

**College Planning Committee (CPC) (Wednesday, March 23, 2022)**

Generated by Felicia Torres on Friday, March 18, 2022

## 1. Call to Order

## Procedural: 1.01 Committee Attendance

Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Co-Chair	Dan Clark	x	Faculty	David Young		Classified Supervisor	Sue Royer	x
Classified Co-Chair	Jordan Ybarra-Telias		Faculty	Patty Wendt	x	Classified Supervisor	Joe Esquivel	x
Administrator Co-chair (non-voting)	Phillip Briggs	x	Faculty	Heather Aguailar		Student	Tony Magana (ASVC President)	
Faculty	Michael Bowen	x	Faculty	Preston Pipal	x	Administrator	Debbie Newcomb	x
Faculty	Sandy Melton		Classified	Nan Duangpun	x	Administrator	Grant Jones	
Faculty	Ralph Fernandez	x	Classified	Katheryn Solorio	x			
Faculty	Vacant		Classified	Libby Fatta	x			
Guest(s): C. Bojorquez K. Hoffmans L. Putnam D. Pena								

## 2. Public Comments

## Procedural: 2.01 Public Comments

- No public comments given

## 3. Agenda

## Action: 3.01 Approve Agenda

- P. Pipal moved to approve.  
R. Fernandez seconded.  
8-Yes; 0-No  
Agenda approved.

## 4. Minutes

## Action, Minutes: 4.01 Approve 2/23/22 Minutes

- P. Pipal moved to approve.  
D. Newcomb seconded.  
6-Yes; 0-No  
Minutes approved.
- Per committee request, F. Torres to include attendees for next meeting minutes.

## 5. Executive Team Update

## Information, Report: 5.01 Student Housing

- There was nothing new to add on student housing by K. Hoffmans. Per C. Bojorquez, the legislature has not allocated the funds for that project yet, so there is not much to update right now. In the process of looking at a construction manager.
- K. Hoffmans - Reminder of Modern Think Survey. VC decided to participate in the survey again. She encouraged the committee to fill it out and share the information with constituents. It is due on the 28th of March.
- P. Pipal added some comments on Modern Think regarding the way some of the questions were worded. He wanted to ask that his feedback be given for the next time the survey is given, to make a distinction between the levels of management at each of the sites. K. Hoffmans welcomed the comments and is open to clear and sincere feedback.
- As of April 11th masks will no longer be required. S. Royer explained the OSHA guidelines for clarifying the confusion of screening outdoors vs. indoors. There will no longer be COVID screening at the Student Services building. The only exception will be at the CDC and Student Health Center. Management will continue to monitor the traffic in the Student Services building or continue screening process somewhere.
- We will be honoring Juneteenth on the 17th of June. No one will be on campus.

## Information, Report: 5.02 Campus Welcome Center

- The information desk and student connect and will start using the term "The Welcome Center" and using the new logo starting this summer. They are looking at redoing that space to make it look more open and do cross-training to assist students with portals and answer some of the other general questions that students have and looking to make it a one stop shop. Those involved are working hard on how to create a "wrap around" services location.

## Information, Report: 5.03 Graduation

- The Graduation Ceremony set to be in person this year. there will be 4 tickets per graduate. There will be an overflow. COVID protocols are TBD. Masks are optional and will be available upon request. The Graduation committee is still sorting out the details of if, how, and when they will do screening. L. Fatta is talking to our sister colleges re: their processes so that it's too far off.
- The committee will be sending a sign-up genius and hope that all of faculty will participate as part of the processional.
- An expected 1,808 graduates are certified at the moment for Fall 21, Spring 22 and Summer 22.

## 6. CPC Items

## Discussion: 6.01 Facilities Master Plan Update – Discussion

- P. Biggs update the committee on the latest information and will come back to this item again next month. Academic Senate had some issues with the plan, so are not going to vote on it. D. Clark unable to attend last AS meeting. P. Pipal reported on how the discussion went with the Academic Senate. S. Royer added that some new language would be brought back for the AS to consider.
- D. Walsh is a tri-chair of FOG and has been integral with FMP. S. Royer and P. Pipal both attended the AS meeting to address concerns and gain feedback to move the plan forward and hopefully the adjustments will help them approve the plan.
- P. Briggs will put it as an action item at the next meeting and bring it back to CPC for the next meeting.
- Per D. Clark, if the plan doesn't get approved with the new language on time, then he can have it included at the Consultation Council meeting and have it added to the agenda for the Board meeting. It can always be pulled back if need be.

