

The Distance Education Team works closely with the VC Professional Development Coordination Council to provide timely and relevant Flex Workshops and ongoing faculty support. Please refer to the VC Professional Development SharePoint site and the VC DE Faculty Hub to stay up to date on offered sessions and past session recordings [VC Professional Development SharePoint \(https://vcccdventura.sharepoint.com/sites/VC_ProDevCC\)](https://vcccdventura.sharepoint.com/sites/VC_ProDevCC) site and the [VC DE Faculty Hub \(https://vcccd.instructure.com/enroll/P9BRDM\)](https://vcccd.instructure.com/enroll/P9BRDM).

The VC DE Team also facilitates the district-wide online teaching certification and re-certification courses.

Online Teacher Training Course in Canvas (OTTCC)

If you are interested in teaching online or hybrid (partially online) courses at VC, contact your department chair to see if you are a candidate to teach Online or Hybrid courses. All online or hybrid instructors will enroll in a four-week online course that prepares and qualifies faculty to design and teach Partially Online (Hybrid) and Fully Online Distance Education (DE) courses using the Canvas Learning Management System.

About the OTTCC DE Certification Course

The four-week course is 100% online and taught by VCCCD Instructional Technologists/Designers and includes *optional* weekly live Zoom sessions. This competency-based course covers a variety of effective practices and strategies in online teaching, management techniques to improve student success, and online course design concepts. If you are new to online teaching in Canvas, your attendance at these live sessions is highly encouraged. At the successful conclusion of this course, participants will be awarded DE Certification and be eligible to teach Online and Hybrid classes at any college in the VCCCD.

Who should take this course?

Faculty are scheduled to teach an online class in an upcoming term and have never been Distance Education (DE) Certified by the VCCCD.

2022-2023 OTTCC Course Dates:



- July 5 - Aug 5, 2022
- October 31 - December 3, 2022
- March 20 - April 30, 2023
- June- July (Dates TBD), 2023

Registration

Please use the registration form to sign-up for a future VCCCD DE Certification Course. You must use your VCCCD Email address and select Ventura College as your "Home College."

- [VCCCD DE CERTIFICATION REGISTRATION FORM \(https://forms.office.com/Pages/ResponsePage.aspx?id=a4qLu5knNE-](https://forms.office.com/Pages/ResponsePage.aspx?id=a4qLu5knNE-)


Distance Education


- Online Students 
- Online Faculty 
- Online Faculty Training
- Online Faculty Help
- Local Peer Online Course Review
- DE Administration and Team

Distance Education Online Help

Online Faculty Help


Canvas for Instructors, OTTCC, CVC, and Instructional Technology

 [\(805\) 289-6172 \(tel:%28805%29289-6172\)](tel:8052896172)

 [vcdefacultyhelp@vcccd.edu \(mailto:vcdefacultyhelp@vcccd.edu\)](mailto:vcdefacultyhelp@vcccd.edu)

24/7 Canvas Technical Support Hotline

Help Topics: Canvas Technical Support (e.g. posting to a discussion board, uploading an assignment, taking a quiz, etc.)

 [\(844\) 303-4505 \(tel:%28844%29303-4505\)](tel:8443034505)

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Additional Training

Throughout the year, the Instructional Technologists and Designers will hold workshops and Flex Trainings on a variety of educational technology topics. We also have Open Studios on Fridays from 10- 11 AM for faculty and employees so that they can work independently on projects and ask us questions while developing.

Here is a list of topics that we have presented in the past.

- Camtasia
- Canvas Studio
- Content Presentation
- Closed Captioning of Videos
- Creating Assignments
- Developing Group Work
- Engaging the Modern Student
- Best Practices in Zoom Meetings
- How to Script an educational video or training demo
- Using the LRC Training Studio Resources for Learning Videos
- OTTCC Recertification
- ADA Compliance
- Universal Design for Learning
- Regular and Effect Contact Methods
- Authentic Assessments Online
- Rubrics Usage
- Addressing Academic Honesty in an Online Environment
- and more