

VENTURA COLLEGE
Minutes of the Classified Senate
Date: March 31, 2015

Present: Veronica Allen, Connie Baker, Janeen Beard, Tricia Bergman, Sheena Billock, Laura Brower, Maune Coburn, Barbara Cogert, Eileen Crump, Wendy Curiel, Margaret Dominguez, Nan Duangpun, David Esquivel, Gloria Padron-Garcia, Joe Perez, Natawni Pringle, Larry Reynoso, Angeles Rodriquez, Danielle Rodriquez, Hilda Ruiz, Tanya Shaffer, Carol Smith, Kay Snow, Richard Talbert, Richard Torres, Carlos Valdez, Beatriz Zizumbo, Rosie Stutts, Felicia Torres, Dana Boynton, Kathleen Gilligan, Lisa Smith, Areum Chin, Nora, Escobedo, Catherine Faulkner, Abra Flores, Eva Gallardo, Sal Galvez, Vandana Gavaskar, Brenda Griego, Sandra Gustafson, Dora Hartman, Maureen Jacobs, Lori Kramer, Joannamarie Kraus, Eloisa Limon, Olivia Long, Irma Lopez, Rachel Marchioni, Patty Mazuca, Matthew Moore, Peder Nielsen, Karen Osher-Partovi, Sharon Oxford, Michelle Hamrick, Angeline Gonzales, Sabrina Canola

Recorder: Eileen Crump

Minutes:

| Agenda Item | Summary of Discussion | Action (If Required) | Completion Timeline | Assigned to: |
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| Call to order | The meeting was called to order at 9:00 am. | | | Peder Nielsen |
| Public Comments | During the April 14 Board of Trustees Meeting Brian Fahnestock asked classified staff to please come and speak during public comments regarding the impact of the low Maintenance and Operations staff. Jobs are not being completed due to the limited staff. | | | Olivia Long |
| Approval of Meeting Minutes | Olivia moved to approve the March 12, 2015 meeting minutes, and Angeles Rodriquez seconded the motion. Dana Boynton and Tanya Shaffer abstained. The March 12, 2015 meeting minutes were approved. | | | Eileen Crump |
| Treasurer's Report | The current balance is \$117.17. | | | Rachel Marchioni |
| Governance Resolution | Olivia read the Ventura College Classified Senate resolution. The resolution is as follows: | | | Olivia Long, Rick Trevion |

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| | <p>Whereas, Ventura College Classified Staff are an integral part of the College decision-making process.</p> <p>Whereas, Classified Staff play a key role in the implementation and systems integration on matters involving curriculum and should be involved in an advisory capacity.</p> <p>Whereas, Classified Staff play a key role in communicating degree and certificate requirements to students.</p> <p>Whereas, Classified Staff play a key role in the implementation and systems integration on matters of educational program development and should be involved in an advisory capacity.</p> <p>Whereas, Classified Staff play a key role in the implementation and systems integration of standards or policies regarding student support and success.</p> <p>Whereas, Classified Staff play a key role in College Governance structures.</p> <p>Whereas, Classified Staff play a key role in ensuring that the College is meeting accreditation standards.</p> <p>Whereas, Classified Staff play a key role in the development and implementation of College professional development activities.</p> <p>Whereas, Classified Staff play a key role in the implementation and support of the College program review process.</p> <p>Whereas, Classified Staff are engaged in the day-to-day implementation of College plans and the supervision of the Division/Department budgets. Therefore, be it resolved, The Ventura College Classified Senate asks that the Ventura College Administration, Ventura College Academic Senate, and the Associated Students of Ventura College support the Classified Staff in the adoption of the following guidelines for participation in</p> | | | |
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| | <p>College Governance:</p> <ul style="list-style-type: none">• Curriculum, systems integrations and implementation;• Degree and certificate requirements;• Educational program development;• Standards or policies regarding student support and success;• College governance structures, as related to classified roles;• Classified roles and involvement in accreditation processes;• Policies for classified professional development activities;• Processes for program review;• Processes for institutional planning and budget development;• Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff. <p>Comments made about the resolution were as follows:</p> <p>Make sure to communicate that these are as an advisory role.</p> <p>Classified should be present in college committees.</p> | | | |
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| | <p>Change the order of the guidelines. A motion was made to move the first bullet 1. <i>Curriculum, systems integrations and implementation</i> farther down the list.</p> <p>Administration and the Faculty Senate support the resolution.</p> <p>Peder will email Resolution to classified staff.</p> <p>Rick moved to approve the resolution.</p> <p>The resolution was approved unanimously by all present. 54 approved; 0 Disapproved; 2 Abstentions</p> <p>Connie Baker and Dora Hartman abstained.</p> | | | |
| Communication with President | <p>A discussion took place about communication with the college president.</p> <p>A comment was made that not all music and theater productions are announced in the President's Newsletter.</p> <p>More communication is needed between college president and college staff.</p> <p>Need more collaboration between dean, supervisors, and classified staff.</p> <p>Email any concerns you have to Peder.</p> | | | Peder Nielsen |
| Adjournment | The meeting was adjourned at 10:01 am. | | | Peder Nielsen |