## Discussion: 6.02 Prioritized Program Review Resource Requests - Discussion

- P. Briggs reported that all requests have now been ranked by programs themselves and have been ranked by each relevant committee. They have also been ranked by the Executive Team. The link was provided and webpage was reviewed; P. Briggs facilitated the discussion that followed. P. Biggs demonstrated the areas in the

- webpage to find the information. C. Bojorques reported that the Executive Team doesn't determine funding until the Summer for Program Review.
- P. Briggs will send an email with link to the prog review page.

Discussion: 6.03 Program Review Process Evaluation – Discussion

- P. Briggs reviewed the process or program review process and shared the results of the survey sent out for feedback as of 3/18. The survey was sent to committees as well. P. Briggs facilitated discussion that followed. There were 31 responses and is mostly.
- The resource request process is fundamentally difficult to understand. P. Briggs reviewed the results of the committee's self-evaluation. P. Briggs facilitated the discussion that followed.
- D. Clark would like to invite others to join the taskforces reviewing this process and would welcome additional feedback to join the discussion. They will work on modifications over the next month to have completed by the end of the semester.
- L. Putnam suggested that it would be a good idea to think about how to address the process on an annual basis.

Discussion: 6.04 Program Review Taskforce Update - Discussion

- Phil shared the most recent discussions had with the taskforce and some of the progress made; D. Clark said that the presentation or a meeting or a video would be helpful and many may not be up to doing the extra work and offered a suggestions to make this process a little more helpful; will bring this back for action item at next meeting; if all are okay with it

7. Accreditation Steering Advisory Group

Discussion: 7.01 Institutional Self-Evaluation Draft - Discussion

- D. Clark reported that the ISER was discussed at the Academic Senate meeting. It is scheduled for a 1st read and will go for 2nd read. He anticipates the report being approved with one area of the report in particular on page 147.
- Issue that came up in the Academic Senate was in the Analysis and Evaluation section of the report where one union is called out. P. Pipal added this was disappointing to read because we are trying to put a lot of the past history behind us and if the language stays it may be an issue to get it approved. D. Clark, K. Hoffmans and J. Sokenu are against striking the language, because it was not factually correct.
- D. Clark to meet with G. Gillespie over Spring Break and hope to have this situation addressed.
- L. Putnam met with ASVC and they are working to provide feedback.
- D. Clark added that everyone has been doing an amazing job and don't let the one thing that is of contention to keep a dark cloud over all of the hard work that has been done.
- L. Putnam thanked all of those who have participated in this document. If you have a chance to read through it please do so and send any questions or comments to L. Putnam. Senates to review in 1st and 2nd reads looking to have everything done by September. Also looking to get through all of the processes.
- What happens if it doesn't get approved in AS? Suggestion is to put some things in the notes to make the objections clear. Note: The impact of not approving in put he Board in a bad situation and could harm our future accreditation.

8. Budget Resource Committee

- No report given

9. Guided Pathways Committee

- No report given

10. Student Equity Achievement Committee

- Met today and had a visitor on the student equity plan from the state; ongoing process; pretty whirlwind process; data should be available in the few coming weeks;

11. Governance Committee Updates

Information, Report: 11.01 Academic Senate

- No more than has been discussed

Information, Report: 11.02 Associate Students of VC

- L. Fatta reported that the ASVC updated their bylaws and constitution and will be voting on them in April. A cafeteria grand reopening coming soon. Student body elections on April 21st and 22nd.

Information, Report: 11.03 Classified Senate

- No report given

12. Adjournment

Procedural: 12.01 Adjournment

- Announcement - P. Briggs reminder that every year goals are set at the end of the school year and all should receive a survey in the next few days, so you may get a bunch of emails from P. Briggs.
- Meeting adjourned @ 5:18 pm.