



**Agenda Item Details**

Meeting Apr 12, 2022 - Board of Trustees Meeting  
 Category 10. Consent Calendar: Business and Administrative Services  
 Subject 10.08 Action to Approve Ratification of New Contracts and Grants for Fiscal Year 2021-22.  
 Type Consent (Action)  
 Recommended Action The Chancellor recommends approval.

Presenter  
 David El Fattal

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE – MATH, ENGINEERING, SCIENCE ACHIVEMENT (MESA) GRANT

Background

The California Community College Math, Engineering, Science Achievement (MESA) Programs are designed to provide academic and support services for economically and educationally disadvantaged students majoring in calculus-based fields who seek to transfer to four-year colleges and universities. The MESA program components include Academic Excellence Workshops that teach collaborative learning techniques that help students to master complex concepts, a special orientation course for MESA students, a dedicated study center, career advising and exploration of Science, Technology, Engineering, Math (STEM) options, transfer assistance, scholarships and prospective partnerships with student and professional organizations.

Analysis

Ventura College

Ventura College applied for and had been awarded a total of \$281,735 over a three year period in MESA program funding. Ventura College’s MESA Center includes activities such as study groups, tutoring, outreach, orientation, private industry internships, and four-year university science research internships. Student workers assist in running the center and serve as tutors, thereby reinforcing commitment and encouraging a cycle of sustainability. Grant funds will be utilized for a part-time Student Services Assistant, hourly tutors, equipment and supplies. Grant funds will also be utilized for various expenses listed below as “Other Operating Expenses”. These expenses include employee and student travel, student awards, dues and memberships and indirect cost reimbursements. The cost of the grant director is paid from the General Fund, and fulfills the 1:1 grant match requirement.

The MESA grant serves the Ventura College mission to provide a positive and accessible learning environment that is responsive to the needs of a highly diverse student body to support educationally disadvantaged and low-income students planning to transfer into math, science, or engineering fields. MESA promotes success and develops students to their full potential, creating lifelong learners and enhancing personal growth and positive values for membership in a multicultural society.

The term is October 1, 2021 through January 31, 2024. The first year budget totaling \$80,000 had previously been approved at the May 11, 2021 Board of Trustee meeting (Board Item #12.09). The second year budget for the period beginning October 1, 2021 is \$101,735.

Subfund 125 – Ventura College		
2000	Classified and Other Nonacademic Salaries	\$55,687
3000	Employee Benefits	2,811
4000	Supplies & Materials	10,000
5000	Other Operating Expenses	<u>33,237</u>
		\$101,735

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE – EQUAL EMPLOYMENT OPPORTUNITY (EEO) FUND

Background

The program from the California Community Colleges Chancellor’s Office (CCCCO) is responsible for assisting community college districts in providing equal employment opportunities to all applicants and employees. Beginning in fiscal year

2016-2017, the Chancellor’s Office implemented a new model for allocating the EEO Fund consistent with section 53030 of title 5 of the California Code of Regulations. As part of this new funding allocation model, the EEO and Diversity Advisory Committee and the Office of General Counsel identified nine best-practice areas for success in promoting EEO. These best-practice areas serve as the “Multiple Methods” districts must employ to qualify for EEO funding.

Analysis

District-wide

Upon certification of meeting the Multiple Methods requirements, the District has received notification of funding of \$50,000 for the 2021-2022 fiscal year. The grant ties to the District mission to develop a diverse workforce that will increase student success. The term of the grant is from July 1, 2021 to June 30, 2022 with the ability to carry forward funds until fully expended.

Subfund 121- District-wide Staff Diversity		
2000	Classified and Other Nonacademic Salaries	\$27,300
3000	Employee Benefits	2,700
5000	Other Operating Expenses	<u>20,000</u>
		\$50,000

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE – BASIC NEEDS CENTER

Background

Prior to the onset of the COVID pandemic, over half of California community college student survey respondents reported some form of basic needs insecurity. The COVID pandemic has exacerbated existing inequities, compounded basic needs insecurity for many California community college students and further hindered their educational success. Establishing and/or expanding basic need centers and services are important first steps to create a student-centered support ecosystem, and colleges should apply the Guided Pathways framework to proactively shift the burden of navigation to and coordination of student support services from students to institutions.

