

- 4.8 a. The committees listed below, or those established for the purpose of taking action on issues within the scope of bargaining as determined by the Education Employment Relations Act (EERA), shall have an SEIU appointed representative.

Safety
District Council on Administrative Services (DCAS)
District Consultation Council
District Council on Human Resources (DCHR)

- b. The Chancellor/President or designee shall determine the need for classified representative(s) to all other new and existing committees and task forces not listed above in 4.8.a. The Chancellor/President or designee shall notify the Union and the Union shall notify all classified employees of the opportunity to serve and request volunteers. The Chancellor/President or designee and the Union shall jointly select the committee member.
- 4.9 The District shall notify the Union via e-mail of the proposed creation, modification and elimination of classifications and positions prior to Personnel Commission or Governing Board action. Notification for the purposes of this section shall be made as early as practical but not later than public notice/posting of Personnel Commission/Governing Board meeting agendas.
- 4.10 The District will plan training for managers and supervisors on the terms and conditions of the Agreement upon its ratification.
- Within ninety (90) days of ratification of the Agreement, and annually at a mutually agreed upon time, two (2) hours of release time shall be granted to classified employees covered by this Agreement for training conducted by the Union on the terms and conditions of the Agreement.
- 4.11 The District shall include materials supplied by the Union in the packet given to all new employees within the scope of this Agreement. The packet shall be in a form ready for distribution by the District and include materials related to Union membership, benefits, and activities and employees' contractual rights and obligations under Article 3.
- 4.12 The Union shall be granted release time of up to forty (40) full-time hours (1.0 FTE) per week to be distributed among SEIU stewards as deemed appropriate by SEIU for District-related union business. Stewards granted release time under the provisions of this section shall not be eligible for additional District-paid release time for ASCC Health Benefits Committee meetings and as set forth in Section 4.8.a. At the start of each fiscal year, SEIU shall submit in writing to the Vice Chancellor of Human Resources its distribution of the 1.0 FTE. SEIU shall provide fifteen (15) working days' advance written notice to the Vice Chancellor of Human Resources of any changes in the distribution of the 1.0 FTE. SEIU may reimburse the District for additional release time for its stewards approved by the Vice Chancellor of Human Resources. The reimbursement is the cost of the employee's wages and benefits during this period of leave. The leave will not be considered a break in service.