate on the task force's activities and proceedings while the task force is at work. Senate task forces that do not report back to the Senate on a monthly basis while the task forces are at work may be considered disbanded.

Senate Committees

The Curriculum Committee

Purpose and Mission:

As mandated by A.B. 1725 (1989) and California Code of Regulations, Title 5, the Curriculum Committee is a committee of the Senate. The mission of the Ventura College Curriculum Committee is to provide guidance, advocacy and oversight for the programs and curricula of Ventura College. The Curriculum Committee ensures that the curricula and programs of the college are academically sound, comprehensive and responsible to the evolving needs of the community so that the college's mission, goals, values and educational delivery modalities of our students are well served. A representative of the Curriculum Committee shall make regular reports to the Senate, no fewer than once a month, on the committee's activities.

Charge:

The Ventura College Curriculum Committee has the sole responsibility and authority to initiate and evaluate the programs and curricula of the college in terms of purpose, objectives, content, and methods of instruction. The Curriculum Committee makes direct recommendations to the Governing Board with respect to all academic, occupational, and technical education courses and instructional programs of study. The Curriculum Committee conducts review of all credit and non-credit programs and curricula in accordance with the California Code of Regulations, Title 5 and as guided by the *Program and Course Approval Handbook* published by the California Community Colleges Chancellor's Office. The Curriculum Committee conducts curricular reviews on a timely and regular basis to ensure that all courses are updated on a periodic cycle to ensure currency and viability for articulation. The Curriculum Committee conducts annual training for persons involved in curriculum development and review, in compliance with the California Community Colleges Chancellor's Office requirement for local curriculum approval certification. In addition, the Curriculum Committee monitors compliance with portions of ACCJC Accreditation Standard IIA. The faculty Co-Chair of the Curriculum Committee serves as a member of the Accreditation Steering Committee.

Workgroups:

By Laws | Ventura College

https://www.venturacollege.edu/committees/academic-senate/by-laws

Workgroups:

It is the responsibility of the Curriculum Committee to establish the following standing workgroups:

1. Philosophy and General Education
2. Curriculum Technical Review & Prerequisites

These workgroups will respond directly to the Curriculum Committee on an "as needed" basis and whenever courses and/or programs related to the topics listed above are placed on the Curriculum Committee agenda. The charge and composition of all Curriculum Committee workgroups shall be determined, reviewed and approved by the Curriculum Committee on an annual basis and no later than September 15 of each academic year. Also, the Curriculum Committee will appoint additional workgroups, ad hoc committees, or task forces for such special studies as are needed.

Membership:

The Curriculum Committee has a defined membership.

Divisional representatives shall be faculty appointed by their respective divisions prior to the start of the academic year. Membership shall be non-proportional, with each division having two (2) voting representatives. Additionally, one AFT representative (as mandated by Article 17 of the AFT local 1828 contract), a librarian, the Articulation Officer, the Curriculum Technical Review and Prerequisites Chair, the Academic Senate President, and the Faculty Co-Chair shall also be voting faculty members of the Committee but shall not serve as Divisional representatives to the committee.

Ex-officio, non-voting members of the Curriculum Committee shall include the following: Recorder (Administrative Assistant to the Chief Instructional Officer, or designee), the college Registrar, the Chief Instructional Officer (who shall also serve as Co-Chair of the Committee), ASVC President, or designee, and the Academic Deans.

Co-Chairs: The Curriculum Committee is co-chaired by: (1) a faculty member nominated and voted on by the Curriculum Committee, and (2) the Chief Instructional Officer. The Faculty Co-Chair of the Curriculum Committee shall serve a two-year term commencing on June 1 and ending on May 31, and does not serve as one of the Division representatives. The Curriculum Committee will accept nominations and vote for the Faculty Co-Chair for the upcoming two-year term of office no later than the last Curriculum Committee meeting of the

designee), the college Registrar, the Chief Instructional Officer (who shall also serve as Co-Chair of the Committee), ASVC President, or designee, and the Academic Deans.

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Meetings:

The Curriculum Committee meets twice monthly during the academic year, on the first and third Tuesdays of the month. As a legislative body which is stipulated in Title 5, the Curriculum Committee is subject to the Ralph M. Brown Act, so its meetings are open to all interested parties.

Faculty Professional Development Advisory Group

Faculty Professional Development Funds Workgroup

One Book, One Campus Workgroup

The Sabbatical Leaves Workgroup

Section L. Faculty Staffing Priorities Committee

ARTICLE V - SENATE-UNION RELATIONSHIP

It is the view of the ASCCC that the purpose and functions of an Academic Senate differ considerably from those of an employee organization, both in viewpoint and substance (or scope) as described below. However, these roles complement each other, and in fact close bonds of cooperation should exist between senates and employee organizations.

Employee Organizations and the Exclusive Representative

According to SB160 employee organizations represent their members in employment relations until (and if) a specific organization is certified as the exclusive