Senate Bill 129 (Budget Act of 2021) requires each California community college campus to establish and/or expand a Basic Needs Center and designate at least one staff person as the Basic Needs Coordinator to provide holistic, comprehensive basic needs services and resources to students to support their successful matriculation through the California community colleges system and beyond. The Basic Needs Center is intended to be a one-stop, single location and point of contact for students to more easily access and gain awareness of basic needs services and resources. The colleges shall make a reasonable effort, when feasible, to locate all on-campus basic needs services and resources at the Basic Needs Center.

This categorical program was established by the Budget Act of 2021 and the CCCCO has provided information on statutory requirements, reporting, and allocation funding formula. While there is no longer a requirement to spend down funds within the same year of allocation, colleges are encouraged to spend down funds within the same year allocated to advance the intended purposes of the program within a reasonable amount of time. As an on-going categorical program, these funds will be included in the District’s future tentative and adoption budget similar to the District’s other on-going categorical programs.

Analysis

Moorpark College

Moorpark College has received notice of funding of \$243,922 for 2021-22. The funding aligns with the mission of the college as the work and philosophy is grounded in equity and social justice. Students from diverse backgrounds are provided opportunities to complete the vision goals and to transfer to four-year universities. By providing basic needs resources, students will be afforded services that address student crisis, while removing structural inequities. Additionally, the grant seeks to develop student-centered basic needs support to achieve student success outcomes.

Funding will be used on salaries and benefits for a provisional Basic Needs Specialist and student assistants and supplies. Expenditures budgeted under “Other Operating Expenses” include advertising.

Subfund 121 – Moorpark College		
2000	Classified and Other Nonacademic Salaries	\$160,000
3000	Employee Benefits	15,010
4000	Supplies & Materials	58,912
5000	Other Operating Expenses	<u>10,000</u>
		\$243,922

Oxnard College

Oxnard College has received notice of funding of \$218,365 for 2021-22. The funding aligns with the mission of the college by continuing to be a student-first serving and centered institution that firmly stands by every student’s pathway to student success.

Funding will be used on supplies and direct aid to students. Funding will support the newly implemented Basic Needs program at Oxnard College, and fortify and expand the services vital to students’ well-being, aim to reduce and/or eliminate the burdens of basic needs insecurities and create reliable and effective systems to enhance their learning and academic environment, and increase student retention.

Other Operating Expenses

65,000	
	250,588

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE – MENTAL HEALTH SUPPORT

Background

Senate Bill 129 (Budget Act of 2021) includes \$30 million system-wide in ongoing local assistance funds to support expanding the availability of mental health services available to California community college students. Adequate campus-wide mental health resources for students can contribute to their academic success and retention. The COVID pandemic has highlighted the importance of continuity of services and flexibility of service delivery to meet the demand for care in this unprecedented and anxiety-inducing public health emergency. As campuses begin to reopen and resume in-person teaching and learning, colleges are strongly encouraged to utilize the ongoing funds to provide all students with access to mental health services while developing long-term plans to continue services post-pandemic.

Colleges should leverage the Guided Pathways framework to use these funds to design service delivery models that are student-centered and evidence-based so that students have equitable access to quality and affordable mental health continuum of services. Colleges should also intentionally dedicate these funds to promote mental health equity across our system.

This categorical program was established by the Budget Act of 2021 and the CCCCO has provided information on program goals, reporting, and allocation funding formula. While there is no longer a requirement to spend down funds within the same year of allocation, colleges are encouraged to spend down funds within the same year allocated to advance the intended purposes of the program within a reasonable amount of time. As an on-going categorical program, these funds will be included in the District’s future tentative and adoption budget similar to the District’s other on-going categorical programs.

Analysis

Moorpark College

Moorpark College has received notice of funding of \$226,502 for 2021-22. The funding aligns with the mission of the college by customizing student support by providing high quality individual mental health therapy through the college Student Health Center.

Funding will be used on salaries and benefits for professional experts to provide on-campus and tele-health counseling and psychoeducation to students.

Subfund 121 – Moorpark College		
2000	Classified and Other Nonacademic Salaries	\$207,040
3000	Employee Benefits	19,462
		\$226,502

Oxnard College

Oxnard College has received notice of funding of \$203,774 for 2021-22. The funding aligns with the mission of the college by continuing to be a student-first serving and centered institution that firmly stands by every student’s pathway to student success.

Funding will be used on salaries and benefits for professional experts to provide on-campus and tele-health counseling and psychoeducation to students. Funding will also be used on supplies.

