

### ***District Council on Administrative Services***

The District Council on Administrative Services (DCAS) recommends to the Chancellor through the Cabinet and the District Consultation Council on budget policy, development, and implementation, including, but not limited to, the District allocation model, business policies, and procedures.

Members understand that they attend meetings to represent constituent groups from a College or the District Administrative Center. In this role, members formulate recommendations to the Chancellor through consultation and are responsible to serve as a conduit for information and the catalyst for discussion on topics raised at the District group and within the constituent group. These topics include, but are not limited to, the specific areas outlined in state law and regulation.

Typically meets monthly.

District budget office staff provide support to DCAS.

Co-Chairs: Vice Chancellor, Business and Administrative Services  
Committee Faculty Member (Academic Senate and/or designee,  
nominated by Academic Senate President(s) and/or designee)

Members: Vice Chancellor, Business and Administrative Services  
One District Administrative Center Classified Representative  
One AFT Representative  
One SEIU Representative  
One College Chief Instructional Officer or College Chief Student  
Services Officer (appointed by the Chancellor)

Members From Each College:  
Chief Business Officer

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Academic Senate President or designee  
Classified Senate President or designee  
Student Representative, as appointed by Associated Student  
Government