

Objectives and Resource Requests 2122

Program Review (A) - Library

<i>Objectives</i>	<i>Resource Requests</i>
<p>Improve and maintain sustainable access to library resources (print and online) and instructional course materials - To meet the needs of an ever-changing student and campus community population who have increasingly diverse needs, the Library seeks to establish stable funding for all Library collections (both print and online), in accordance with ACCJC Standard II.B. The Library no longer receives any Fund 111 monies in support of our book (be they print or eBook) collections. Our databases budget is stretched thin and will soon snap if not supported by a budget augmentation for FY 2021-22 and beyond. Develop sustainable mechanisms for preservation of and access to (including digitization) Ventura College history and documentation. Secure funding in support of the creation of and access to OER and ZTC resources.</p> <p>Review Type: Comprehensive Program Review Cycle: 2021 - 2024 Start Date: 09/15/2021 Completion Date: 05/17/2024</p>	<p>2020-2021 - LIB1904 Detailed Description of Resource Request: Reestablish on-going, yearly financial support from the campus general fund (111) for the Library book collection. Presently, the VC Library receives \$0 in general fund financial support. In past years, Fund 111 (FOAP 111-31013-6300-612000) would provide between \$30,000-\$49,000 a year to the Library. In FY17 and FY18 111-31013-6300-612000 provided for a line item for a book budget (although we were not allowed to spend it for a variety of reasons), in FY19 this FOAP provided a line item with \$0 in this account but currently in FY20 there is not even a Fund 111 line item for a Library book budget. This is an accreditation issue that the institution needs to provide general fund support for library materials. Fund 113 was designed to enhance NOT supplant GF support to the Library.</p> <p>Estimated Cost: \$50,000 Type: Supplies New/Replacement: Replacement Previously Requested in Year(s): 2020-2021, 2019-2020</p>

Priority: 2

Primary Contact For This Resource

Request: Peter H. Sezzi

2020-2021 - LIB2001

Detailed Description of Resource

Request: The stresses on the Ventura College Library databases budget have only increased. While the use of CARES funding has dramatically increased our ability to meet the faculty and student needs in terms of being a 21st century, digitally-oriented library, when these CARES funds expire and faculty and students have become accustomed to the wealth of resources to which we now provide access, it will be a rude awakening the dramatic cuts that we will have to make. We will not need to keep all of the databases that we subscribed to during COVID-19, but many of them are worthy of maintaining our institutional access.

Estimated Cost: \$100,000

Type: Supplies

New/Replacement: New

Previously Requested in Year(s):

2020-2021

Priority: 1

2020-2021 - LIB2002

Detailed Description of Resource

Request: The VC Library is the repository for rare books and archival materials relevant to Ventura College, the VCCCD, and local history. These materials are all in print format and some are one-of-a-kind, including the VCCCD Board Agendas and Minutes dating back to the BoT's inception in the 1960's.

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We are also the only location on Earth with a (near) complete print run of Ventura College newspapers, magazines, yearbooks, college catalogs and VC ephemera. As we plan for our 95th and 100th campus anniversaries, digitization of these archival materials would preserve them and provide increased access to the campus and local community to these precious resources. In order to digitize these materials and make them ADA compliant, the VC Library requests a high-quality large format scanner, a computer, and ABBYY FineReader Software.

Estimated Cost: \$45,000

Type: Technology

If Facilities, Equipment, or Tech I have discussed this request with Orlando DeLeon or Grant Jones: Yes

Pirate's Code: Furnas

New/Replacement: New

Previously Requested in Year(s):
2020-2021

Priority: 3

Establish baseline metrics to be used for measuring effectiveness and satisfaction of services

- Develop research agenda for assessing key areas of library services, including information literacy, usage of services, and satisfaction of services.

Review Type: Comprehensive

Program Review Cycle: 2021 - 2024

Start Date: 09/15/2021

Completion Date: 05/17/2024

Update the design of the physical student use space of and safety in the Main Campus library

2020-2021 - LIB1901

Detailed Description of Resource

Request: Installation of 10 cameras

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the current net assignable square footage of the Library to the highest and best use of Library space AND work with M & O to improve the functional operations (including the safety as well as comfort) of the present Library