Subfund 121 – Oxnard College		
2000	Classified and Other Nonacademic Salaries	\$180,000
3000	Employee Benefits	16,920

4000	Supplies & Materials	<u>6,854</u>
		203,774

Ventura College

Ventura College has received notice of funding of \$224,626 for 2021-22. The funding aligns with the mission of the college by aiming to transform lives of students and develop human potential by offering innovative instruction and student support. The college serves a highly diverse student body and recognizes the unique needs of all students, while creating programs and services to remove educational, social and financial barriers for their academic success.

Funding will be allocated to increase mental health support for students, including promotion, prevention, therapy and referral services. The funding will also support training to faculty, staff and students regarding early identification, intervention and referral of students with mental health needs.

Subfund 121 – Ventura College		
5000	Other Operating Expenses	<u>\$224,626</u>
		224,626
6000	Capital Outlay	<u>116,730</u>
		\$846,363

Oxnard College

Oxnard College has received notice of funding of \$391,478 for 2021-22. The funding aligns with the mission of the college by providing information on equitable access for all, strengthening access to educational opportunities, promoting the college’s reputation, and helping to increase enrollment.

Funding will be used on salaries and benefits for a provisional Student Success and Support Specialist, student ambassadors, and a part time Counselor. Funds will also be used on supplies, materials, and direct aid to students.

While there is no longer a requirement to spend down funds within the same year of allocation, colleges are encouraged to spend down funds within the same year allocated to advance the intended purposes of the program within a reasonable amount of time.

Subfund 125 – Oxnard College		
1000	Academic Salaries	\$64,350
2000	Classified and Other Nonacademic Salaries	70,000
3000	Employee Benefits	15,422
4000	Supplies & Materials	191,706
7000	Other Outgo	<u>50,000</u>
		\$391,478

Ventura College

Ventura College has received notice of funding of \$714,215 for 2021-22. The funding aligns with the mission of the college by aiming to transform lives of students and develop human potential by offering innovative instruction and student support, focusing on associate degree and certificate completion, transfer, workforce preparation, and basic skills.

Funding will be used on salaries and benefits of provisional staff and supplies. Expenditures budgeted under “Other Operating Expenses” include mileage, contracted services, advertising, and printing.

While there is no longer a requirement to spend down funds within the same year of allocation, colleges are encouraged to spend down funds within the same year allocated to advance the intended purposes of the program within a reasonable amount of time.

Subfund 125 – Ventura College		
2000	Classified and Other Nonacademic Salaries	\$200,000
3000	Employee Benefits	18,800
4000	Supplies & Materials	190,700
5000	Other Operating Expenses	<u>304,715</u>

	\$714,215
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CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE - STRONG WORKFORCE PROGRAM LOCAL & REGIONAL FUNDING

Background

To develop more workforce opportunity and lift low-wage workers into living-wage jobs, California took a bold step in 2016 to create one million more middle-skill workers. At the recommendation of the California Community College Board of Governors, the Governor and Legislature approved the Strong Workforce Program, adding a new annual recurring investment of \$248 million to spur career technical education (CTE) in the nation’s largest workforce development system of 115 colleges.

Grouped into seven areas targeting student success, career pathways, workforce data and outcomes, curriculum, CTE faculty, regional coordination and funding, this leading-edge state economic development program is driven by “more and better” CTE. The “more” is increasing the number of students enrolled in programs leading to high-demand, high-wage jobs. The “better” is improving program quality, as evidenced by more students completing or transferring programs, getting employed or improving their earnings.

The Strong Workforce Program focuses on data-driven outcomes rather than activities, along with an emphasis on innovation and risk-taking. In this way, colleges can be more responsive to labor market conditions and student outcomes. CTE Data Unlocked, a component of the program, helps colleges use CTE data to strengthen regional workforce plans by furthering local processes like program review, accreditation, and integrated planning.

This new ongoing funding is structured as a 60 percent Local Share allocation for each community college district and a 40 percent Regional Share determined by a regional consortia of colleges to focus on the state’s seven macro-economic regions. Both the Local and Regional Share require local stakeholders to collaborate, including industry and local workforce development boards. As much as possible, this program builds upon existing regional partnerships formed in conjunction with the federal Workforce Innovation and Opportunity Act, state Adult Education Block Grant and public school CTE programs.

Analysis

Moorpark College

Moorpark College has received notice of additional regional funding of \$84,636 for 2021-22. The funding will be available for spending through December 31, 2023. The fiscal agent of the regional share of the program is the South Central Coast Regional Consortia.

Moorpark College has budgeted their allocation to the following major object codes, in alignment with their regional plan, which focuses on job development, marketing, allied health, labor market, career center support, zero textbook costs, articulation, IT cybersecurity, program innovation, and the Center of Excellence. Expenditures budgeted under “Other Operating Expenses” include advertisements and publicity.

Subfund 121 – Moorpark College		
2000	Classified and Other Nonacademic Salaries	\$18,459
3000	Employee Benefits	12,542
4000	Supplies & Materials	30,000
5000	Other Operating Expenses	<u>23,635</u>
		\$84,636

Moorpark College has received notification of additional local funding of \$178,181 for 2021-22. The funding will be available through December 31, 2023.

Moorpark College has budgeted their allocation to the following major object codes to support the efforts to collaborate with recently awarded K12 Strong Workforce grant. Together these funds will work to clear and enhance pathways for high school students from eight feeder high schools in the disciplines of Biotechnology, Computer Network Systems Engineering, Data Science, and Mechatronics and Electronics Engineering. This funding will also support the purchase of computers, career education marketing, and staffing at the Makerspace.

Subfund 121 – Moorpark College		
1000	Academic Salaries	\$36,720
2000	Classified and Other Nonacademic Salaries	25,665

3000	Employee Benefits	17,118
4000	Supplies & Materials	78,350
5000	Other Operating Expenses	<u>20,328</u>
		\$178,181

Oxnard College

Oxnard College has received notice of additional regional funding of \$80,606 for 2021-22. The funding will be available for spending through December 31, 2023. The fiscal agent of the regional share of the program is the South Central Coast Regional Consortia.

Oxnard College has budgeted their allocation to the following major object codes, in alignment with their regional plan, which focuses on career center support, articulation support, marketing, job development, IT cybersecurity, and zero textbook costs.

Subfund 121 – Oxnard College		
1000	Academic Salaries	\$42,000
2000	Classified and Other Nonacademic Salaries	11,500
3000	Employee Benefits	6,856
4000	Supplies & Materials	<u>20,250</u>
		\$80,606

Oxnard College has received notification of additional local funding of \$89,091 for 2021-22. The funding will be available through December 31, 2023.

Oxnard College has budgeted their allocation to support more and better career technical education to increase social mobility and fuel regional economies with skilled workers. These grant funds will enhance local economic growth, provide workforce and economic development activities, and adult education by providing hands on training opportunities.

Subfund 121 – Oxnard College		
2000	Classified and Other Nonacademic Salaries	\$47,600
3000	Employee Benefits	15,380
6000	Capital Outlay	<u>26,111</u>
		\$89,091

Ventura College

Ventura College has received notice of additional regional funding of \$84,636 for 2021-22. The funding will be available for spending through December 31, 2023. The fiscal agent of the regional share of the program is the South Central Coast Regional Consortia.

Ventura College has budgeted their allocation to the following major object codes, in alignment with their regional plan, which focuses on allied health, marketing, job development, career center support, program innovation, and zero textbook costs. Grant funds will support the site preparation of the greenhouse, the job developer position at the Career Center, and faculty salaries and benefits for program innovation.

Subfund 121 – Ventura College		
1000	Academic Salaries	\$12,240
2000	Classified and Other Nonacademic Salaries	7,384
3000	Employee Benefits	6,816
6000	Capital Outlay	<u>58,196</u>
		84,636

Ventura College has received notification of additional local funding of \$156,969 for 2021-22. The funding will be available through December 31, 2023.

Ventura College has budgeted their allocation to support more and better career technical education to increase social mobility and fuel regional economies with skilled workers. These grant funds will enhance sector-specific activities for Diesel Technology in the region. This project is motivated by the local plan, labor market information, Center of Excellence reports and industry recommendations. The funds will support the purchase of instructional equipment designed to strengthen and support academic and technical skill achievement. Additionally, grant funds will support the Diesel program transition from the off-site facility to the college campus.

Subfund 121 – Ventura College		
5000	Other Operating Expenses	\$91,503
6000	Capital Outlay	65,466
		\$156,969

District-Wide Economic & Workforce Development

The District-Wide Economic & Workforce Development department has received notice of additional regional funding of \$18,808 for 2021-22. The funding will be available for spending through December 31, 2023. The fiscal agent of the regional share of the program is the South Central Coast Regional Consortia.