Review Type: Comprehensive

Program Review Cycle: 2021 - 2024

Start Date: 09/15/2021

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in low-visibility areas of the Library. In alignment with the VC Executive Team's top priority on the college's Planning Parameters for 2019-2020 (i.e., College Safety), we are requesting the installation of cameras in the Library, especially in areas where there is minimal to no staff visibility (e.g., the Reading Room, the Children's Library, the back hallway, the side study carrels, etc.). In the past year we have had to make increased calls to Campus Police and the safety of our students and staff is our top priority. This request replaces the request for mirrors that we made in the AY 2018-19 Library Program Review. Library Security Cameras (10); Cameras = \$15,000; Cabling = \$10,000; Licenses = \$5,000

Estimated Cost: \$30,000

Type: Technology

If Facilities, Equipment, or Tech I have discussed this request with

Orlando DeLeon or Grant Jones: Yes

Pirate's Code: Ward

New/Replacement: New

Previously Requested in Year(s):

2020-2021, 2019-2020

Priority: 7

Primary Contact For This Resource

Request: Peter H. Sezzi

Increase online support for distance education students and faculty while maintaining face-to-face support during high-impact hours at Main Campus and VCEC. - Recruit and retain necessary classified staffing levels for the provision of library

2021-2022 - LIB1702

Detailed Description of Resource

Request: Replace the lost third F/T Library Assistant with an ILT 2-Library position. Currently, the Library has two F/T Library Assistants. From approx. 1975 to mid

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services for face to face, distance and off-campus programs. Augment student worker budget to reflect pending increases in minimum wage.

Review Type: Comprehensive

Program Review Cycle: 2021 - 2024

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2015 we had three F/T Library Assistants. This request is for a restoration position for the Library. The third F/T Library Assistant position was reclassified and moved from the Library to the BEACH without Library input in 2015. Along with the position being reclassified and moved from one dept to another, the budget associated with that position also moved from the Library to the BEACH. The Library is asking for a reclassification of this lost Library Assistant position to an ILT 2-Library position along with the budget to support it.

Estimated Cost: \$55,008

Type: Staff

New/Replacement: Replacement

Previously Requested in Year(s):
2020-2021, 2019-2020, 2018-2019,
2017-2018, 2016-2017, 2015-2016,
2014-2015, 2013-2014, 2012-2013,
2011-2012

Priority: 4

Primary Contact For This Resource

Request: Peter H. Sezzi

2020-2021 - LIB1805

Detailed Description of Resource

Request: Increase general fund support for student workers by \$25,000. Additional general fund support is needed to offset the increase in minimum wage increases to \$15 by 2022 that has prevented how many student workers we have been able to employ. Additional funding is required to hire student workers for the VCEC Library. Presently, the VCEC has zero student workers hired and trained by the

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Estimated Cost: \$25,000

Type: Student Workers

New/Replacement: Replacement

Previously Requested in Year(s):

2020-2021, 2019-2020, 2018-2019,
2017-2018, 2016-2017

Priority: 5

Primary Contact For This Resource

Request: Peter H. Sezzi

2021-2022 - LIB2101

Detailed Description of Resource

Request: Replacement of (potentially) vacant Library Assistant position. One of our two Library Assistant positions recently took an out-of-classification assignment at Moorpark College. This request is merely to satisfy any program review needs for requesting a replacement for her vacant position should she not return to her position at the end of her current out-of-classification assignment at MC. Presently, we have a provisional to backfill for this vacancy but this provisional is only until Dec 2021.

Estimated Cost: \$43,152

Type: Staff

If Facilities, Equipment, or Tech I have discussed this request with

Orlando DeLeon or Grant Jones: No

New/Replacement: Replacement

Priority: 6

Primary Contact For This Resource

Request: Peter H. Sezzi

Increase information literacy of VC students by engaging faculty to create assignments that use the Library and its resources. - Now that LRC 205 has been transformed from a

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laptop-centered computing lab to a desktop-centered computing lab, we are shifting our focus to generating demand for information literacy instruction as we come out of the pandemic (fingers crossed) and (hopefully) see more face to face classes come back to campus. Engage in thoughtful redesign and implementation of the information competency needs of all faculty and students, regardless of location (Main Campus or East Campus) or means of delivery (face to face, hybrid or online modalities).

Review Type: Comprehensive

Program Review Cycle: 2021 - 2024

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Support college-wide initiatives such as the Zero Textbook-Cost and

Lending Library - We will collaborate with college leaders to support student success initiatives such as ZTC and the Lending Library

Review Type: Comprehensive

Program Review Cycle: 2021 - 2024

Start Date: 10/04/2021