Subfund 129 – Moorpark College		
1000	Academic Salaries	\$8,100
3000	Employee Benefits	1,630
4000	Supplies & Materials	1,270
5000	Other Operating Expenses	9,000
		\$20,000

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE – STUDENT EQUITY AND ACHIEVEMENT PROGRAM

Background

In 2018, the Student Equity and Achievement (SEA) Program was established and merged funding for three initiatives: the Student Success and Support Program; the Basic Skills Initiative; and Student Equity. Integrating these efforts into a single program advances the goal of demolishing once and for all the achievement gaps for students from traditionally underrepresented populations. It’s all about giving every student an equitable chance.

The SEA Program requires colleges to implement the Guided Pathways framework offering a clear path to a stated goal, to provide all students with an education plan based on that goal, and to toss aside outdated and inaccurate placement policies that are keeping far too many from completing their goals in a timely manner. Colleges must also maintain a student equity plan. Equity plans are focused on boosting achievement as measured by specific “success indicators” (access; course completion; ESL and basic skills completion; degrees and certificates awarded; and transfer rates) and require each college to develop detailed goals and measures addressing disparities that are discovered.

Analysis

Moorpark College

Moorpark College has received notice of additional funding for \$178,116. The SEA program is aligned with the college’s mission statement as the work and philosophy is grounded in equity, social justice, and providing students from diverse backgrounds opportunities to complete the vision goals and transfer to four-year universities. Additionally, the grant seeks to integrate instruction and student services to close the achievement gaps.

The budget has funding for non-instructional faculty salaries and benefits. While there is no longer a requirement to spend down funds within the same year of allocation, colleges are encouraged to spend down funds within the same year allocated to advance the intended purposes of the program within a reasonable amount of time.

Subfund 121 – Moorpark College		
1000	Academic Salaries	\$148,282
3000	Employee Benefits	29,834
		\$178,116

Oxnard College

Oxnard College has received notice of additional funding for \$126,324. The SEA program is aligned with the college’s mission to transform lives by offering equitable access to multiple educational and career pathways.

These additional funds will be used for general supplies and materials, operating costs for student services such as the Oxnard Male Educational Goal Achievement (OMEGA) program, library services, tutoring services, welcome center services, and first step services and events. While there is no longer a requirement to spend down funds within the same year of allocation, colleges are encouraged to spend down funds within the same year allocated to advance the intended purposes of the program within a reasonable amount of time.

Subfund 121 – Oxnard College		
4000	Supplies & Materials	\$26,324
5000	Other Operating Expenses	<u>100,000</u>
		\$126,324

Ventura College

Ventura College has received notice of additional funding for \$174,108. The SEA program is aligned with the college’s mission to transform lives of students by offering innovative instruction and student support, focusing on associate degree and certificate completion, transfer, workforce preparation, and basic skills. The college serves a highly diverse student body and recognize the unique needs of all students, while creating programs and services to remove educational, social, and financial barriers for their academic success.

These additional funds will be allocated to support new initiatives, potentially hire provisional help to manage programs such as professional development, ESL, VC East Campus, and retention strategies. While there is no longer a requirement to spend down funds within the same year of allocation, colleges are encouraged to spend down funds within the same year allocated to advance the intended purposes of the program within a reasonable amount of time.

Subfund 121 – Ventura College		
2000	Classified and Other Nonacademic Salaries	\$45,600
3000	Employee Benefits	4,332
4000	Supplies & Materials	74,176
5000	Other Operating Expenses	<u>50,000</u>
		\$174,108

Impact of Approval

VCCCD and its colleges will be able to provide grant-funded success-oriented programs and services to students in alignment with District and campus missions to improve student success.

Impact of Non-Approval

Students will not be able to benefit from the stated programs and services that will be offered as a result of the identified grant funding.

Fiscal

Increase to General Fund – Restricted FY21-22        \$4,663,043  
 Increase to General Fund – Restricted Future Years    \$ 100,000

Further Information

Julius Sokenu, Luis Sanchez, Kimberly Hoffmans, Cynthia Herrera, David El Fattal

**Motion & Voting**

The Chancellor recommends approval.

Motion by Trustee Joshua Chancer, second by Trustee Bernardo Perez.

Final Resolution: Motion was approved.

Yes: Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Stan Mantooh, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Bryan Rodriguez